# **Course Description:**

• This is the companion laboratory for the *second* portion of the two-semester general biology course sequence. These courses (General Biology I and II) are designed for non-biology majors enrolled in programs that have a specific natural science requirement.

# **Purpose of this course:**

• In this laboratory we will be reinforcing the concepts set forth in lecture through experimentation. We will explore the basics of experimental design using the scientific method. This will not only teach you how to conduct an experiment, but how to draw logical conclusions from your data set(s). By the end of the semester you should have obtained a variety of laboratory techniques and an understanding of proper use of various pieces of scientific equipment.

# **Prerequisite:**

None

# **Corequisite:**

• You *must* be enrolled in or have already taken BIOL 102, General Biology II Lecture.

# **Instructor Information:**

• Specific Lab Section Instructor:

o Name: Richmond Asare-Bediako

o Email: ra2551@rit.edu

o Office Location: GOS-A330

• Office Hours: Mondays 9am-12pm (in person)

#### • Lab Coordinator Name:

Name: Emily Coon-Frisch Email: excsbi@rit.edu

o Office Location: GOS-1226

• Office Hours: TBD

■ Any issues/comments/concerns with the lab that cannot be addressed by your lab instructor should be directed to the course coordinator.

## **Contact Policy and Preferences:**

#### • Email:

- In the business environment, professionals are expected to check their email frequently throughout the day, every day. An academic environment functions under the same expectations. Your instructor may send you important class materials or time sensitive announcements, so you should regularly check your email (at least once a day) throughout the "work" week (Monday Friday), especially before each class. Please note that your instructor will show you the same courtesy. Therefore, if you email your instructor and do not receive a response within 24 hours of sending the initial email, make the assumption the/she did not receive it and resend it.
- Please note that some emails may be filtered by the RIT email systems, so make sure that your email includes:
  - Subject of the email is appropriate for this course
  - Salutation who is your email going to? *Make sure you address your instructor professional (Mr., Mrs., Instructor, Professor, etc.)*
  - Body What specific course is your email about? *include date/time* and/or section if this is in regards to a multi section course. Why you are email? specific questions or course concerns
  - Signature your name (preferred) as your instructor may not know who you are just based on your email address. Not to mention that when responding your instructors would like to reply in a similar professional manner
- O Please understand that due to the balance between personal and professional schedules of the instructors/GTAs of this course, responses over the weekend (after 5:00 on Friday and before 8:00 am on Monday) may be delayed.

• Instructor will only send class wide emails if there is an emergency or major change to course logistics.

#### • Communication besides Email:

- Instructor will communicate with students regularly via Announcements on MyCourses home page (once a week, 48 hours prior to their lab section at minimum). Announcements will include: Encourage to check MyCourses daily to ensure you are up to speed.
- O If you have general course related questions that are not addressed within course documents, please post your question in the "Course Q & A" MyCourses Discussion Board. After all, your concerns may be relevant to other students. If you know the answer to the question, prior to your instructor responding, feel free to reply to your peer's response. Instructors will check discussion boards daily Monday thru Friday.
- O Instructors of this course will also communicate with their students through the RIT Starfish Academic Alert System. At least once a semester, typically midterm, instructors will reach out to students when there are concerns about their academic success (e.g. course averages below 70%, repeated lack of attendance/participation during required in-person laboratory sessions). These communications will be between an instructor, student and their academic advising team. The purposes of these alerts is to hopefully increase student success by keeping "everyone" informed about one's academic performance. Alerts in the form of a "kudos" may also be sent if a student is exceeding expectations. This acknowledge student performance and remind them to keep up the good work. If a student receives an academic alert at any point during the term, they should reach out to their instructor via email as soon as possible to set-up an appointment to discuss the aforementioned concerns and ways to improve their performance throughout the remainder of the term., it is your responsibility to contact us as soon as possible to discuss the issue, its potential impact on your success in the course, and identify people and resources to help you move forward. Additional information on the RIT Starfish Academic Alert System can be reviewed at <a href="http://www.rit.edu/starfish">http://www.rit.edu/starfish</a>.

# • Office Hours & Private Appointments:

- Office hours should be posted for both your Instructor and the Lab Coordinator. Please attend office hours if you have questions.
- If you request a private appointment, instructors will try to accommodate students within 48 hours of the request.

