

# Meeting Minutes

## **Stand-up meeting #1**

Recording link: <https://web.microsoftstream.com/video/e07e9688-e8a3-4214-adfd-80a22f0e001f>

### Meeting Details

Date:	02/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

### Information / Decisions

No.	Item
1	Github and Trello was required for setting up our project
2	Create user stories for our project

### Action Items

No.	Item	Who	By
1	Create Github repo	Sean	Sean
2	Set up Trello backlog	Isuru	Sean
3	Write user stories	Whole group	Whole group

## **Sprint Planning #1 Meeting**

### Meeting Details

Date:	05/08/2020
Venue:	Microsoft Teams
Attendees:	Mohamad Ali Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

### Information / Decisions

No.	Item
1	Feedback on product backlog on Trello was given by Mohammad Ali and needs correction
2	Stand-up meetings need to be done 1-2 times a week and recorded
3	Tasks for current scrum has been decided and documented

### Action Items

No.	Item	Who	By
1	Facilitate stand-up meetings	Sean	Sean
2	Edit product backlog on Trello	Whole group	Mohammad Ali

## **Stand-up meeting #2**

Recording link: <https://web.microsoftstream.com/video/47eb24fe-e98d-4fd4-a7aa-fa89aa64b0f8>

### Meeting Details

Date:	05/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

### Information / Decisions

No.	Item
1	Github and Trello has been set up and format has been corrected
2	User stories have been done

### Action Items

No.	Item	Who	By
1	Learn Springboot and Gitflow	Whole group	Whole group

### **Stand-up meeting #3**

Recording link: <https://web.microsoftstream.com/video/3e8385b3-3f1e-48b2-9cb7-9db9f7d289cf>

#### Meeting Details

Date:	12/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Acceptance test done
2	Product backlog has been updated according to the user stories
3	Code implementation is behind on progress

#### Action Items

No.	Item	Who	By
1	Setup code implementation	Andrew & Tae Hyun Jin	Whole group
2	Start code implementation	Whole group	Whole group

## **Sprint Retro #1 Meeting**

### Meeting Details

Date:	12/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat Andrew Gurevich
Apologies:	N/A

### Information / Decisions

No.	Item
1	Code has been set-up by Isuru
2	Sprint meetings and meeting minute documents ready for submission
3	User Stories completed
4	Acceptance tests completed

### Action Items

No.	Item	Who	By
1	Better communication needed by the team	Whole team	Whole team
2	Needs to be more proactive and take responsibility of each member's tasks	Whole team	Whole team

### **Stand-up meeting #4**

Recording link: <https://web.microsoftstream.com/video/f594d372-be82-4307-8147-3f6689182331>

#### Meeting Details

Date:	25/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Created backend Person entity (can be either admin or customer )
2	Update details feature for Person entity implemented on back end
3	Login form for frontend mostly completed
4	Register functionality for backend completed

#### Action Items

No.	Item	Who	By
1	Connect backend with frontend	Gabriel Lat & Tae Hyun Jin	Whole group

## **Sprint Planning #2 Meeting**

### Meeting Details

Date:	25/08/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Tae Hyun Jin Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

### Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	User stories from Sprint #1 is still in progress and will be continued during Sprint#2

### Action Items

No.	Item	Who	By
1	Work on connecting the front and back ends + database	Tae Hyun Jin	Whole Team
2	Implement customer change/edit password & personal information on backend	Sean Tan	Whole Team
3	Customer register account (Front end)	Isuru Wijesinghe	Whole Team
4	Setup database server, implement login features, edit password/personal information on frontend	Gabriel Lat	Whole Team

## **Sprint Retro #2 Meeting**

### Meeting Details

Date:	7/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

### Information / Decisions

No.	Item
1	Functions on the controller class on Springboot for editing a user's personal information has been completed
2	A login and register form on React has also been successfully implemented.
3	Tae Hyun Jin has dropped the course and left the team
4	Andrew Gurevich has not been participating in the team

### Action Items

No.	Item	Who	By
1	Get a better understanding of Javascript as well as Springboot in order to make further progress on the project	Whole team	Whole team
2	Make more effort in communicating between team members and the product owner	Whole team	Whole team



### **Stand-up meeting #5**

Recording link: <https://web.microsoftstream.com/video/c0604cab-8170-4c4d-8531-2e688716aada>

#### Meeting Details

Date:	09/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Login functionality for backend implemented
2	Update user details function for backend updated
3	Login frontend completed
4	Register frontend completed
5	Register frontend connected to backend

#### Action Items

No.	Item	Who	By
1	Create unit tests for backend	Sean Tan	Sean Tan
2	Create unit tests for frontend	Isuru Wijesinghe	Isuru Wijesinghe
3	Getting started on dashboard for frontend	Isuru Wijesinghe	Isuru Wijesinghe
4	Work on user edit details for frontend	Gabriel Lat	Gabriel Lat

## **Sprint Planning #3 Meeting**

### Meeting Details

Date:	09/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

### Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	User stories from Sprint #2 is still in progress and will be continued during Sprint#3

