

Meeting Minutes

Weekly Meeting with team/Supervisor

Meeting No: 9 (Rescheduled SUNDAY meeting)

Duration: 1hr 50min + 1hr 5min

Meeting Details

Date:	24/08/2020
Venue:	Microsoft Teams
Attendees:	Jack Williams Julian Rizzo Theodore Politis Dulshan Kodithuwakku Ghaida Alharbi
Apologies:	N/A

Information / Decisions

No.	Item
1	Team discussion whether or not we want to implement Redux into our project, and whether or not it is a requirement
2	Dealing with conflicting styling from merging branches in github
3	Decision for documentation for sprint 2 to be completed this week to be prepared for commencement of coding for next week (mid semester break)
4	Clean up Trello board so it matches updates in sprint backlog
5	Removed/merged items in the product backlog that were discovered to be out of scope for the project or too specific (2,3,4,5,6,10,11,12): <ul style="list-style-type: none">User stories that involved editing user details were combined into one storyEffort levels were increased to reflect the new workload

Action Items

No.	Item	Who	By
1	Contact us (footer layout)		End of next sprint
2	Acceptance criteria + Acceptance tests (Refer to product backlog to see the allocations – owner column)	All	27/08/20
3	Definition of Done	Dulshan	27/08/20