## **Course Modality:**

- *Fully in person* Students will be meeting in person each week to complete hands on lab work (individually, in pairs or even in groups of 4) in the General Biology Laboratory (College of Science, Gosnell Hall, Room 1273).
  - Attendance and participation during the weekly in-person lab activities is mandatory for this course and will be assessed as part of the final course grade.

## **General Weekly Schedule:**

- Prelab Quizzes: 1 per (most) week as indicated on the provided schedule (refer below)
  - Due at the start of each student's enrolled laboratory time.
    - Thus, if a student has lab on Mondays 2:00 5:20 pm, then their quizzes will be available at 2:00 pm on Sundays and will be due by 1:59 pm on Mondays.
- Post Lab Quizzes: 1 per (most) weeks as indicated on the provided schedule (refer below)
  - O Due 48 hours after the completion of your lab section.
    - Thus, if a student is has lab on Monday (2:00 5:00 pm), their Post Lab Quiz will be due by 5:00 pm on Wednesdays.
- Lab Practical Exams: 2 ("Midterm" & "Final") per semester
  - Hands-on style examinations completed in-class during Week #7 (Week of February 25th) and Week #13 (Week of April 14th)
- Attendance
  - Assessed during weekly in-person laboratory sessions
- Participation
  - Assessed during weekly in-person laboratory sessions
- For additional specifics on graded items, refer to the "Grades & Assessment" portion of the syllabus

## **Course Meeting Times & Locations:**

• All lab sections, regardless of day and time, will meet in GOS-1273

- Specific Lab Section & Instructor Assignments
  - o Monday, 2:00 4:50 PM Ms. Emily Coon-Frisch\*
  - Tuesday, 9:30 12:20 PM Mx. Lane Lasley
  - o Tuesday, 2:00 4:50 PM Mr. Mukul Kandwal
  - Tuesday, 6:00 8:50 PM Dr. Mary Wines-Samuelson
  - Wednesday, 9:00 11:50 AM Ms. Lauren Saggese
  - Wednesday, 2:00 4:50 PM Dr. Sandi Connelly\*
  - Wednesday, 6:00 8:50 PM Ms. Neha Sood
  - Thursday, 9:30 AM 12:20 PM Ms. Nicole Fuller
  - o Thursday, 2:00 4:50 PM Mr. Richmond Asare-Bediako
  - Thursday, 6:00 8:50 PM Mr. Richmond Asare-Bediako
  - o Friday, 9:00 11:50 AM Dr. Paul Shipman\*

# \*Indicates sections supported by Access Services

## **Required Access to Electronic Resources:**

- Students are required to have regular (reliable and consistent) access to internet, as well as course website through myCourses. As course materials, various class activities, weekly announcement, etc. will only be made available through the course website.
  - All students and instructors are responsible for familiarizing themselves with the RIT Computer Policy.
- Students should also have an RIT email account, as well as a Zoom account (<a href="https://rit.zoom.us">https://rit.zoom.us</a>) to allow for communication and collaboration with their instructors and/or classmates.

If at any point a student is has concerns about their RIT Computer Account, network, or technology-related issues. The ITS Service Desk troubleshoot technology issues and help create a work request ticket and connect them with ITS specialists: Phone Support: (585) 475-4357, Web Form: help.rit.edu or In Person: Frank E. Gannett Hall, Room 1113

### **Required Textbook:**

- No textbook or lab manual required for this course. However, you will be required to
  print experimental laboratory handouts and worksheets for in-person lab sessions.
   Students should have these handouts with them at the start of their registered lab section.
  - Students should be able to obtain printouts of the experimental lab handouts free of charge in the 1st Floor Computers Labs in the College of Science (Gosnell Hall)

## **Required Lab Safety Supplies:**

- Students are required to obtain their own personal protective equipment; a lab coat and goggles for this course.
  - Lab coat must be at least knee length with full length sleeves. Color and other styling preferences is up to the discretion of the student.
    - Lab coats are required for every in-person lab session throughout the semester.
  - Safety googles should contact the skin all the way around an individual's eyes ensuring that they are fully protected from the possibility of events such as chemical splashes. Thus, safety glasses are not appropriate.
    - Safety googles maybe required when using high speed equipment, pouring solutions or weighing reagents, and at the discretion of your instructor.
    - If needed, during a particular week in class, your instructor will inform you of such via myCourses a minimum of 24 hours before your specific laboratory section
  - All of these supplies are available at the RIT bookstore but may be purchased from a local uniform store (e.g. Uniform Village on Jefferson Road, Henrietta, NY) or 3rd party vendor.
- Closed-toed shoes with a back are required for EVERY lab. No exceptions!

