



## Electrical & Fire Safety Compliance Checklist

Use this free checklist to help assess your business's compliance with key electrical and fire safety standards. Answering 'No' to any of these questions may indicate a potential safety or legal risk.

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1. ☐ EICR: Valid report within the last 5 years?
  2. ☐ PAT Testing: All portable appliances inspected and stickered?
  3. ☐ RCD Testing: 6-monthly "Test" button check performed and logged?
  4. ☐ Fire Alarm: Professionally serviced in the last 6 months?
  5. ☐ Emergency Lighting: Professionally tested within the last year?
  6. ☐ Weekly/Monthly Tests: Are you self-testing fire alarms and EM lights?
  7. ☐ Logbook: Are all tests recorded in a physical or digital log?
  8. ☐ Designated Person: Have you appointed a legal "Responsible Person"?
  9. ☐ Disabled Alarms: Serviced every 6 months?
  10. ☐ Intruder Alarm: Serviced annually (or twice for monitored)?
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NEED HELP?

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