



TRANSFER OF RIGHT REQUEST

Details:

Transferor Name:
Transferee Name:
Location:
Type of Lot:
Date of Transfer:
Day of Transfer:
Time of Transfer:
Payment Option:

Payment Details:

Transfer Fee:	₱
Notarial Fee:	₱
Total Price:	₱

REQUIREMENTS TO BRING AT THE DATE OF TRANSFER:

TRANSFEROR/LOT OWNER

- 1. VALID ID WITH CLEAR SIGNATURE
- 3 COPIES WITH 3 SPECIMEN SIGNATURE

- IF MARRIED NEED VALID ID OF SPOUSE
- 3 COPIES WITH 3 SPECIMEN SIGNATURE
- MARRIAGE CONTRACT (PHOTO COPY)

- IF SINGLE NEED BIRTH CERTIFICATE (PHOTO COPY)
- IF WIDOW NEED (CERTIFIED TRUE COPY OF DEATH CERTIFICATE)
- IF LOT OWNER DECEASED NEED CERTIFIED TRUE COPY OF DEATH CERTIFICATE

- 3. NOTARIZED DEED OF DEED OF RIGHTS
- 4. NOTARIZED JOINT AFFFIDAVIT OF CONFORMITY
- 5. SURRENDER ORIGINAL CERTIFICATE OF OWNERSHIP OR TITLE

TRANSFEEEE

- 1. VALID ID WITH CLEAR SIGNATURE
- 3 COPIES WITH 3 SPECIMEN SIGNATURE

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- 3 COPIES WITH 3 SPECIMEN SIGNATURE
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LEGAL DOCUMENTATION DIVISION  
ANTIPOLO BRANCH  
OFFICIAL REQUEST FORM

Date:	December, 17, 2024	Reference no:	343
Name:		Civil Status:	
Address:			
Contact No.:	09284948360	Email:	nickoleibautista@gmail.com
Project:	VCE - PROVIDENCE MEMORIAL PARK ANTIPOLO		
Block:		Lot ID:	

A Request for

**TRANSFER OF RIGHTS**

*from:*

*to:*

Requested By:

(Buyer/Authorized Representative's Signature Over Printed Name)

*This request Shall be subject for approval. Request Shall not be processed unless requirements are complete.*

Verified by:	Endorsed by:	Recommended by:	Approved by:
LDA/LDS	BSM	LDO	LDM
Date:	Date:	Date:	Date:

NOTES: (to be filled up byLDD only)

**AFFIDAVIT OF UNDERTAKING**

I, \_\_\_\_\_, of legal age, Filipino citizen,  
with residential and postal address at \_\_\_\_\_ and \_\_\_\_\_ of legal age, Filipino  
citizen,  
with residential and postal address at \_\_\_\_\_, under oath, deposes and state, that:

1. That I purchased from Sr. Sto. Nino de Cebu Resources and Development Corporation (the 'Company') a parcel of land with house thereon at PROVIDENCE MEMORIAL PARK ANTIPOLO particularly with OTP# 343 (the Subject 'Property');
2. As part of this transaction, I have provided contact information, including but not limited to email addresses and phone numbers to wit:  
Email Address: nickoleibautista@gmail.com  
Contact Number: 09284948360
3. That I acknowledge and agree that the contact information provided to the Company will be used solely for the purpose of sending notices and any other correspondence related to the Property. This includes but is not limited to, updates, maintenance notifications, payment reminders, legal notices, and any other communication/request deemed necessary by the Company in connection with the Property.
4. That I acknowledge that all notices/reminders sent by the contact information provided are deemed received.
5. That Furthermore, I acknowledge and agree that the contact information provided to the Company may be used to send request related to the Property. This includes, but is not limited to, Move-in Request, Construction Request, Refund Request, Transfer of Rights, Change of Name, Transfer of Lot, and any other communication deemed necessary to the Company in connection with the Property.
6. That I acknowledge that all request sent by the contact information provided are binding.
7. That I confirm that the contact information provided is accurate and up-to-date. I agree to notify the Company promptly in writing of any changes to the contact information to ensure continuous and accurate communication.
9. That I consent to receiving communications from the Company through various methods, including but not limited to email, phone calls, and text messages. That I acknowledge that electronic communications may be subject to risks associated with electronic transmission, including but not limited to unauthorized access, system failures, and transmission errors.
10. This Undertaking shall remain in effect for the duration of the ownership of the Property or until such time as the I provide written notice to the Company requesting the cessation of such communications.
11. Finally, I have read and fully understood the contents of this Undertaking and that I have voluntarily affixed my signature above my printed name to confirm all matters stated herein.