If students are not prepared with all of their required PPE and lab materials, they will be asked to leave the laboratory classroom and not to return until they've obtain these items. Inability to have these materials present for each in-person laboratory will directly affect the participation portion of a student's grade.

#### **Assessment and Grading**

Your final grade in this course is calculated as outlined below - focusing on all aspects of the course

○ Grading Summary:

■ Prelab Quizzes (11)	20%
Lab Assignments	30%
■ Lab Safety Training	3%
■ Post Lab Quizzes (11)	27%
■ Lab Practicals (2)	40%
■ Attendance	5%
■ Participation	5 %

Your laboratory grades should be entered regularly into the gradebook on MyCourses. Thus, you are encouraged to check your grades frequently to ensure that your grades have been recorded correctly.

## • Grading Scale:

• The final grade will be assigned based on the RIT grading scheme (which includes +/- s)

	A	В	C	D	F
(+)	n/a	87% – 89.9%	77% – 79.9%	n/a	n/a
(Letter only)	94% - 100%	84% - 86.9%	74% - 76.9%	60% - 69.9%	0 –
					59.9%
(-)	90% – 93.9%	80 - 83.9%	70% – 73.9%	n/a	n/a

## • Graded Item Specifics:

### O Pre-lab Quizzes -

- You must be complete your online Pre-lab Quiz through myCourses prior to the start of most of your laboratory sessions (refer to the schedule provided).
  - Quizzes will be only be available the 24 hours prior to the start of a student's enrolled lab section (e.g. If a student is enrolled in the Monday 2:00 pm 5:00 pm lab section, their Pre-lab Quiz will be available from Sunday at 2:00 pm until Monday at 1:59 pm).
- The quizzes will be primarily based on the protocols for that week's laboratory exercise. Therefore, you will need to review the protocol before taking the pre-lab quiz. This will ensure you are coming to lab prepared to get started on the week's activities.
- These quizzes will be 10 questions (e.g. Fill-in-the-blank, Matching, Multiple Choice, True/False).

- Students will have 20 minutes and 1 single attempt to complete their quiz individually.
  - You may use the Weekly Lab Exercise Handout to complete the pre-lab quiz. Quizzes are to be completed individually.
- Late Policy: NO late administration OR make-up quizzes will be permitted, regardless of the reason.
- Your lowest single Prelab Quiz score will be dropped. There are 11 quizzes total, your lowest single quiz score will be dropped resulting in quiz 10 grades total. *Dropping of the lowest score will occur at the end of the semester.*

### O Laboratory Assignments -

- Lab Safety Training: Your first laboratory assignment will be your Lab Safety Training. You will need to complete this training and upload your certificate to the MyCourses dropbox by the start of your lab section in week # 2 (week of January 21st). <u>Lab Safety Training Information</u> -Required Completion
- **Post Lab Quizzes:** You will use the material from your weekly Lab Exercise Handout to complete your Post Lab Quiz. Post Lab Quizzes will be available on MyCourses after the end of your lab section and will be due 48 hours (two days) after the conclusion of your weekly lab section. (e.g. If a student is enrolled in the Monday 2:00 pm 5:00 pm lab section, their Post Lab Quiz will be available from Monday at 5:00 pm until Wednesday at 5:00 pm).
  - Post Lab Quizzes are to be completed individually by students, not in pairs or groups. And should reflect data collected by that student or when appropriate, class data, as provided by the instructor. Use of any outside sources, when not approved by your instructor or formally cited, may be considered a violation of RIT's Academic Integrity Policy.
  - of multiple choice, true/false, and short answer questions. You will also be required to upload images of some of your microscope slide drawings, completed data tables, and images from your lab results for full credit. Most of the questions on the post lab quiz will be very similar to the questions in

