ROHIL GUGUNTA

● Toronto, Ontario ● 437-267-1099 ● rohilgugunta@trentu.ca ● Linkedin

EDUCATION

Trent University | Honors Bachelor of Science in Computer Science   2022-2026

Woburn Collegiate Institute | Ontario Secondary School Diploma (OSSD)

EXPERIENCE

Trent Business Club Assistant | Trent University Durham   **Sept 2023 - Apr. 2024**

- Provided administrative and financial support, including budget management and record-keeping. I coordinated events, facilitated student-industry connections, and managed club communications.
- Additionally, I handled marketing efforts and conducted research to enhance club activities, fundraisers, and other opportunities.

Save Ancient Studies Alliance Full-Stack Web Developer| Remote   **Aug. 2023 - Dec. 2023**

- I have demonstrated proficiency in both front-end and back-end development. On the front end, I have experience in designing and implementing user interfaces using HTML, CSS, and JavaScript.
- This includes creating the font, title, scrolling process, and colour scheme of the page. On the back end, I have worked on the animation of text images and other design elements to enhance the user experience.

LEAP Literacy Teacher Assistant/Supervisor | Toronto, ON   **Dec. 2018 - Dec. 2019**

- Demonstrated exceptional interpersonal communication skills by effectively conveying complex information to program participants clearly and concisely, fostering an inclusive and engaging learning environment.
- Facilitated group discussions and encouraged active participation, resulting in increased knowledge sharing and a deeper understanding of literacy-related topics among participants.
- Assisted in the planning and organization of engaging and well-coordinated events, effectively managing time and resources to ensure seamless execution and a positive experience for attendees.
- Collaborated closely with program coordinators and volunteers, maintaining open lines of communication and leveraging teamwork to address challenges and achieve program goals, resulting in a successful and impactful literacy program.

SKILLS

- **Communication:** Exceptional ability in both verbal and written communication, adept at clearly articulating complex information, engaging audiences, and facilitating productive discussions. Experienced in preparing comprehensive reports and presentations that resonate with diverse audiences.
- **Interpersonal Skills:** Demonstrated excellence in building and maintaining professional relationships. Capable of effectively collaborating with team members, managing client expectations, and negotiating with stakeholders to achieve mutual objectives.
- **Analytical and Problem-Solving:** Strong analytical abilities, with a knack for identifying trends, performing quantitative and qualitative analysis, and developing innovative solutions to complex problems. Proficient in utilizing software tools for data analysis.
- **Flexibility and Adaptability:** Proven track record of adjusting to new challenges, learning new skills quickly, and efficiently transitioning between tasks in fast-paced settings. Open to feedback and capable of implementing changes based on evolving project requirements.
- **Leadership and Team Management:** Effective leadership skills, capable of motivating team members, delegating tasks appropriately, and leading projects to successful completion. Experienced in conflict resolution and fostering a positive team environment.
- **Technical Proficiency:** Comfortable with a range of software and technology, including advanced proficiency in the MS Office Suite, familiarity with programming languages (e.g., Python, JavaScript), and understanding of web development principles.