MINUTES OF MEETING - 29/07 - 16:30

Attendees:
- Yonathan Kogan
- Sam Breznikar
- Zhenzhuo Ye (Joe)
- Zhihang Zhang (Stephen)
- Cameron van Roon

Items discussed:
- Intellij/VScode IDE setup.
- Github repo setup.
- Next week's progress mark tasks: Prepare User Stories; Task Estimation; Organise Github Repository
- Trello/collab tool setup. Decided to use Trello.
- Sam allocated the scribe role.
- Yonathan allocated the scrum master role.
- Cameron allocated product owner role.
- Joe allocated scrum team role.
- Stephen allocated scrum team role
- Decided on second meeting time, 7pm sundays.

Items requiring action before next meeting:
- Have a good read of spec doc
- Organise Github repo (add names, links)
- Begin Task backlog:
  - Identify as many features as possible for all types of user, in terms of deliverables to client.
- Begin user stories on Trello