

Meeting Minutes

Weekly Meeting with team Meeting No: 2

Meeting Details

| | |
|------------|---------------------------------------|
| Date: | 10/08/2020 |
| Venue: | Teams Channel |
| Attendees: | Arone Tein Todd Man Dylan |
| Apologies: | |

Information / Decisions

| No. | Item |
|-----|-----------------------|
| 1 | Acceptance Test |
| 2 | Sprint Planning Notes |
| 3 | Sprint Retro Notes |

Action Items

| No. | Item | Who | By |
|-----|--------------------|-------------|-------|
| 1 | Acceptance Test | All Members | 14/08 |
| 2 | API set up | Man | 10/08 |
| 3 | Sprint Retro Notes | All Members | 14/ |