

To Portuguese Customs Authorities

To whom it may concern:-

I, **MD ASHIKUL ISLAM** with portuguese fiscal number or passport number **EM 0699994** , I hereby declare that the shipment sent under the Airway bill Nbr. AWB No **3189370586** I am receiving two items, first one is my Police Clearance Certificate (1 piece of paper) which is required by the Portuguese Administration. This is an official document issued by the government free of cost, I put 4 dollars value as I spent it for local transportation. And second one is some of my visiting cards for my shop, which cost me 6 dollars, sent by **MAHBUB ALOM** who is my brother with the Total amount declared of **10 USD** the contents of this parcel are:

Item 1 **Police Clearance Certificate** Value: **4 USD**

Item 2 **Visiting Cards** Value: **6 USD**

Please accept to clear this parcel as above mentioned, as there is no commercial transaction . These cards aren't for commercial uses, I will keep it with me in case someone ask to provide. Therefore I am requesting to release my first document (PCC) as early as you can. I need it for administrative work and urgently please.
If for any reason you think I should pay tax for the visiting cards, I will make the payment once I have the payment invoice.

Date

____ / ____ / ____

Signature
