Group: *2.THURS-18.30-5*
Meeting Minutes

Weekly Scrum Meeting Minutes
Meeting No: 3 Week 6

Date:	1/9/2020
Venue:	Online (Teams)
Attendees:	Ali Khosravi, Donald U'Ren, Ge Lee
Apologies:	
absences:	
Copy To:	-

No.	Issue	Discussion	Action	Member	Deadline
1	Admin issues – mid-sem break	Team is taking a break over the mid-sem, and any progress will be included as part of Week 6	NA	NA	NA
2	Backend Controller Tests	Ali has completed a series of unit tests for controller classes.	Export database to test application. Don will export his database and send to Ali for testing	Don	1/9
3	Sprint 1 Progress	Unit tests for front end have been completed	Ali will assist Ge in finishing any other remaining tests	Ali, Ge	10/9
		Backend is mostly complete – remaining are unit tests, and some backend functionality for Booking and Business	Don will continue working on this over the break	Don	10/9
4	Sprint 2	The team discussed tasks to focus on for Sprint 2	The team will focus on integration of components, leaving this entirely for Sprint 2 and not starting this in Sprint 1	All	Ongoing
		Backend may require additional endpoints as we discover missing functionality – i.e. specific queries for bookings by worker and status	Don will add additional endpoints as needed	Don	Ongoing

5	Revisiting Backlog post team member drop out	The team discussed the proposed item to be removed – viewing past bookings. This item is very easy to complete and is not a great candidate for reducing workload to an acceptable amount. It is also partially implemented already through existing endpoints and frontend components.	The team will mention this in the next lab meeting, proposing other items to pencil-in for removal - Worker Functionality	All	10/9
6	Milestone 2	The team discussed milestone 2 progress: - Functionality requirements are almost already addressed – 4-5 completed - Meeting notes need formatting - Integration of backend and frontend will be a key task - Revisit user stories and acceptance tests to ensure coverage - Generating test reports for front and backend	The team will assign tasks in Week 7 and 8 to ensure all Milestone 2 requirements are met	All	20/9