



CUBE Ai SOLUTIONS Tech Pvt Ltd

INTERNSHIP AND PROJECT LETTER

Date: May 27 2024

Dear **Ms Rithika V**,

With reference to your application and subsequent interview with us, we are pleased to appoint you as **Web Development** in our organization on the following terms and conditions.

1. Commencement Date: June 24 2024

2. Internship period: 4 months from the commencement of the internship and project, which may be extended or curtailed depending upon the performance of the candidate during the internship period.

3. Transferability: You may attend the internship online or in person depending upon the need your services will be required to meet exigencies or otherwise, from one position to another, from one department to another; in the establishments owned, operated or managed by the Company.

4. Confidentiality: You shall not divulge or make public any information relating to the Organization's transactions or dealings which are confidential in nature, without the consent of the management in writing, except under legal process.

5. Governance: In addition to the above, you will also be governed by other terms and conditions of service and policies applicable to the employees of the Company from time to time.

6. Physical Fitness: This offer stands valid, only if you are found fit in the Pre-Employment Medical Check-up. And during the course of employment, your services may be concluded, if you are found medically unfit.

We hope that this letter would be the beginning of a long and mutually beneficial association between you and the Organization. Please be aware of the following pointers carefully:

1. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.

2. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's policies, Company's patterns & Trade Mark and Company's Human assets profile.



3. You will be required to comply with all such rules and regulations as the Company may frame from time to time.
4. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
5. If at any time in our opinion, which is final in this matter you are found non- performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
6. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having dealing with the company and if you are offered any, you should immediately report the same to the Management.
7. This internship letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your internship.
8. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance. We welcome you to CUBE's family and look forward to a fruitful collaboration.

With best wishes,

For CubeAISolutions

Name: Santhiya P

Designation: Human Resources

Acknowledgment

I _____ admit to the above mentioned terms and conditions set by the company with fullest consciousness on the same.

Signature with date