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Adobe ID Creation

Create or update your Adobe ID

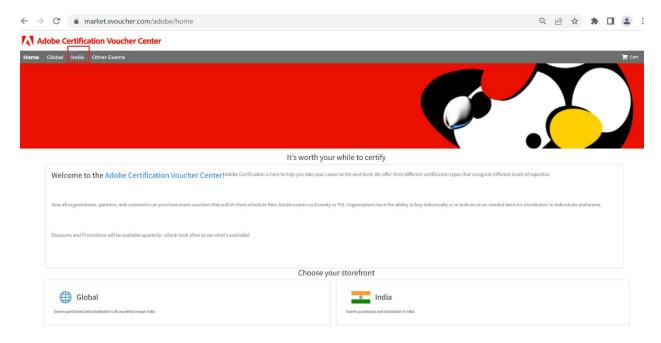
Adobe Solution Partner Portal

How to join the Solution Partner Program. (adobe.com)

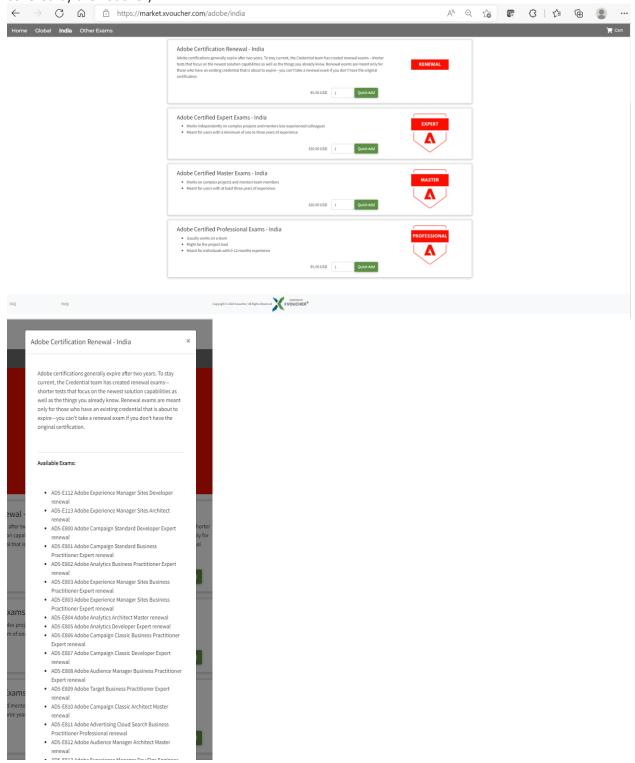
For any issues, please reach out to Solution Partner Helpdesk spphelp@adobe.com.

Adobe Voucher Procurement

Step 1 – Login in to "Home (xvoucher.com)" → Choose India tab in the screen below

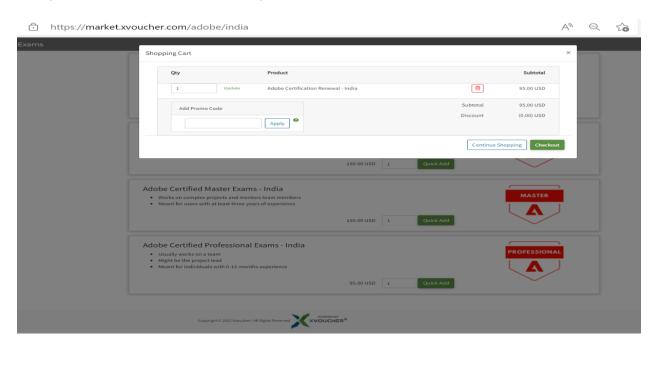


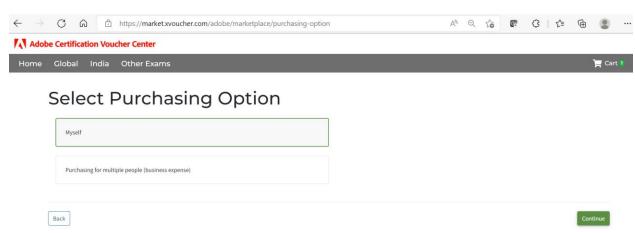
Step 2 – Select the requisite voucher type (Click on the respective logos to view the certifications covered by the voucher)

