High level workflow for new clinical reminder.

```
┌─────────────────────────────┐
│ Clinician or Management enters a │
│   LEAF request.  Leaf request    │
│   includes not only the request, │
│   but also the approval names.   │
└─────────────────────────────┘
              │
              ▼
┌─────────────────────────────┐
│ Approvals Required:              │
│ -Service Chief approves          │
│ -Next Quality Safety Value (QSV) │
│   approves                       │
│ -Then Medical Records approves   │
│ -Lastly CPRS Committee           │
│   approves                       │
│ Upon all of the approvals then a │
│   CAC can begin working with the │
│   requestor to have a planning   │
│   meeting to get any questions   │
│   about the submitted designed   │
│   answered.                      │
└─────────────────────────────┘
              │
              ▼
┌─────────────────────────────┐
│ Approved request received        │
│   through LEAF (email, IM, call, │
│   in-person).                    │
└─────────────────────────────┘
```

If work request completed correctly, the work request should only need confirmation with requestor.

CAC works with requester to understand data needs, timeline, context of use.

Identify data needs. Health factors, ICD and CPT codes.

Select appropriate format.

Change needed

Ideally this process is in small chunks so changes are not left until the whole thing is completed.

Design layout, work with requestor to gain approval.

Build product.

Requester reviews. Iterative until approved.

Send to QSV for review of any components that impact our metrics. QSV either signs off or adds comments/recommended changes. The request is sent back to the requester with QSV's comments.

Approved

Some VAMCs do not include all of these steps.

Requester submits it to the Medical Review committee.

Medical Review evaluates reminder.

Approved

CAC updates ticket. Release to system.

Create findings table for review.

Report Writing