IT Assets Web Portal

User Login Manual

– Version 1.0

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1. About IT Assets Portal

In accordance with G.O.MS.No.4, Dated: 10.01.2019, APTS a Nodal Agency has established "Andhra Pradesh Cyber Security Policy", to complement and supplement the National Cyber Security Policy 2013.

Our mission is to deliver effective Cyber Security Assurance services to all the Government departments and State owned entities to build a secure and resilient cyberspace for citizens of Andhra Pradesh.

2. Pre-requisites

To access the application, go to the URL: https://itassets.apts.gov.in/. The application will work in all the browsers and more effective in Google Chrome.

Departments should nominate an officer as a Single Point of Contact (SPoC), who shall be responsible for Security Compliance of respective Department enter the CII details. In the absence of Primary SPoC, the details of the in-charge SPoC should be entered in the Portal.

Department should have Login details (Username and Password) provided by APTS to access the portal.

3. Getting Started

3.1. Logging into the Portal

Step 1

(Ref Figure 3.1.1), Click on the Department Login from Logins Tab in the home page.
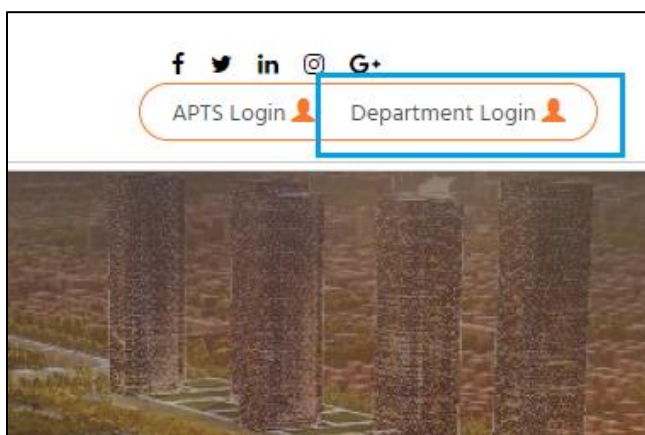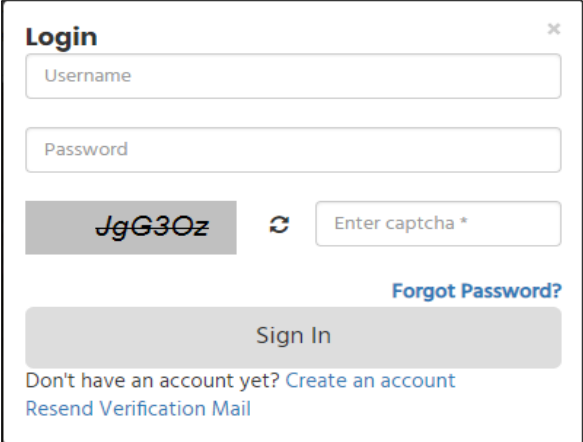

Figure 3.1.1

Step 2

(Ref Figure 3.1.2), Log in to the Web Portal using your Username & Password details provided. Click on the Sign in Button.
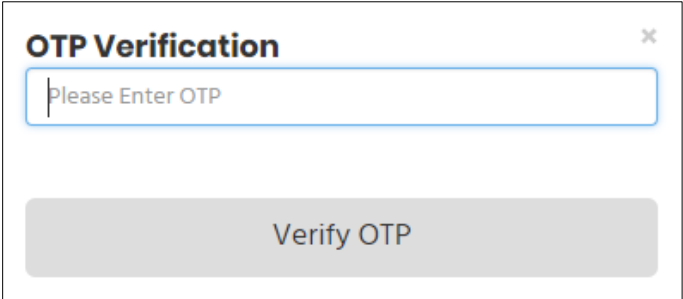

Figure 3.1.2

Step 3

(Ref Figure 3.1.3), Enter OTP which will send to Department SPOC's Mobile number & Email address.

Figure 3.1.3
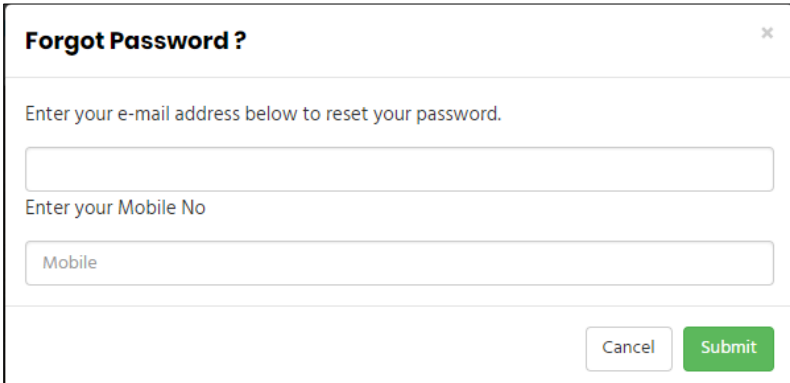
Step 4

(Ref Figure 3.1.4), If you've forgotten your password, click on the Forgot password and enter your email address and Mobile number to send Reset Password Link to create new password.

Figure 3.1.4