

Meeting Minutes

Stand-up meeting #1

Recording link: <https://web.microsoftstream.com/video/e07e9688-e8a3-4214-adfd-80a22f0e001f>

Meeting Details

Date:	02/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

Information / Decisions

No.	Item
1	Github and Trello was required for setting up our project
2	Create user stories for our project

Action Items

No.	Item	Who	By
1	Create Github repo	Sean	Sean
2	Set up Trello backlog	Isuru	Sean
3	Write user stories	Whole group	Whole group

Sprint Planning #1 Meeting

Meeting Details

Date:	05/08/2020
Venue:	Microsoft Teams
Attendees:	Mohamad Ali Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

Information / Decisions

No.	Item
1	Feedback on product backlog on Trello was given by Mohammad Ali and needs correction
2	Stand-up meetings need to be done 1-2 times a week and recorded
3	Tasks for current scrum has been decided and documented

Action Items

No.	Item	Who	By
1	Facilitate stand-up meetings	Sean	Sean
2	Edit product backlog on Trello	Whole group	Mohammad Ali

Stand-up meeting #2

Recording link: <https://web.microsoftstream.com/video/47eb24fe-e98d-4fd4-a7aa-fa89aa64b0f8>

Meeting Details

Date:	05/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

Information / Decisions

No.	Item
1	Github and Trello has been set up and format has been corrected
2	User stories have been done

Action Items

No.	Item	Who	By
1	Learn Springboot and Gitflow	Whole group	Whole group

Stand-up meeting #3

Recording link: <https://web.microsoftstream.com/video/3e8385b3-3f1e-48b2-9cb7-9db9f7d289cf>

Meeting Details

Date:	12/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

Information / Decisions

No.	Item
1	Acceptance test done
2	Product backlog has been updated according to the user stories
3	Code implementation is behind on progress

Action Items

No.	Item	Who	By
1	Setup code implementation	Andrew & Tae Hyun Jin	Whole group
2	Start code implementation	Whole group	Whole group

Sprint Retro #1 Meeting

Meeting Details

Date:	12/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

Information / Decisions

No.	Item
1	Code has been set-up by Isuru
2	Sprint meetings and meeting minute documents ready for submission
3	User Stories completed
4	Acceptance tests completed

Action Items

No.	Item	Who	By
1	Better communication needed by the team	Whole team	Whole team
2	Needs to be more proactive and take responsibility of each member's tasks	Whole team	Whole team

Stand-up meeting #4

Recording link: <https://web.microsoftstream.com/video/f594d372-be82-4307-8147-3f6689182331>

Meeting Details

Date:	25/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

Information / Decisions

No.	Item
1	Created backend Person entity (can be either admin or customer)
2	Update details feature for Person entity implemented on back end
3	Login form for frontend mostly completed
4	Register functionality for backend completed

Action Items

No.	Item	Who	By
1	Connect backend with frontend	Gabriel Lat & Tae Hyun Jin	Whole group

Sprint Planning #2 Meeting

Meeting Details

Date:	25/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	User stories from Sprint #1 is still in progress and will be continued during Sprint#2

Action Items

No.	Item	Who	By
1	Work on connecting the front and back ends + database	Tae Hyun Jin	Whole Team
2	Implement customer change/edit password & personal information on backend	Sean Tan	Whole Team
3	Customer register account (Front end)	Isuru Wijesinghe	Whole Team
4	Setup database server, implement login features, edit password/personal information on frontend	Gabriel Lat	Whole Team

Sprint Retro #2 Meeting

Meeting Details

Date:	7/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

Information / Decisions

No.	Item
1	Functions on the controller class on Springboot for editing a user's personal information has been completed
2	A login and register form on React has also been successfully implemented.
3	Tae Hyun Jin has dropped the course and left the team
4	Andrew Gurevich has not been participating in the team

Action Items

No.	Item	Who	By
1	Get a better understanding of Javascript as well as Springboot in order to make further progress on the project	Whole team	Whole team
2	Make more effort in communicating between team members and the product owner	Whole team	Whole team

Stand-up meeting #5

Recording link: <https://web.microsoftstream.com/video/c0604cab-8170-4c4d-8531-2e688716aada>

Meeting Details

Date:	09/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

Information / Decisions

No.	Item
1	Login functionality for backend implemented
2	Update user details function for backend updated
3	Login frontend completed
4	Register frontend completed
5	Register frontend connected to backend

Action Items

No.	Item	Who	By
1	Create unit tests for backend	Sean Tan	Sean Tan
2	Create unit tests for frontend	Isuru Wijesinghe	Isuru Wijesinghe
3	Getting started on dashboard for frontend	Isuru Wijesinghe	Isuru Wijesinghe
4	Work on user edit details for frontend	Gabriel Lat	Gabriel Lat

Sprint Planning #3 Meeting

Meeting Details

Date:	09/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	User stories from Sprint #2 is still in progress and will be continued during Sprint#3

Action Items

No.	Item	Who	By
1	Unit testing for all springboot controller functions, enhance user register account function, setup AWS database and CircleCI	Sean Tan	Whole Team
2	Dashboard front end, Front end testing	Isuru Wijesinghe	Whole Team
3	Logout function	Gabriel Lat	Whole Team

Stand-up meeting #6

Recording link: <https://web.microsoftstream.com/video/0f7d84f5-062a-412b-af03-490a7b416520>

Meeting Details

Date:	16/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

Information / Decisions

No.	Item
1	Unit tests completed for rest controller in backend
2	Unit tests completed for services function for backend
3	About 12 unit tests for login and register functions on frontend completed

Action Items

No.	Item	Who	By
1	Create more unit tests for frontend functionalities	Isuru Wijesinghe	Isuru Wijesinghe
2	Prepare for M2 submission	Whole Team	Whole Team