

# Career Services Assignment 1 – LinkedIn Setup

**Points possible:** 50

Category	Criteria	% of Grade
Completeness	All requirements of the assignment are complete.	100

**Instructions:** Follow the steps below to set up your LinkedIn account and optimize it for success. You can use the *Social Media Checklist* in the Career Services module to keep track of some of the steps you take for this assignment. The video *Setting Up Your Social Media* will help you with some of these steps as well.

1. If you do not already have a LinkedIn profile, create one. Make sure the email address you sign up with is professional (i.e. [tom.sawyer@hotmail.com](mailto:tom.sawyer@hotmail.com) rather than [bigdaddy227@hotmail.com](mailto:bigdaddy227@hotmail.com))
2. Personalize your URL. Read more about it [here](#).
3. Make your email address and phone number public to 1<sup>st</sup> level connections.
4. Upload a professional headshot.
5. Change your profile's background picture. You can find some free resources on [Canva](#).
6. Set your headline to "Software Developer".
7. Create a summary statement that introduces you, talks about what you do, outlines major accomplishments, and includes something personal.
8. Fill out your experience section using 1<sup>st</sup> person to refer to yourself.
9. Add your skills and technical skills you will learn in your program of study and then pin JavaScript, ReactJS, and Software Development.
10. Add Promineo Tech to your education.
11. Fill out any other sections with relevant information.
12. Connect to your instructors, classmates, alumni and follow Promineo Tech.
13. Read [How to Effectively Use LinkedIn in the Job Search](#) from the Career Services module.

**Write 3 things you learned from reading *How to Effectively Use LinkedIn in the Job Search***


1. What a 2<sup>nd</sup> level connection means and why they are useful.
2. That unlike other social media accounts, LinkedIn is more networking and not just post random junk.
3. That contributing isn't necessarily just posts and comments, liking posts can play just as important of a role.

## Attach Screenshots of Your Finished LinkedIn Profile Below

linkedin.com/in/rkmellinger/

in Search Home My Network Jobs Messaging

R. KRIS MELLINGER

 **Ronald (Kris) Mellinger**  
Software Developer  
Las Vegas, Nevada, United States · [Contact info](#)  
13 connections  
[Open to](#) [Add profile section](#) [More](#)

[Open to work](#)  
Engineering Apprentice and Junior Developer rol...  
[See all details](#)

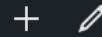
[Find potential clients by showcasing the services you provide.](#)  
[Get started](#)

[Promineo Tech](#)  
[Promineo Tech](#)

**About**

As a Las Vegas local, I've spent the last 15 years as a technician, installing and troubleshooting electronic gaming devices and their associated networks in various casino locations. During this time I was also sent to various jurisdictions across the country to assist and instruct local technicians on how to operate and troubleshoot new equipment. I have also assisted with global order management as an order auditor ensuring outbound ordi ...see more

## Experience



### Student

Promineo Tech · Self-employed

Jul 2022 - Present · 2 mos

Las Vegas, Nevada, United States

Attending a coding bootcamp to help pivot careers

**Skills:** JavaScript · React.js · Software Development · HTML · Cascading Style Sheets (CSS)



### Lead Slot Technician

MICHAEL J. GAUGHAN, AIRPORT SLOT · Full-time

May 2021 - Jul 2022 · 1 yr 3 mos

Las Vegas, Nevada, United States

- Supervise vendors while on property for service, conversions, and installs as per provided documentation.
- Service and maintain up to 1000 gaming devices from various gaming manufacturers. [...see more](#)

**Skills:** Documentation · Training · Customer Service · Troubleshooting · Project Management



### IGT

Full-time · 13 yrs

Las Vegas, Nevada, United States

#### Order Administrator and Auditor

Jun 2019 - May 2021 · 2 yrs

- Research, Order, and Audit of MegaJackpot orders requested by Sales and Account Managers.
- Create processes and documentation to reduce audit errors and mistakes. [...see more](#)

**Skills:** Salesforce Lightning · Microsoft Office · Order Management · Quality Auditing · SAP Products

#### Service Technician II

Jun 2008 - Jun 2019 · 11 yrs 1 mo

- Lead and assistant lead for multiple casino openings and floor player tracking systems.
- Provide global support of gaming operations in multiple jurisdictions throughout the sp [...see more](#)

**Skills:** Software Troubleshooting · Fiber Optics · SAP Products · Cat5e · Troubleshooting



### Slot Technician

E.T.T. Gaming · Full-time

Nov 2004 - Jun 2008 · 3 yrs 8 mos

Las Vegas, Nevada, United States

- Installation, conversion, and maintenance of up to 1100 slot machine and gaming devices.
- Setup of PALtronic, Mikon and Current Tech Progressive controllers. [...see more](#)

**Skills:** Electronics · Currency Exchange · Cat5e · Customer Service · Troubleshooting



### Installation and Service Technician

Executone · Full-time

Nov 2003 - Oct 2004 · 1 yr

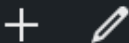
Las Vegas, Nevada, United States

- Install, Program, and Service of Telecommunication systems and associated devices.
- Install, Program, and Service, Nurse Call health care and emergency communication equipment r [...see more](#)

**Skills:** Electrical Troubleshooting · Cat5e · Low Voltage Wiring · Customer Service · Project Management

Show all 7 experiences →

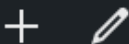
## Education



**Promineo Tech**  
Front End Developer  
Jul 2022 - Nov 2022

## Skills

Take skill quiz



### Software Troubleshooting



Service Technician II at IGT

### JavaScript



Student at Promineo Tech

### React.js



Student at Promineo Tech

Show all 29 skills →

## Interests

Companies

Schools



**Gateway Community College**  
17,446 followers

✓ Following



**Promineo Tech**  
2,148 followers

✓ Following