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Altos de Arroyo Hondo II, #3.

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## Education

**2000-2013**

**High School General Modality.**

Claret School

**2013-2016**

**Medicine (8 Semesters)**

Universidad Nacional Pedro Henríquez Ureña.

**Languages :**

**Spanish :** Native language.

**English :** Advanced.

**Abilities :** Office Package, Editscript, Back office, SoftPhone.

## Experience

**April-August 2016**

**Advensus.**

Agent specialized in medical language. Transcribe and verify documents for doctors residing in the USA. Reread them and correct the right dosages of the medicaments and future procedures about the patient, including precautions at home.

**Agust 2017 – February 2018 Great Virtual Works.**

Agent specialized in the retention department. Manage angry customers who called in to cancel the subscription, due to several and different issues, personal, financial, etc. Make all the arrangements in the profile so the customer feels that he can continue with the product.

**July 2018**

**Campamento de Verano INTEC (Cine)**

Supervisor and general organization.

## References :

**Karina Arias**

Supervisor.

(849-207-4663)

**Karla Martinez**

College partner.

(829-933-4956)

