# Jennifer Martínez Acosta

Calle Higuamo No.7 Los Rios, Santo Domingo, R.D. Cellphone number: (829)838-2106

#### Datos personales:

Nacionalidad Dominicana

**Lugar de nacimiento**San Juan, Puerto Rico **Fecha de nacimiento**Noviembre 25, 1986

**Status** Soltera

**Cedula** 001-1786985-9

## Estudios:

**Educacion** superior

2004-2006 Doctorado en Medicina UNIBE 2007-2008 Licenciatura en Psicología UNIBE 2018-presente Licenciatura en administracion de empresa s INCE

Educacion basica

1989-2001 Colegio Bilingüe New Horizons 2001-2004 Colegio Internacional SEK Las Américas

#### Skills and studies:

Languages:

Oral and written -English native Oral and written- Spanish native

Informatics:

Microsoft office management and Windows

## Work shops and trainings:

Service and Client Management, Bavaro Barcerlo, Punta Cana

> Quality of Service, Bavaro Barcelo , Punta Cana

Human Relations and Management Situations, Hernandez y Asociados.

Developing a new stimulating teaching approach, Richmond.

Achieving communicative competences: the role and responsibility of teacher and students.

Richmond.

Diploma in Education based on competence, Sedice.

Management and control of behavior in the classroom, Grupo Santillana.

> Classroom Project, Ediciones SM.

The new alphabet for reading and spelling, Centro Integral del Desarollo Infantil.

Won best employee of the month and best employee of the complex working at Barceló, Bavaro Palace Deluxe.

Management and patient care coordination, Heath insurance verification, Trueshore.

# Work experience:

Bee Creative; English teacher, Enero-Junio 2008

Harvard Institute, English teacher, Agosto 2008-Junio 2012

Colegio Technites, English teacher, Agosto 2008-Julio 2010

Colegio Santa Bárbara, English teacher, Agosto 2010-Junio 2012

Happy Days Christian School, English teacher, Agosto2012 to September 2013

Barceló, Bavaro Palace Deluxe, Club Premium supervisor, Septiembre 2013 to January 2015

Trueshore, Patient care coordinator and insurance verification coordinator, February 2015-August 2016.

Remit Software, Operation Manager, Abril 2017 -presente

## Personal references:

#### Lic. Indirah Paulino

HHRR Manager, Trueshore Phone number: 829-640-7375

# Lic. Reynaldo Frias

Administrative Manager, Harvard Institute

Phone number: 809-412-8909

#### Lic. Dulce Hernandez

Abogada Laboral, Hernandez y Asociados

Phone number: 829-664-1292

# Lic. Leidy Santana

Manager Club Premium, Barcelo, Bavaro Palce Deluxe

Phone number: 809-796-1602