
Good morning all,

We are very excited that you have signed up for EGEN 310R Summer 4X4 commencing May 10. Mrs. Elizabeth Varnes and I will be co-teaching and look forward to working with you.

A few items to note prior to the start of our Summer 4x4 semester:

- **D2L will be activated one week prior to the start of class.** Once you engage with D2L, you will notice that you have been assigned to one of 8 teams. You will work with this group throughout the Summer 4X4. Basic course information will be available in course Content. Each day of class is planned out and assignments are listed.
- There is no textbook requirement. You will have expenditures (no more than \$67/person) for the development of your design effort prototypes (IPT 1 and IPT 2) that will be done with your team online.
- **Since we are compressing the class into 16 days, each day in class will represent one week of work from a normal 16-week semester. We will convene class daily from 9-1 and it will be imperative that you participate in the online time and that your internet is reliable and consistent.** Synchronous Zoom classes will generally occur at 9 and at 12 with assigned work in between. We will divide the class time into group activities, follow up on pre-recorded lectures, conduct and team meetings both with your team and instructor. You will have homework that will need to be completed daily and need to be done outside of the 9-1 window. **Basically, we recommend that you set aside 8 hours per day (most days) for completion of the course.** We will use a variety of online tools for collaborative thinking.

The class will run from Monday, May 10 to Thursday, June 3. We will not have classes on Fridays.

It is fast paced but also a great way to develop your skill set in engineering design and design thinking, project management, and leadership/communication skills development. *If you're considering dropping the class, please let us know as soon as possible as we have students on the waitlist.*

We look forward to "seeing" you all on Monday, May 10.

Best regards,

Mandy Rutherford and Mrs. Varnes, EGEN 310 Instructional Team