

Project Sprint Planning Notes
Team: 2

Date: 22 September 2020

Attended:

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1. Things That Went Well

What went well? What the team is happy about?

The team's user stories and the organisation of the Sprint Backlog items went considerably well. The team's workload was spread relatively evenly over the duration of the week. The team is happy with the results produced

2. Things That Could Have Gone Better

What could have gone better? What the team could improve?

The group struggled with time management and scheduling the meeting times as the group members have various time slot availability caused the meetings at times to be hard. The group could have a consistent date and time for group meetings. Moreover, assigning group work amongst each member of the group could have gone better due to the group at times can be confused about what specific tasks to complete. A few group members were having issues with running the code and programs at times.

3. Things That Surprised Us

What wasn't expected?

The things have surprised the group members are:

- Some of the functionalities cannot be completed without commencing to the second sprint
- Issues with running the code

4. Lessons Learned

What you learned from the above points?

- To solve the issue of scheduling meeting times, we have assigned a specific date and time for the meetings to occur with alternatives times provided if a member is unable to attend the meeting

5. Final Thoughts

Things to Keep

Things to Change

Overall, the group had managed the workload considerably well. In the future sprints, the time management and organisation between members is to be consistent and manageable.