### Action Items

No.	Item	Who	By
1	Unit testing for all springboot controller functions, enhance user register account function, setup AWS database and CircleCI	Sean Tan	Whole Team
2	Dashboard front end, Front end testing	Isuru Wijesinghe	Whole Team
3	Logout function	Gabriel Lat	Whole Team

### **Stand-up meeting #6**

Recording link: <https://web.microsoftstream.com/video/0f7d84f5-062a-412b-af03-490a7b416520>

#### Meeting Details

Date:	16/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Unit tests completed for rest controller in backend
2	Unit tests completed for services function for backend
3	About 12 unit tests for login and register functions on frontend completed

#### Action Items

No.	Item	Who	By
1	Create more unit tests for frontend functionalities	Isuru Wijesinghe	Isuru Wijesinghe
2	Prepare for M2 submission	Whole Team	Whole Team

## **Sprint Planning #4 Meeting**

### Meeting Details

Date:	23/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

### Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	User stories from Sprint #3 is still in progress and will be continued during Sprint#4
3	Docker and AWS needs to be implemented

### Action Items

No.	Item	Who	By
1	Implement Docker, implement bookings and services functions for Springboot and implement respective databases on AWS	Sean Tan	Whole Team
2	Booking page on front end, AWS for frontend + Docker	Isuru Wijesinghe	Whole Team
3	Improve on edit user details feature on frontend	Gabrial Lat	Whole Team

## **Sprint Retro #3 Meeting**

### Meeting Details

Date:	25/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

### Information / Decisions

No.	Item
1	Login and register connected to backend using axios.
2	Database hosted on AWS as well as CircleCI.
3	Customer dashboard implemented on front end.
4	JUnit testing for functionalities completed.
5	Gabriel was out of contact for majority of the sprint.

### Action Items

No.	Item	Who	By
1	Get a better understanding of Docker as well as AWS in order to make further progress on the project	Whole team	Whole team

## **Stand-up meeting #7**

Recording link: <https://web.microsoftstream.com/video/206ab515-9919-4d42-9e7a-c3597cc9cc20>

### Meeting Details

Date:	25/09/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

### Information / Decisions

No.	Item
1	Implemented CircleCI
2	AWS deployed
3	M2 submitted with complete documents
4	Login and register fixed

### Action Items

No.	Item	Who	By
1	Deploy docker	Sean Tan	Sean Tan
2	Prepare for next sprint	Whole Team	Whole Team

## **Sprint Retro #4 Meeting**

### Meeting Details

Date:	05/10/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

### Information / Decisions

No.	Item
1	Most user stories relating to making a booking is completed.
2	Still some integration between backend and frontend needs to be done.
3	Front dockerisation implemented but gives error.

### Action Items

No.	Item	Who	By
1	More stand up meetings required in order for better communication and resolve any issues.	Whole team	Whole team
2	Work needs to be allocated more precisely for team members.	Whole team	Whole team

## **Sprint Planning #5 Meeting**

### Meeting Details

Date:	06/10/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

### Information / Decisions

No.	Item
1	Sprint goals for current sprint has been decided by the team
2	Unit tests for functionalities
3	Complete project report

### Action Items

No.	Item	Who	By
1	Implement unit tests	Whole Team	Whole Team
2	Write project report	Whole Team	Whole Team
3	Prepare for M3 submission	Whole Team	Whole Team



### **Stand-up meeting #8**

Recording link: <https://web.microsoftstream.com/video/ead9625e-e2ae-44ef-ac8b-ab604c78a28b>

#### Meeting Details

Date:	07/10/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe Gabriel Lat
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Booking entity completed.
2	Controller function related to booking functionalities implemented.
3	Backend unit test results in an error.
4	Front end booking functionalities completed.

#### Action Items

No.	Item	Who	By
1	Deploy docker for front end.	Isuru Wijesinghe	Isuru Wijesinghe
2	Implement backend JWT authentication.	Gabriel Lat	Gabriel Lat
2	Prepare for M3 submission	Whole Team	Whole Team

## **Sprint Retro #5 Meeting**

### Meeting Details

Date:	15/10/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

### Information / Decisions

No.	Item
1	Unit tests completed
2	Project report completed

### Action Items

No.	Item	Who	By
1	Submit M3	Whole team	Whole team
2	Complete group presentation	Whole team	Whole team

### **Stand-up meeting #9**

Recording link: <https://web.microsoftstream.com/video/c5f47bf6-e4c4-4a19-934e-d67371b2ffa3>

#### Meeting Details

Date:	18/10/2020
Venue:	Microsoft Teams
Attendees:	Sean Tan Isuru Wijesinghe
Apologies:	N/A

#### Information / Decisions

No.	Item
1	Booking page functionalities integrated with backend
2	Group report done
3	M3 completed

#### Action Items

No.	Item	Who	By
1	Submit M3	Whole Team	Whole Team
2	Submit presentation	Whole Team	Whole Team
2	Prepare for M3 submission	Whole Team	Whole Team