

Town of Triangle  
Regular Meeting  
Thursday January 9, 2025

The meeting of the Town Board of the Town of Triangle was held at 7:00 PM at the Town of Triangle Town Offices, 2612 Liberty Street, Whitney Point, New York.

**Order:** 7:00 PM

**Present:** Supervisor Black, Councilmen Mesceda, Bennett, Price, Councilwoman Mesceda-Knoop, Superintendent McGowan, and Clerk Martin.

**Minutes:** Motion by Councilwoman Mesceda-Knoop to accept the minutes of December 12, 2024, with changes. Second by Councilman Bennett. Vote: Mesceda, Bennett, and Mesceda-Knoop all ayes. Supervisor Black and Councilman Price abstained.

Motion by Councilman Mesceda to accept the minutes of December 30, 2024, as submitted. Second by Councilman Bennett. Vote: Mesceda, Bennett, and Mesceda-Knoop all ayes. Supervisor Black and Councilman Price abstained.

**Supervisors Report:** Motion by Councilman Bennett to accept the December Supervisor's Report as presented. Second by Councilwoman Mesceda-Knoop. Vote: Black, Mesceda, Bennett, Price and Mesceda-Knoop all ayes.

**Abstract of Payment:** Motion by Councilman Mesceda to approve Abstract # 1. Second by Councilwoman Mesceda-Knoop. Vote: Black, Mesceda, Bennett, Price and Mesceda-Knoop all ayes.

**Claims:** Claims 1-26 in the amount of \$ 4,729.31 in the General Fund and \$ 21,033.44 in the Highway Fund.

**Public Participation:** One resident attended the meetings last fall and decided to return.

Supervisor Black opened the **Organizational Meeting** of the Town of Triangle:

1. Establishing the regular meeting of the Town of Triangle as the second Thursday at 7:00 PM at the Town Hall 2612 Liberty Street, Whitney Point, New York
2. Establishing NBT Bank and any other bank as official depositories for the Town of Triangle
3. FOIL (Freedom of Information Law) requests shall be billed at \$.25 per page.
4. Establishing the Press & Sun Bulletin as the official newspaper of the Town of Triangle and Townoftriangle.org as the official website for posting legal notices.
5. Re-adopt the investment policy of record for the Town of Triangle
6. Adopt the procurement policy of record for the Town of Triangle, with a limit of \$3,500
7. Establishing the maximum reimbursement of \$45.00/day for meals at job related meetings, and mileage paid by the Town of Triangle for official business is \$.655 per mile
8. Authorizing the Superintendent of Highways to purchase tools and implements in accordance with the procurement policy of the Town of Triangle
9. Requiring all itemized vouchers to be signed and submitted to the Town Clerk's office by noon Wednesday prior to the meeting each month to qualify for audit and payment at the next regular meeting of the Town Board.
10. Authorizing the Town Supervisor to submit to the Town Clerk by February 29, 2025 or as allowed by law a copy of the Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within 10 (ten) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerks office.
11. Authorizing the payment of utility bills, Town Real property tax bills, postage, rent, health insurance, Justice Fees to the State Comptroller's office, Village of Whitney Point, and Worker's Compensation premiums prior to audit.
12. Re-adopting the cash management policies and procedures of record for the Town of Triangle
13. Payment of Taxes: setting the three-payment schedule of taxes at 50% in January, 25% in February, and 25% in March. Balance is due prior to April 1st.
14. Appointments of the following individuals with salaries and compensation in accordance with the adopted budget of the Town of Triangle for the year 2025
  - a. Dog Control Officer (Pt) Tamara Hamlin
  - b. Historian (Pt) Donna Baker
  - c. Ordinance Enforcement Officer (Pt) To be Determined
  - d. Secretary to the Supervisor (Pt) Sandra Martin

Town of Triangle  
Regular Meeting  
Thursday January 9, 2025

- e. Clerk to the Justice: (Pt) Cheridan Douglas
  - f. Vital Records Registrar (Pt) Sandra Martin
  - g. Deputy Vital Statistics Registrar (Pt) Suzanne Burns
  - h. Budget Officer (Pt) Jeffrey Black
  - i. Deputy Supervisor: (Pt) Mark Mesceda
- 15. Appointing Ron Keibel as sole assessor with a salary of \$19,044.00 for the year 2025
  - 16. Appointing: Eric Birdsall, Phyllis Edwards, and Douglas Bergold, as members of the Assessment Board of Review at \$150/day/person and pay for mileage to training.
  - 17. Approve the official undertaking of Municipal Officers containing the notarized signatures of Supervisor, Deputy Supervisor, Judge, Court Clerk, Clerk, Deputy Clerk, Secretary to the Supervisor, and Vital Records Deputy. All notarized signatures to be filed in the office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.
  - 18. Appointing David Berger as Town Attorney or another Attorney if the need arises, to represent the Town or any other legal counsel as agreed by the Board.
  - 19. Appointing Michael Richardson as Labor Relations Consultant

Motion by Councilman Mesceda to adopt Resolution 1-19 as submitted. Second by Councilman Bennett. Vote: Black, Mesceda, Bennett, Price and Mesceda-Knoop all ayes. The supervisor closed the organizational meeting.

