

[Company Logo] - New Horizon Solutions

Organizational Chart

Date: March 03, 2025

Address: 456 Tech Ave, Springfield, IL 62701

#### Section 1 - Executive Leadership:

- CEO: Michael Brown
  - Email: michael.brown@newhorizon.com
  - Phone: (555) 987-6541
- CTO: Sarah Lee
  - Email: sarah.lee@newhorizon.com
  - Oversees tech strategy and innovation

#### Section 2 - Departments:

- Technology Department:
  - Software Team Lead: David Kim
    - Email: david.kim@newhorizon.com
  - Team Size: 8 engineers
  - Software Engineer: Jane Doe
    - Email: jane.doe@newhorizon.com
- IT Support Manager: Tom Wilson
  - Email: tom.wilson@newhorizon.com
- Human Resources Department:
  - HR Manager: Emily Johnson
    - Email: emily.johnson@newhorizon.com
  - Responsibilities: Recruitment, onboarding, benefits
  - Payroll Specialist: Lisa Chen
    - Email: lisa.chen@newhorizon.com

#### Section 3 - Support Roles:

- Finance Director: Robert Patel

- Email: robert.patel@newhorizon.com
- Marketing Lead: Anna Garcia
- Email: anna.garcia@newhorizon.com

#### Section 4 - Notes:

- Weekly all-hands meeting: Thursdays, 2 PM
- Department-specific updates via Slack channels
- Contact HR for org chart revisions or questions.

#### Employee Acknowledgment:

- I have reviewed the organizational structure.
- Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: This chart is subject to change with company growth.