

## **CURRICULUM VITAE**

**SIMON TETTEY**

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Ajman, U.A.E



(POSITION APPLIED FOR: PAKING LOADING)

### **CAREER OBJECTIVE**

To obtain a challenging and responsible position where I can utilize and enhance my skills to bring out the best in me for the success of the organization thereby accomplishing the goals of a career prospective.

### **PERSOSAL INFORMNTION**

- Date of Birth: 01/02/1983
- Nationality: Ghanaian
- Language: English
- Religion: Christian
- Visa status: Visit visa
- Language: English
- Marital Status: Single

### **EDUCATIONAL BACKGROUND**

Senior High School

### **PASSPORT DETAILS**

- Passport No: G248673
- Date of Issue: 25/06/2019
- Date of expiry: 24/06/2029

### **WORK ENPERIENCE**

- Company: ibsum Company Limited
- Position: Packing and Loading
- Duration: 3 Years

### **DUTIES & RESPONSIBILITIES**

- Load and Unload Trucks
- Maintain Warehouse Cleanliness, Warehouse Loading utilize warehouse space efficiently
- Follow Safety Procedures
- Record Laded Materials
- Measure, Weigh and count products and materials
- Examine and inspect boxes in order to ensure that packing specifications are met

## SKILLS

- Strong Interpersonal skills
- Possess excellent communications skills, both written and verbal
- Sell-starter with strong interpersonal skills and a positive attitude
- Ability to work under pressure and willingness to work extra hour as job requires
- Strong Customer Service skills
- Creativity and initiatives

## DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

SIMON TETTEY