



OFFER LETTER

09-12-2022

Rahul Rudra

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Rahul Rudra,

Congratulations!

We are delighted & excited to welcome you to S7 Works LLC. At S7 Works LLC, we believe that our team is our biggest strength, and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant contribution to the overall success of the S7 Works LLC and look forward to working with you. We are delighted to make you the following job offer.

The position we are offering you is that of **Frontend Developer Intern** with Monthly Take home of INR 20000 (Twenty Thousand Rupees only) per month. This position reports to Sridevi Ongolu, HR Manager. Your working hours will be assigned by Management. Management has a right to change the working hours based on Project and Company requirement.

Your appointment will be governed by the terms and conditions presented in the Annexure A

We look forward to you joining us. We would like you to start work from 12th December 2022. Please report to Sridevi Ongolu, HR Manager for documentation and orientation. If this date is not acceptable or you may need any information, please contact me immediately. Please do not hesitate to call us.

Sincerely,

A handwritten signature in dark ink, appearing to read "Sridevi Ongolu".

Sridevi Ongolu

Human resources Manager.



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Annexure A

You shall be governed by the following terms and condition of service during your Probation period, and those may be amended from time to time.

1. You are being hired as **Frontend Developer Intern** and Sridevi Ongolu would be your Reporting Manager and Mentor during the Probation Period.
2. Your date of joining is 12th December, 2022, and the duration of the Probation would be 6 months, during this time, you are expected to devote your time and efforts solely to S7 Works Solutions work. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.
3. All the work that you will produce at or in relation to Company will be the intellectual property of Company. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly, you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval of company management.
4. We take data privacy and security very seriously and to maintain confidentiality of any customers, clients, and companies' data and contact details that you may get access to during your work period will be your responsibility. Company operates on zero tolerance principle with regard to any breach of data security guidelines. While leaving the company you are expected to hand over all Company work/data stored on your Personal Computer to your reporting manager and delete the same from your machine.
5. During the appointment period you shall not engage yourselves directly or indirectly or in any capacity in any other organization. In the event of breach of this condition, this appointment is liable to be terminated forthwith by the company. In addition, you shall be liable to pay liquidated damages to the Company of an extent estimated by the Company.



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6. Under normal circumstances company may terminate this association by providing a notice of 30 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in disciplinary behaviors.
7. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect.
8. S7 Works is a start-up and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and expect appreciation & rewards to follow.
9. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It's your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better.
10. Have fun at what you do and do the right thing – both the principles are core of what S7 Works stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them.
11. You agree to give us two months' notice before leaving this position 12. During the period commencing on the Effective Date and ending three years following the Termination Date, the employee shall not, without the Advisor's prior written consent, directly or indirectly; (i) solicit or encourage any person to leave the employment or other service of the Advisor or its Affiliates; or (ii) hire or recruit any other person or entity, any person who has left the employment within the three year period following the termination of that person's employment with the Advisor or its Affiliates. During the period commencing on the date hereof through and ending one year following the Termination Date, the employee will not, whether for its own account or for the account of any other

Person, intentionally interfere with the relationship of the Advisor or its Affiliates with or

endeavour to entice away from the Advisor or its Affiliates, any person who during the term



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of the Agreement is, or during the preceding three-year period, was a tenant, co-investor, codeveloper, joint venture or other customer of the Advisor or its Affiliates.

13. Employee agrees that, except as provided in Subsection 1(c), below, all copyrightable material, notes, records, drawings, designs, inventions, improvements, developments, discoveries, and trade secrets conceived, made, or discovered by Employee, solely or in collaboration with others, during the term of this Agreement, which relate in any manner to the business of S7 Works LLC (Company), which Employee either may be directed to undertake, investigate, or experiment with or may become associated with in work, investigation, or experimentation in the line of business of Company in performing the Services hereunder (collectively, "Work Product") are the sole property of Company. Employee hereby assigns fully to Company, and agrees to assign to Company at the time of the creation of any Work Product, all right, title, and interest in and to the Work Product and any and all copyrights, patents, mask work rights and/or other intellectual property rights relating thereto. Employee further agrees that similar Work Product created by Employee for Company prior to the execution of this Agreement is the sole property of Company and hereby assigns fully to Company all right, title, and interest in and to such Work Product and any and all copyrights, patents, mask work rights and/or other intellectual property rights relating thereto. Employee hereby waives, and agrees to waive at the time of the creation of the Work Product, any and all moral rights therein.

I have negotiated, agreed, read and understood all the terms and conditions of this Offer letter as well as Annexure hereto and affix my signature in complete acceptance of the terms of the letter.

Date: 11/12/2022

Signature:

Rahul

Place: Chattogram, Bangladesh

Name: Rahul Rudra