- your the weekly Lab Activities Handouts. Therefore it will benefit you greatly to complete those in lab!
- Instructor will provide a weekly Lab Activities
  Handout to complete in lab. This will be the material
  you will use to complete the post lab quiz. Students
  will be required to bring the corresponding handout
  (preferably in hardcopy, as we are not responsible
  for any damage to a student's personal electronic
  devices that may result from being used in lab) to
  each week of lab. The weekly Lab Activities Handout
  will NOT be collected or graded but you are
  responsible for all the material within the handout for
  Post-Lab Quizzes and Lab Practicals.
  - Instructors are not responsible for any lost student paperwork in between lab session.
- Late Policy: Any Laboratory Assignments that are submitted after its due date will receive a 10% deduction for each day it is late. Any Laboratory Assignment received after 3 days from the original due date will earn a 0%.
- Your lowest single Post Lab Quiz score will be dropped. There are 11 quizzes total, your lowest single quiz score will be dropped resulting in quiz 10 grades total. *Dropping of the lowest score will occur at the end of the semester.*

### • Lab Practical Exams

- The two lab practical exams will consist of station style questions administered during a student's registered lab sections.
  - The first practical (Week #7 Week of February 25, 2024) will cover the material covered in weeks 2-6. The second lab practical (Week #13– Week of April 14, 2024) will cover the material covered in weeks 9-12.
    - *Note: The second exam is not cumulative.*
  - For these exams, students will be required to *individually*: make experimental measurements, successfully execute various biological related mathematical equations, understand the basic premise of each

experiment, display collected data when appropriate (i.e. correctly build and label graphs) and be able to interpret and draw scientific conclusions from the aforementioned data.

• Late Policy: NO late administration OR make-up lab practical exams will be permitted, regardless of the reason.

#### • Attendance:

- O Prompt, prepared attendance (with all required safety equipment and your lab manual) at every lab is **mandatory** and will be assessed weekly as a part of a student's final grade in this course.
  - According to the RIT policy on course attendance (see D04.0 of the university policy), "it is the responsibility of all students to attend their scheduled classes regularly and punctually in order to promote their progress and to maintain conditions conducive to effective learning."
- O Points for attendance will be awarded based on each student's ability to arrive no later than their scheduled lab section time each week, as well as being prepared with all of the required course materials and ready to work.
  - Being ill-prepared and/or late to lab will result in a penalty toward this portion of a student's grade.

#### O Absences:

- "Make-up" labs are given for pre-arranged absences (e.g. collegiate sanctioned events) only, and are subject to lab space availability and times. Exceptions to the pre-arranged absences may be made in some extenuating circumstances, such as medical or family related emergencies. If such a circumstance arises, the student needs to discuss it with the lab coordinator and/or their specific instructor within 24 hours of the occurrence.
  - Students will only be permitted to make-up a single lab per semester.
    - If you are given a make-up lab, it will NOT count as a "missed" lab period. The institute policy also reminds us, that "absences, regardless of reason, do not relieve you (the student) of your responsibility for fulfilling normal requirements in any course."
  - Thus, all students whom miss a lab (unexcused), should set-up an appointment with their instructor to review the missed material

prior to their next scheduled lab session so that they do not continue to fall behind.

- Missing (unexcused only) lab will deduct points from your attendance, participation, and quiz percentages. All other absences, excused or unexcused, will be considered a "missed" lab period.
- Missing two or more lab periods during the semester may result in failure of the course.
  - If a student misses multiple laboratory sessions (2+) without making up the required coursework, they may be advised to withdraw from the course. For more detailed information regarding the types of absences and what to do, email the lab coordinator, Mrs. Michelle Weatherell (mlmsbi@rit.edu).

### • Participation -

- Just like attendance, participation during each scheduled laboratory session is mandatory.
- Points for participation will be awarded based on each student's ability to be an active participant during their lab section.
  - This means, points may be lost due to actions in lab including, but not limited to:
    - not maintaining a collegiate atmosphere in your working within the laboratory classroom (e.g. use of your cell phone in or during lab, repeatedly leaving class)
    - not cleaning up your lab space before leaving lab for the day
    - not being prepared for lab (e.g. possessing copies of your lab handouts, PPE and mask at the start of your lab session)
    - repeatedly being late for class
    - being disrespectful and/or unprofessional to your lab instructor, supporting staff and/or fellow lab mates.
  - All of the aforementioned items are things that your laboratory instructor will be keeping track of throughout the semester.
- If a student is unable to attend a given in-person class session (based on the provided schedule for their course section & split identification) they must contact their instructor prior to the start of their lab section so that alternative accommodations maybe made. If a student is aware of a potential absence in advance (e.g. collegiate sanctioned events) they should reach out to their instructor as soon as possible to make arrangements.