In WITNESS WHEREOF, I/We have to hereunto set our hands at \_\_\_\_\_, Philippines, on this \_\_\_\_\_

**Affiant**

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_

REPUBLIC OF THE PHILIPPINES ) \_\_\_\_\_ ) SS

BEFORE ME, a Notary Public for and in \_\_\_\_\_this day of \_\_\_\_\_.

Personally Appeared:	ID.No/CTC No.:	Date & Place Issued
_____	_____	<b>PHILIPPINES</b>

Known to me and to known to be the same persons who executed the foregoing instrument and they acknowleged to me that the same area their own free voluntary act and deed.

WITNESS HAND AND SEAL

Doc. No.\_\_\_\_\_;  
Page No.\_\_\_\_\_;  
Book. No.\_\_\_\_\_;  
Series of.\_\_\_\_\_;  
Republic of the Philipppines  
City of \_\_\_\_\_ )S.S.

Notarial Seal

DEED OF TRANSFER OF RIGHTS

KNOW ALL MEN BY THESE PRESENTS:

That I, , of legal age, Filipino citizen, single with residential and postal address at , herein after referred to as the TRANSFEROR

-and-

of legal age, Filipino citizen, single with residential and postal address at herein after referred to as the TRANSFEREE.

For and in consideration of Total Contract Price and Memorial Maintenance Fund to me in hand paid in fully by TRANSFEREE, do hereby SELL, TRANSFER, AND CONVEY all my rights and interest in the purchaser of Memorial Lot particularly at Providence Memorial Park , Brgy. Inarawan, Antipolo City, to the said TRANSFEREE, specified in Contract No., entered into by me and the Memorial Park owner.

That upon signing of this instrument TRANSFEREE shall be directly responsible for all instrument due payable to the memorial park owner and shall comply with all obligations pertaining to me and as stipulated in said Contract No. and the stipulation of the Reservation Application when not contrary.

IN WITNESS WHEREOF, we have hereunto sign this day of at City

(Transferor)

(Transferee)

Transferor-Spouse

ACKNOWLEDGMENT (REPUBLIC OF THE PHILIPPINES)SS  
SIGNED IN PRESENCE OF (REPUBLIC OF THE PHILIPPINES)SS

BEFORE ME, a Notary Public for and in this day of personally appeared:

Personally Appeared:	ID.No/CTC No.:	Date & Place Issued
		PHILIPPINES
		PHILIPPINES

All known to me and to known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their own free voluntary act and deed.

WITNESS HAND AND SEAL

Doc. No.\_\_\_\_\_  
Page No.\_\_\_\_\_  
Book. No.\_\_\_\_\_  
Series of.\_\_\_\_\_  
Republic of the Philipppines  
City of \_\_\_\_\_ )S.S.

Notarial Seal

JOINT AFFIDAVIT OF CONFORMITY

We, \_\_\_\_\_, of legal age, Filipino citizen, single with residential and postal address at \_\_\_\_\_ and \_\_\_\_\_ of legal age, Filipino citizen, single with residential and postal address at \_\_\_\_\_, under oath, deposes and state, that:

That this Joint Affidavit refer to a \_\_\_\_\_ designated as \_\_\_\_\_ located at Brgy. Inarawan, Antipolo City consisting of 1 X 2.5 square meters (the Property) known as PROVIDENCE MEMORIAL PARK - ANTIPOLO developed by Sr. Sto. Nino De Cebu Resources and Development Corporation (SNRDC) (the Developer);

That we jointly and severally undertake to pay the Capital Gains Tax and other taxes that the Government may require due to the transfer of any rights and obligations arising from this transaction;

That we will hold the Sr. Sto. Nino De Cebu Resources and Development Corporation (SNRDC) free and clear of any harm, liability, damage, or cost arising from any action, whether directly or indirectly, taken upon or as a consequence of my execution of this Affidavit;

That we shall be held personally liable to any person, natural or juridical, that may be prejudiced by my representation, in addition to other liabilities, civil or criminal, that may arise therefrom; hereby releasing and discharging the Sr. Sto. Nino De Cebu Resources and Development Corporation (SNRDC) from any and all further obligations in connection with the above.

That we execute this Affidavit freely and voluntarily to attest to the truth of all the foregoing for whatever legal purpose this may serve.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
Affiant-Spouse

ACKNOWLEDGMENT (REPUBLIC OF THE PHILIPPINES)SS

BEFORE ME, a Notary Public for and in \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ personally appeared:

Personally Appeared:	ID.No/CTC No.:	Date & Place Issued
_____	_____	_____
_____	_____	_____

All known to me and to known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their own free voluntary act and deed.

WITNESS HAND AND SEAL

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
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Series of. \_\_\_\_\_;  
Republic of the Philipppines  
City of \_\_\_\_\_ )S.S.

Notarial Seal