Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 2

## Meeting Details

|  |  |
| --- | --- |
| Date: | 08/09/2020 |
| Venue: | Discord |
| Attendees: | Midori Verdouw  Van Pham  Julian Tjiong  [Hon Khuin Jonathan Cheong](https://trello.com/honkhuinjonathancheong1) |
| Apologies: | N/A |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1. | Assign user stories to each team members |
| 2. | Estimate effort & priority of user stories |
|  |  |
|  |  |
|  |  |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
|  | Register new worker | Julian |  |
|  | Edit worker schedule | Van |  |
|  | Customer check available days/time service | Midori |  |
|  | Homepage for users | Jonathan |  |
|  |  |  |  |