- With this said, students must make alternative arrangements to make-up work and have it work completed by the start of their next schedule lab section, whether in-person or online.
- This course will not offer any opportunities for extra credit assignments.

#### Feedback & Evaluation:

- Instructor Responsibilities -
  - O Assessment Goals:
    - Pre-lab Quizzes for this course should be graded within 1 weeks of the due date of the item.
    - Post Lab Quizzes for this course should be graded within 2 weeks of the due date of the item.
    - Lab Practical Exams for this course should be graded within 1-2 weeks of the due date of the item.
  - O Please note that due to the potential for instructors to be teaching multiple sections, as well as the style of these assignments (e.g. multi-page laboratory worksheets) feedback could more than two weeks to receive.
    - Per RIT policy, the two-week posting requirement may be waived in the case of deadline extensions, late submission of work, any extraneous circumstances, or when explicitly stated in the evaluation criteria. <a href="https://www.rit.edu/academicaffairs/policiesmanual/d050">https://www.rit.edu/academicaffairs/policiesmanual/d050</a>
  - O If you are missing a grade/feedback for an item OR you feel that that grade/feedback has been recorded incorrectly, please email your instructor and explain the issue and I will try my best to address your concerns.

### **Academic Accommodations:**

- If you believe that you need accommodations for a disability or any other reason, please contact the Disability Services Office (DSO), located at 28 Lomb Memorial Drive, Student Alumni Union, Room 1150 for an appointment to discuss your needs and the process for requesting accommodations.
  - O The DSO is committed to providing equal access to programs, services and physical facilities to students with disabilities.
  - O Students who would like to request academic accommodation due to a disability should submit a request and documentation of the disability. The Director will review the request and supporting documentation and recommend appropriate and reasonable accommodations as needed.

- RIT does not provide or coordinate personal services.
- Students need to make their own arrangements for mobility training, personal care assistants and personal adaptive equipment.
- As accommodations may require early planning and generally are not provided retroactively, please contact DSO as soon as possible.
- O If you have specific physical or learning disabilities and require special accommodations, please notify your instructor within the first week of the semester, so that your needs may be appropriately met. For additional information view their website at <a href="https://www.rit.edu/studentaffairs/disabilityservices/">https://www.rit.edu/studentaffairs/disabilityservices/</a>
- If you have already have academic accommodations established and would like to utilized them, it is your responsibility to reach out to your instructor and discuss the specifics of accommodations and how they relate to this course.
  - Clear communication between students and faculty is key for the successful facilitation of accommodations. Your instructor will ensure that any discussions regarding your disability and/or accommodations are confidential and completed privately.
    - It is preferred that such discussions occur as soon as possible (e.g. within the first two weeks of classes) after receiving them to ensure that they are implemented in a timely manner. After all, regardless of the receipt from the DSO, accommodations will not be implemented by the instructor without a student's request.

## **Counseling and Psychological Services:**

- Many students at RIT face personal challenges or have psychological needs that may interfere with their academic progress, social development, or emotional well-being. The university offers a variety of confidential services to help you through difficult times, including individual and group counseling, crisis intervention, consultations, online chats, and mental health screenings. These services are provided by staff who welcome all students and embrace a philosophy respectful of clients' cultural and religious backgrounds, and sensitive to differences in race, ability, gender identity and sexual orientation.
- Located on the second floor of the August Center building (above the Student Health Center), <u>Counseling and Psychological Services</u> provides confidential and personalized services to meet the mental health needs of currently enrolled, undergraduate and graduate students on the Henrietta campus.
- Our mission is to enhance the RIT student potential for learning and success and to promote the emotional health and well-being of the campus community through:

- Providing responsive, empirically-based, and culturally competent mental health services that include:
  - Short-term individual psychotherapy
  - Group counseling and psychotherapy
  - Urgent Care crisis intervention
  - Assessment and evaluation
  - Psychiatric services
- Providing graduate clinical training in counseling, psychotherapy and college mental health
- Providing campus-wide consultation and education

## • Availability:

- Campus Location: 2100 August Center, second floor (Currently, all appointments are conducted via phone or Zoom)
- O Phone:
  - During Business Hours: 585-475-2261
  - After Business Hours, Weekends/Holidays: 855-436-1245
- O Fax: 585-475-6548
- Email: caps@rit.edu
  - DO NOT USE EMAIL IN AN EMERGENCY SITUATION, since you cannot be assured that a counselor will open it at your time of need.
- For **urgent matters**:
  - during business hours **585-475-2261**.
  - cannot wait for business hours, call 1-855-436-1245 to speak with a mental health provider or call Public Safety at **585-475-3333**.
- Other off campus resources:

■ National Suicide Hotline: 1 800 273-8255

■ Crisis Text Line: **Text HOME to 741741** 

#### • Academic Integrity Policy:

The course has a zero-tolerance policy for academic dishonesty, including plagiarism and cheating. Instances of dishonesty will be punished by a zero on the assignment and consultation with the institute to determine if further action is required. **DO NOT CHEAT!** Avoid the **appearance** of cheating in this class. Do not allow others to cheat off of you. If you are caught cheating on a quiz, any homework assignment, or a

practical, etc. appropriate disciplinary action will be taken as allowed by the institute. This also includes using materials (i.e. answer keys or graded materials) from previous years of this course. Refer to the "Student Academic Integrity Policy" (link and excerpt provided below) for further guidance on the Academic Dishonesty policy at RIT. Plagiarism on any assignment (from published works, websites, or your lab partner) is cheating. *Don't do it.* 

https://www.rit.edu/academicaffairs/policiesmanual/d08

#### O D08.0 STUDENT ACADEMIC INTEGRITY POLICY

- A breach of student academic integrity falls into three basic areas: cheating, duplicate submission and plagiarism
  - Cheating: Cheating is any form of fraudulent or deceptive academic act, including falsification of data, possessing, providing, or using unapproved materials, sources, or tools for a project, exam, or body of work submitted for faculty evaluation
  - Duplicate Submission: Duplicate submission is the submitting of the same or similar work for credit in more than one course without prior approval of the instructors for those same courses.
  - Plagiarism: Plagiarism is the representation of others' ideas as one's own without giving proper attribution to the original author or authors. Plagiarism occurs when a student copies direct phrases from a text (e.g. books, journals, and internet) and does not provide quotation marks or paraphrases or summarizes those ideas without giving credit to the author or authors. In all cases, if such information is not properly and accurately documented with appropriate credit given, then the student has committed plagiarism.

## Consequences of Academic Dishonesty:

O Any act of Academic Dishonesty will incur the following possible consequences. After notifying and presenting the student with evidence of such misconduct, the instructor has the full prerogative to assign an "F" for the offense, or to assign an "F" for the entire course. The instructor will inform and, if possible, meet with the student concerning the decision reached on the "F" for the offense, or the "F" for the entire course. A student may be brought before the Academic Conduct Committee of the College in which the alleged offense occurred, and may face academic suspension or dismissal from the Institute. (See D08.0 Academic Integrity Policy for procedures for handling breaches in academic integrity and the appeals process.)

## • Copyright:

"RIT and Copyright Law require that members of the RIT community respect the proprietary rights of owners of copyrights and refrain from actions that constitute an infringement of copyright or other proprietary rights." These regulations apply to much of the material utilized in this course, hard and electronic. Thus, it is imperative that you familiar yourself with these policies prior to printing, copying or sharing these materials in anyway. For additional information,

http://www.rit.edu/academicaffairs/policiesmanual/c032

#### • Title IX:

"RIT will not discriminate in terms and conditions of employment, admission, and participation in programs or residential life. The policy prohibits discrimination and harassment on campus, or at any RIT activities off campus, by its administrators, faculty, staff, students and student organizations, and external organizations and individuals in their operations with RIT." Title IX violations are taken very seriously at RIT. RIT is committed to investigate complaints of sexual discrimination, sexual harassment, sexual assault and other sexual misconduct to ensure that appropriate action is taken to stop the behavior, prevent its recurrence, and remedy its effects. For additional information, please check out: <a href="Ittle IX Rights and Resources at RIT">Ittle IX</a>
Rights and Resources at RIT.

## • Diversity, Inclusion, and Respect:

O RIT has put forth <u>Policy P05.0 Diversity Statement</u> for all community member. RIT through its policies and practices is responsible for building an inclusive environment where membership in the community allows for faculty, staff and students to reach their fullest potential, both professionally and personally. RIT is committed to the development, administration and interpretation of policies and procedures in a way that is consistent with our commitment to diversity and is in compliance with federal, state and local laws. RIT's policies and procedures are administered in a way that supports fair treatment for all faculty, staff, students, and the RIT community at large.