

RAJESH V R V K

Senior Technical Writer

Objective

Motivated and skilled **Technical Writer** with 9+ years of experience in Technical Documentation, API Documentation, Release Notes and Azure Data Engineer. Possessing a strong organizational aptitude and a logical approach, I excel in researching technologies and delivering clear and concise product and process information. I am actively seeking a full-time position where I can leverage my expertise and continue enhancing my skills.

Professional Journey

Senior Technical Writer | Greenway Health India Pvt Ltd | July'2022 to Jan'2023

Roles and Responsibilities:

- Create User Guide, Release Notes, and API Reference Guides.
- Ensures all work is carried out and documented in accordance with required standards, methods, and procedures.
- Worked with the team in planning and work distribution.
- Report defects in a timely manner and logged the same into the Bug tracking tool.

Technical Writer III | Mitrtech Pvt Ltd., Hyderabad | March'2020 to July'2022

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Earlier Career Snapshot

Lead Technical Writer/ Scrum Master | TCP Wave Pvt Ltd., Hyderabad | May'2019 to Sep'2019

Lead Technical Writer/ Scrum Master | Altruista Health Services Pvt. Ltd | July'2014 – April'2019

Click [here](#) for updated CV.



Contact

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Skills

Technical Skills

- Documentation
- Editing
- Writing
- Manuals
- Online Help

Tools and Software

- Madcap Flare
- RoboHelp
- Adobe Captivate
- FrameMaker
- MsOffice
- Camptasia
- XML
- JIRA/Confluence
- GitHub
- Adobe Photoshop
- Azure Data Factory

Education

- B.E (Mechanical)
- MBA (AI)

Certificates

- PSM-I
- Azure DP-203
- Salesforce Admin

Strengths

- Good Judgement Skills
- Interpersonal Skills and Communication Skills
- Good Team Player