**Reports of Officers: Historian:** none. **Building:** Clerk Martin read the e mail that Building Inspector wrote to the Board. **DCO: none.** **Clerk report:** Clerk reports that the New York State Retirement record of activities resolution

is due again. Association of Towns and Village will hold the Annual meeting in New York City. The clerk submitted the Town Clerk annual financial report: \$ 23,095.50, money already submitted to the Supervisor. The clerk reports that the generator for the Town Hall was not operational as the fluid levels were low. Josh Clark of New Dimensions Contracting came and filled the fluid levels, and the generator started on its own. **Payroll:** Clerk reports Amy Beck, Legacy Bookkeeping has competed payroll.

**Highway Department:** Highway Superintendent McGowan reports the department is in winter mode, hauling sand. Highway Superintendent McGowan read a resolution to add Birch Street to the list of roads the Town maintains. Motion by Councilman Mesceda to adopt Resolution # 20-2025 that Birch Street be adopted by the Town of Triangle as the Town provided Snow and Ice Removal on December 8, 1988, and the road was proven to be built by standards and acknowledged by the Town to be place into the road inventory. Highway Superintendent McGowan states that Birch Street is 275 feet long and 27 feet wide. Second by Councilwoman Mesceda-Knoop. Vote: Supervisor Black aye, Councilman Mesceda aye, Councilman Bennett aye, Councilwoman Mesceda-Knoop aye, Councilman Price aye. This resolution was thereupon declared duly adopted by a vote of five ayes and 0 nays. Highway Superintendent McGowan reports the rental of the mower boom from Yacano's is here, but the Gradall bucket is getting straightened, and the cutting edge needs to be attached. Yacano's will have someone in Sherburne reattach it. Highway Superintendent McGowan is looking into the new loader and pick up as budgeted for 2025 but would like to know that the board is going to proceed with these purchases. Councilman Mesceda requests these both be put to bid.

**Unfinished Business:** Supervisor Black thanked the Highway Superintendent and the workers. Supervisor Black would like to resolve the bookkeeping issue, keeping it separate from the payroll duties. Supervisor Black has talked to Clerk Martin, and she is willing to handle October, November and December and file the annual report, if Amy from Lakeside Legacy starts in May taking over the bookkeeping duties. Councilman Bennett suggests that will give Amy time to learn the government account system. Councilman Mesceda would like a deadline of June 1st that Amy comment on if she is willing to continue or the Board should look for someone else.

**New Business:** Supervisor Black has been talking to Chet Kupiec, Broome County Highway Division, regarding the Snow and Ice contract. Highway Superintendent McGowan has contacted Willet and Marathon, letting them

Town of Triangle  
Regular Meeting  
Thursday January 9, 2025

know the contract is not signed and to not plow those roads. Highway Superintendent McGowan reports the Willet and Marathon are plowing for the County because Landers Corners Bridge has a weight limit, and the county trucks are not able to travel over the bridge. Supervisor Black will meet with Highway Superintendent McGowan and Chet Kupiec to finalize the agreement for five months. Supervisor Black states the old contract accounts for \$64,848.00,

the new pro-rated contract is only \$ 38,908.80. Supervisor Black is aware that the County will approve this at the February Legislature meeting. Motion by Councilman Mesceda to authorize the Highway Superintendent McGowan to sign the letter of intent with Broome County. Second by Councilman Bennett. Roll call vote: Supervisor Black aye, Councilman Mesceda aye, Councilman Bennett aye, Councilman Price aye, Councilwoman Mesceda-Knoop aye. Vote: five ayes, no nays.

**Executive Session:** Supervisor Black moves to adjourn this meeting to conduct an executive session pursuant to Section 105 paragraph f of the Public Officers Law to discuss: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 7:44 PM. Board returned at 8:03 PM Let the record show discussion only, no decision was made.

Supervisor Black to schedule Thursday January 23, 2025, at 7 PM to audit the Towns financial records.

Motion by Councilman Mesceda to adjourn this meeting at 8:05 PM

Sandra K Martin  
Town Clerk