**Lumbini Academy HS School**

**Question Submission Form – EF01**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | **Question Setter** | **Date of Submission** | **Subjects** | **Question Setter** | **Date of Submission** |
| **Accountancy** | Anjani Koirala | **9th Poush** | **Accountancy** |  |  |
| **Economics** |  |  | **Economics** |  |  |
| **English** |  |  | **English** |  |  |
| **Nepali** | Bhumishwor Poudel |  | **Business Math** |  |  |
| **Hotel Management** |  |  | **Marketing** |  |  |
| **Computer Sc.** |  |  | **Hotel Management** |  |  |
| **Business Studies** |  |  | **Computer Sc.** |  |  |
|  |  |  | **Business Studies** |  |  |

**Lumbini Academy HS School**

**Subject Teachers Approval Sheet – Terminal Question – EF02**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** | **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** |
| **Accountancy** |  |  | **Accountancy** |  |  |
| **Economics** |  |  | **Economics** |  |  |
| **English** |  |  | **English** |  |  |
| **Nepali** |  |  | **Business Math**  **Marketing** |  |  |
| **Hotel Management** |  |  | **Hotel Management** |  |  |
| **Computer Sc.** |  |  | **Computer Sc.** |  |  |
| **Business Studies** |  |  | **Business Studies** |  |  |

**Lumbini Academy HS School**

Dashain Homework Non-submission record

|  |  |  |  |
| --- | --- | --- | --- |
| Class XI |  | Class XII |  |
| **Section A** |  | **Section A** |  |
| **Section B** |  | **Section B** |  |
| **Section C** |  | **Section C** |  |
| **Section D** |  | **Section D** |  |
| **Section E** |  | **Section E** |  |
| **Section F** |  |  |  |
| **Section G** |  |  |  |

**Lumbini Academy HS School**

**Question Submission Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | **Question Setter** | **Date of Submission** | **Subjects** | **Question Setter** | **Date of Submission** |
| **English** |  |  | **English** |  |  |
| **Nepali** |  |  | **Rural Economics** |  |  |
| **Mass Communication** |  |  | **Mass Communication** |  |  |
| **Sociology** |  |  | **Sociology** |  |  |
| **Major English** |  |  | **Major English** |  |  |
| **Major Nepali** |  |  | **Major Nepali** |  |  |

**Lumbini Academy HS School**

**Question Submission Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | **Question Setter** | **Date of Submission** | **Subjects** | **Question Setter** | **Date of Submission** |
| **English** |  |  | **English** |  |  |
| **Physics** |  |  | **Physics** |  |  |
| **Chemistry** |  |  | **Chemistry** |  |  |
| **Mathematics** |  |  | **Mathematics** |  |  |
| **Computer Science** |  |  | **Nepali** |  |  |
| **Zoology / Botany** |  |  | **Zoology / Botany** |  |  |

**Lumbini Academy HS School**

**Class Wise Desk Bench Capacity**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Room No. | Desk Bench | Block / Type  N/ O  5/6/7 | Capacity | Room No. | Desk Bench | Block / Type | Capacity |
| **1** | 13 | N,7 | 39 | **15** | 17 | N,6 | 51 |
| **2** | 13 | N,7,5 | 39 | **17** | 14 | N,5 | 28 |
| **5** | 14 | N,6 | 42 | **18** | 12 | N,7,2 | 36 |
| **6** | 16 | N,7 | 48 | **19** | 12 | N,7 | 36 |
| **7** | 12 | N,7 | 36 | **20** | 14 | N,5 | 42 |
| **9** | 13 | N,7 | 39 | **21** | 10 | N,6 | 30 |
| **10** | 17 | N,5 | 34 | **1** |  | O |  |
| **12** | 14 | N,6 | 42 | **3** |  | O |  |
| **13** | 14 | N,6 | 42 | **7** |  | O |  |
| **14** | 10 | N,6 | 30 | **8** |  | O |  |
|  |  |  |  | **9** |  | O |  |

**Morning Shift**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Room No. | Desk Bench | Block / Type  N/ O  5/6/7 | Capacity | Room No. | Desk Bench | Block / Type | Capacity |
| **1** | 13 | N,7 | 52 BBS | **15** | 17 | N,6 | 51(M/D) |
| **2** | 13 | N,7,5 | 50 BBS | **17** | 14 | N,5 | 28(M/D) |
| **5** | 14 | N,6 | 42 BBS | **18** | 12 | N,7,2 | 36(M/D) |
| **6** | 16 | N,7 | 64 BBS | **19** | 12 | N,7 | 36(M/D) |
| **7** | 12 | N,7 | 48 BBS | **20** | 14 | N,5 | 42(M/D) |
| **9** | 13 | N,7 | 52 BBS | **21** | 10 | N,6 | 30(M/D) |
| **10** | 17 | N,5 | 34 (M/D) |  |  |  |  |
| **12** | 14 | N,6 | 42 (M/D) |  |  |  |  |
| **13** | 14 | N,6 | 42 (M/D) |  |  |  |  |
| **14** | 10 | N,6 | 30(M/D) |  |  |  |  |

***Morning Shift: Humanities (XI) & (XII)- 75, BBS (1st to 4th Year), Management XII- 128 (Symbol no 7325001-7325128), Management (XI) – 172 (Symbol no 7415001-7415172)***

