

Robert Reid
10 Dennis Lane
Stafford, CT, 06076
February 9, 2022

The Town of Wallingford Public Schools
45 South Main Street
Wallingford, Connecticut Zip 06492

Dear Wallingford Schools,

I am writing in response to your advertisement in careeronestop.org for a Computer Technician. After reading your job description, I am confident that my skills and my interest in computers are a perfect match for this position.

I would bring to your school a broad range of skills, including:

- Can work with servers
- Able to use GIMP and PhotoShop to edit and create images
- Proficient with Windows operating systems
- Certified in Word, PowerPoint, Excel, Outlook

I would welcome the opportunity to further discuss this position with you. If you have questions or would like to schedule an interview, please contact me by e-mail at robert.reid@cttech.org I have enclosed my resume for your review, and I look forward to hearing from you.

Sincerely,

Robert Reid