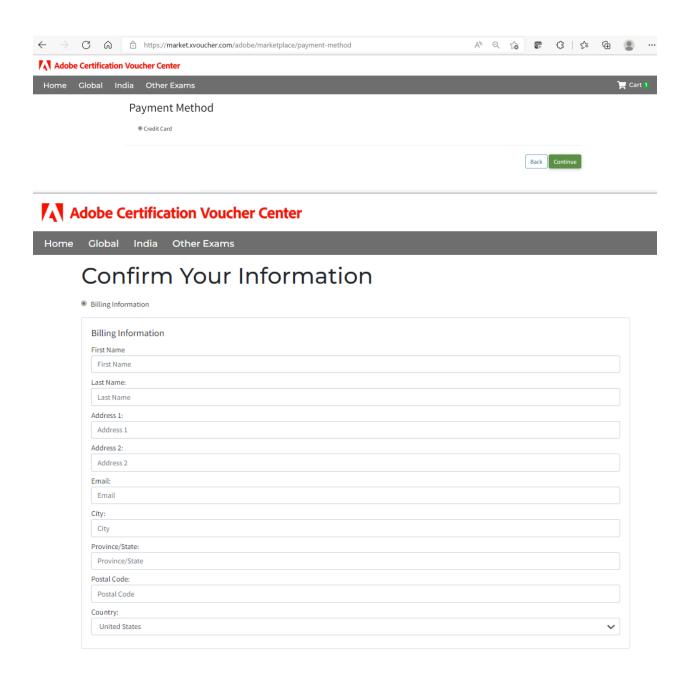


Step 3 – Add the selected voucher type to Cart, proceed for checkout and key in the requisite details.

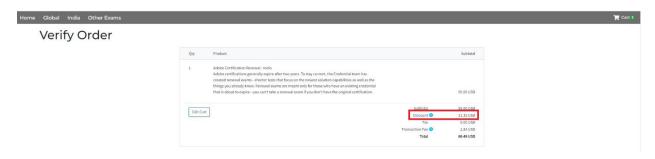
Note: Adobe Voucher Center accepts only Credit Cards to procure a voucher. Also, please ensure that CTS Adobe ID is provided as email id to avail the 33% Partner discount.







Step 4 – After the details are filled in, on the Verify Order please validate the information displayed. Also, verify the 33% partner discount applied on the certification amount. Please proceed to pay to acquire the voucher.

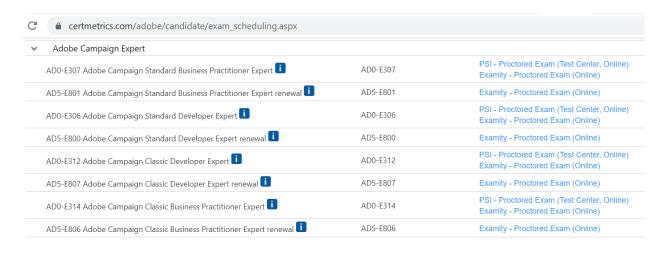


Examination Scheduling on Adobe Certmetrics

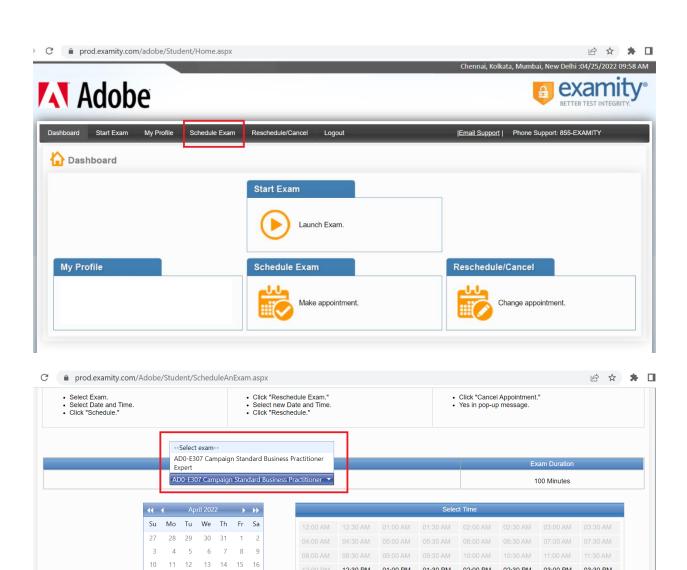
Step 1 – Login in to "https://www.certmetrics.com/adobe/" \rightarrow Choose Scheduling tab in the screen below