***Total Students:714***

**Day Shift**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Room No. | Desk Bench | Block / Type  N/ O  5/6/7 | Capacity | Room No. | Desk Bench | Block / Type  N/ O  5/6/7 | Capacity |
| **1** | 13 | N,7 | 52 | **15** | 17 | N,6 |  |
| **2** | 13 | N,7,5 | 50 | **17** | 14 | N,5 |  |
| **5** | 14 | N,6 | 42 | **18** | 12 | N,7,2 |  |
| **6** | 16 | N,7 | 64 | **19** | 12 | N,7 |  |
| **7** | 12 | N,7 | 48 | **20** | 14 | N,5 |  |
| **9** | 13 | N,7 | 52 | **21** | 10 | N,6 | 30 |
| **10** | 17 | N,5 | 34 |  |  |  |  |
| **12** | 14 | N,6 |  |  |  |  |  |
| **13** | 14 | N,6 |  |  |  |  |  |
| **14** | 10 | N,6 |  |  |  |  |  |

***Day Shift: Science (XI) & (XII)- 75, Management XII- 128(Symbol no 7325129-7325256), Management (XI) – 172 (Symbol no 7415173-7415343)***

***Total Students:375***

**Lumbini Academy HS School**

**Subject Teachers Approval Sheet – Terminal Question**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** | **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** |
| **English** |  |  | **English** |  |  |
| **Physics** |  |  | **Physics** |  |  |
| **Chemistry** |  |  | **Chemistry** |  |  |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** | **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** |
| **Mathematics** |  |  | **Mathematics** |  |  |
| **Zoology**  **Botany** |  |  | **Zoology**  **Botany** |  |  |
| **Computer Science** |  |  | **Nepali** |  |  |

**Lumbini Academy HS School**

**Subject Teachers Approval Sheet – Terminal Question**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** | **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** |
| **English** |  |  | **English** |  |  |
| **Nepali** |  |  | **Rural Economics** |  |  |
| **Mass Communication** |  |  | **Mass Communication** |  |  |
| Class XI |  |  | Class XII |  |  |
| **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** | **Subjects** | Date: sent for rechecking | **Rechecked by: Signature of the subject teachers** |
| **Sociology** |  |  | **Sociology** |  |  |
| **Major English** |  |  | **Major English** |  |  |
| **Major Nepali** |  |  |  |  |  |

**Lumbini Academy**

**Daily Invigilation Plan Sheet – EF03**

Term: ……………………………….. Shift ……………………

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Room No** | **Name of the Invigilator** | **Date** | **Present Students** | **Absent Students** | **Signature of the invigilator** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **9** |  |  |  |  |  |
| **10** |  |  |  |  |  |
| **12** |  |  |  |  |  |
| **13** |  |  |  |  |  |
| **14** |  |  |  |  |  |
| **15** |  |  |  |  |  |
| **17** |  |  |  |  |  |
| **18** |  |  |  |  |  |
| **19** |  |  |  |  |  |
| **20** |  |  |  |  |  |
| **21** |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Answer Sheet Distribution Sheet – EF07**

Term: ………………………………..

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Date | Class | Subject | Name of the Examiner | Total No. of copies | Signature | Remarks |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Answer Sheet Submission Sheet – EF08**

Term: ………………………………..

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Date | Class | Subject | Name of the Examiner | Total No. of copies | Signature | Remarks |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Answer Sheet Submission Sheet with incentive– EF09**

Term: ………………………………..

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Exam Date | Submission Date | Class / Subject | Name of the Examiner | Total No. of copies | Amount | Remarks |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Answer Sheet Submission re- examination– EF10**

Term: ………………………………..

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SN | Exam Date | Submission Date | Class / Subject | Name of the Examiner | Total No. of copies | Amount | Remarks |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Answer Sheet re-checking– EF11**

Term: ………………… Class: ….. Subject: ……………… Scrutiny by: ………….

Total answer sheet: ……….. Date: ……….. Stream: …………

|  |  |
| --- | --- |
| Comments on answer sheet with highest marks (Total : 5 students) | Comments on answer sheet with highest marks (Total : 5 students) |
| **Comment 1:** | **Comment 1:** |
| **Comment 2:** | **Comment 2:** |
| Comments on Examiner:  **Examiner 1:** Name: …………………………………  Comment 1:  Comment 2: | Comments on Examiner:  **Examiner 2:** Name: …………………………………  Comment 1:  Comment 2: |
| Comments on Examiner:  **Examiner 3:** Name: …………………………………  Comment 1:  Comment 2:  **Signatur**e: | Comments by Director:  Comments by Principal: |

**Lumbini Academy**

**Answer Sheet re- checking with incentive– EF12**

Term: ………………………………..

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Date of Scrutiny | Class / Subject | Name of the Scrutinizer | Total No. of copies | Amount | Remarks |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Additional Daily Invigilation Plan Sheet – EF13**

Term: ……………………………….. Shift ……………………

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Room No** | **Name of the Invigilator** | **Date** | **Present Students** | **Absent Students** | **Signature of the invigilator** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **9** |  |  |  |  |  |
| **10** |  |  |  |  |  |
| **12** |  |  |  |  |  |
| **13** |  |  |  |  |  |
| **14** |  |  |  |  |  |
| **15** |  |  |  |  |  |
| **17** |  |  |  |  |  |
| **18** |  |  |  |  |  |
| **19** |  |  |  |  |  |
| **20** |  |  |  |  |  |
| **21** |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**

**Lumbini Academy**

**Additional Invigilation Plan Payroll sheet – EF14**

Term: ……………………………….. Shift ……………………

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Room No** | **Name of the Invigilator** | **Total Days** | **Rate** | **Amount** | **Remarks** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **9** |  |  |  |  |  |
| **10** |  |  |  |  |  |
| **12** |  |  |  |  |  |
| **13** |  |  |  |  |  |
| **14** |  |  |  |  |  |
| **15** |  |  |  |  |  |
| **17** |  |  |  |  |  |
| **18** |  |  |  |  |  |
| **19** |  |  |  |  |  |
| **20** |  |  |  |  |  |
| **21** |  |  |  |  |  |

**Signature of HOE: Signature of Principal:**