

Rafael Nuñez

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EDUCATION: **Stevens Institute of Technology, Hoboken, NJ**
Master of Science in Computer Science, Expected January 2018

Connecticut College, New London, CT
Bachelor of Arts in Architectural Studies and Art, May 2010

SKILLS: **Programming Languages & Frameworks:** Java, PostgreSQL, Javascript, Node.js, React, Redux, Mocha, Sinon, MongoDB, HTML, CSS, Fela, Python
Development Software: Eclipse, JetBrains, Github **Proficient in:** Spanish

EXPERIENCE:

Software Developer Intern, Slice, New York, NY (August 2017 –Present)

- Support agile team in coding of web designed interfaces using Javascript, React, Redux and Fela
- Write Unit tests using Mocha and Sinon
- Modified existing code to correct errors and conduct A/B testing
- Participate in team meetings to plan, design and develop solutions

Technology Coordinator, Relay Graduate School of Education, New York, NY (April 2015 –January 2017)

- Primary support for technology requests from students, faculty, and staff
- Assist faculty and staff with hardware & software issues on PC's, Mac's, and peripheral devices
- Research and implement improvements to internal documentation and training processes
- Proactively enhance internal team processes to increase efficiency
- Support the Director of Technology with research projects, preparation of financial reports and compliance documentation
- Ensure functionality of software through configuration and troubleshooting
- Collaborate with third party to repair hardware and order computers
- Facilitate new hires transition to internal online platforms
- Support Curriculum Design team with the production of online instructional content
- Assist with ongoing administration of learning management system
- Plan and Provide technology and audiovisual support for class days, PD days and campus wide meetings

Business Manager, Neighborhood Charter School of Harlem, New York, NY (July 2014 –March 2015)

- Provided support for all technological equipment (Macs, PCs, iPads, iPhones)
- Administered the school's asset management system, ASAP Systems –cloud based technical software used to track assets and their locations
- Organized Accounts Payable by developing sustainable Excel worksheets
- Produced customized and detailed budget reports for Leadership Team
- Formalized Excel tracker of School Food Program reimbursement records
- Coordinated Excel tracker for incoming donations and Authored correspondence letters
- Processed Payroll in a detailed Excel workbook and input into ADP for 46 staff members
- Ensured accuracy and completion of HR documents for 46 employees

Operations Associate, Neighborhood Charter School of Harlem, New York, NY (August 2013 – June 2014)

- Diagnosed and advised on technological equipment and software upgrades through extensive research
- Modified school website with updates to current information and editing of content
- Executed procurement of supplies and developed Google forms which facilitated the process
- Processed invoices for payment
- Streamlined facilities in conjunction with custodial staff and painting staff
- Supervised School Food Program and submitted reimbursement records