



## CHARLENE SECONDARY SCHOOL

Kirwala -Kiryandongo district. 5 km off Kampala- Gulu highway

P.O. BOX 131 Bweyale

email: [info@charlene.school](mailto:info@charlene.school) Website: [www.charlene.school](http://www.charlene.school)

Tel: 076 540 1475 Tel: 074 995 8256 WhatsApp: 074 349 4723

### APPLICATION FORM – Subject Teacher

**Position:** Subject Teacher

**Reports to:** Director of Studies, Deputy & Head Teacher

**Location:** Charlene Secondary School

**To Apply:**

- Complete this application Form
- Scan and email to [info@charlene.school](mailto:info@charlene.school) or
- Deliver to: Bursar Office Charlene Secondary School by: **5pm Tuesday 30<sup>th</sup> December 2026**

#### SECTION A: PERSONAL AND PROFESSIONAL INFORMATION

Full Name:	
Nationality:	
Date of Birth:	
ID No:	
Postal Address:	
WhatsApp:	
Email:	

Current Position:	School	
	Subject (s) Taught	
	Start Date	
Previous School	School	
	Subject (s) Taught	
	Start Date	
	Finish Date	
Previous School	School	
	Subject (s) Taught	
	Start Date	
	Finish Date	

#### SECTION B: ACADEMIC QUALIFICATIONS AND EXPERIENCE

Please answer Yes or No within the boxes.

Essential Criteria

Do you have a Bachelor of Education Degree	
Do you specialise in at least TWO of the subjects listed in Table 2.	
Are you confident in delivering the competence-based curriculum	
Are you willing to facilitate at least one co-curricular activity listed in Table 3	

Desirable Criteria

Do you have experience of teaching 'A' level	
Have you ever had experience of teaching in a boarding school	
Do you have experience in facilitating any co-curricular activities	
Have you a sound knowledge of the Ugandan Secondary School Curriculum	

**Table 2** Please tick the boxes of the subjects you are qualified to teach.

Mathematics		Geography		Swahili		Swahili	
Physics		History		English Language		Physical Education (P.E)	
Chemistry		ICT		Agriculture		Entrepreneurship	
Biology		Entrepreneurship		Fine Art		Christian Religious Education (CRE)	

**Table 3.** Please tick the boxes of the Co-Circular activities you would be prepared to lead and facilitate?

Debating		Chess		Coding		P7 Student Mentoring	
Football		Dance		Mock Trials		Public Speaking	
Volleyball		Gardening		Yoga		History Club	
Choir		Math Club		Martial Arts		Art	
Other							

**SECTION C: COMPETENCE QUESTIONS**

1. Explain how you deal with a continuously disruptive and uncooperative student in the classroom.

**2. How do you instill a love of learning within your classroom to encourage student motivation and participation.**

**3. What active learning teaching practices will you bring to the classroom to ensure student engagement in the lesson.**

## **SECTION D: REFEREES**

Provide three professional referees (one must be from your current employer and if you are newly qualified one from your university)

	Referee 1	Referee 2	Referee 3
Name			
Name of School			
Position / Role			
Contact Number			
Email Address			

## **CONTRACT TERMS**

- Full-time appointment.
- Performance-based contract, renewable based on results.
- Remuneration package commensurate with qualifications and experience

## **DECLARATION**

I certify that the information provided is true and accurate.

**Signature:**

**Date:**