Step 2 – Select the requisite exam and choose the vendor



Step 3 – Select the requisite exam and choose the vendor to schedule the exam. Apply the procured voucher to avail discount on the final amount

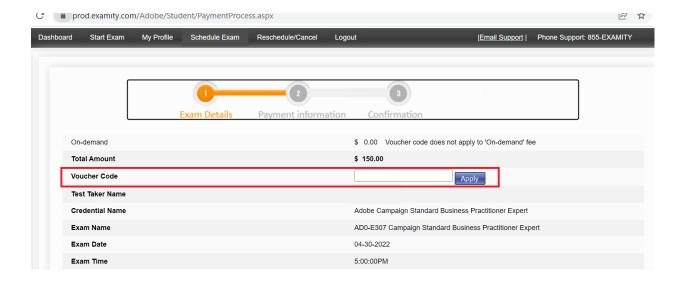


17

18 19 20 21 22 23

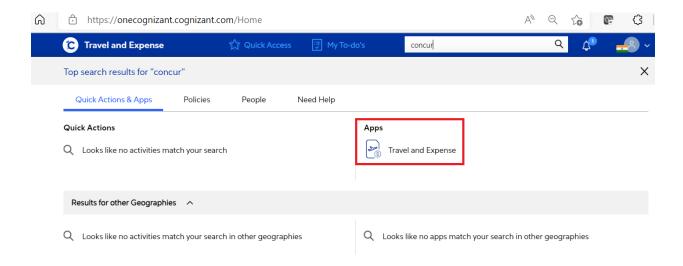
25 26 27 28 29 30

Schedule

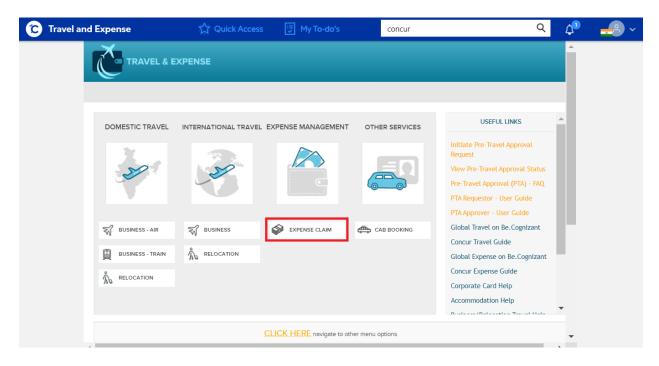


CTS Reimbursement Process

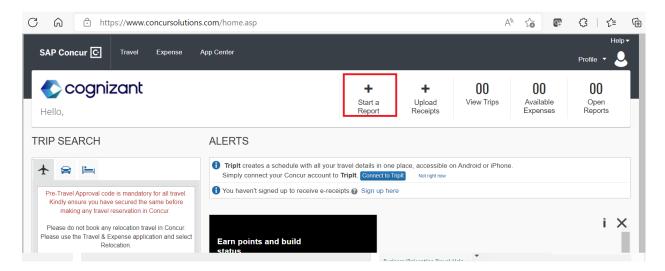
Step 1 – Login in to "https://onecognizant.com/" \rightarrow Search for "Travel and Expense" \rightarrow Click open" Travel and Expense "listing in the recommended Apps collection



Step 2 – Open the "Expense Claim" under Expense Management



Step 3 - Create a new Report under "Start a report"



Step 4 – Fill in the request details and attach the bills (Card statement, Academy approvals, Exam Scheduling and Clearing details etc.) and submit the report for approval.

Project ID - (1000024498) External Certifications — Indi Project Activity - (00000000000004) Expenses

