

# Meeting Minutes

**Meeting No:** 1

## Meeting Details

**Date:** 03 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Sprint 3 planning completed
- User stories chosen to be implemented for sprint
- Discussed next meeting date (05 August, 4.30 pm)

## Action Items

- No action; short break before discussing who implements what

## What did I accomplish since last scrum?

- Focused on learning any weaknesses identified in sprint retro to prepare for this sprint

## What will you do until the next scrum?

- Aim to have all pushed code from sprint 2 compiling and running

## Do you have any roadblocks preventing you from doing your work?

N/A

# Meeting Minutes

**Meeting No: 2**

## Meeting Details

**Date:** 05 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Delegate user story implementation to members
- Troubleshoot any issues with running front/back end code
- Discussed next meeting date (09 August, 4.30 pm)

## Action Items

**What did I accomplish since last scrum?**

- Personal learning

**What will you do until the next scrum?**

- Continue to resolve node issues

**Do you have any roadblocks preventing you from doing your work?**

- Compiling the react code; major issues with installing npm and modules from package.json.

# Meeting Minutes

**Meeting No: 3**

## Meeting Details

**Date:** 09 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Troubleshoot any continuing issues with running front/back end code
- Code workshop to show backend functioning with Postman
- Discussed next meeting date (10 August, 5.00 pm)

## Action Items

### What did I accomplish since last scrum?

- Template and basic code written for each class, limited functionality

### What will you do until the next scrum?

- Work on adding functionality to classes

### Do you have any roadblocks preventing you from doing your work?

# Meeting Minutes

**Meeting No: 4**

## Meeting Details

**Date:** 10 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Considered testing current functionality; both jUnit and enzyme/jest for react
- Collaborated on each member's state of implementation
- Discussed next meeting date (12 August, 4.00 pm)

## Action Items

- Employee signup and business signup implementation for front and back end

## What did I accomplish since last scrum?

- Continued work on employee and business functionality

## What will you do until the next scrum?

- Finalise code and commit to repo

## Do you have any roadblocks preventing you from doing your work?

# Meeting Minutes

**Meeting No: 5**

## Meeting Details

**Date:** 12 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Delegated testing to members
- Begin working on posting functionality
- Discussed next meeting date (14 September, 4.30 pm)

## Action Items

- Test current functionality
- Posting for users information

## What did I accomplish since last scrum?

- Learning basic testing for either front or back end

## What will you do until the next scrum?

- Create tests for react and junit
- All users information webpage functioning

## Do you have any roadblocks preventing you from doing your work?

# Meeting Minutes

**Meeting No: 6**

## Meeting Details

**Date:** 14 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Testing issues discussed, slightly resolved - contact Homy between now and next meeting
- Posting of business information
- Discussed next meeting date (15 September, 5.30 pm)

## Action Items

- Test current functionality

## What did I accomplish since last scrum?

- Basic tests written – issues found
- Posting of users

## What will you do until the next scrum?

- Improve junit and react tests
- Businesses' information/posting webpage working
- Contact Homy to resolve difficult issues

## Do you have any roadblocks preventing you from doing your work?

- React tests either failing when should be passing, or unable to run

# Meeting Minutes

**Meeting No: 7**

## Meeting Details

**Date:** 15 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Some testing issues resolved, more found- contact Homy between now and next meeting
- Noticed areas falling behind in and delegated to get back on track
- Posting of booking information
- Discussed next meeting date (16 September, 4.30 pm)

## Action Items

- Functioning individual tests for each member
- Trello to be updated again
- Booking posting functionality

## What did I accomplish since last scrum?

- Written functioning tests, also found some difficult issues
- Registered businesses information webpage functioning

## What will you do until the next scrum?

- Ensure at least one individual test is functioning correctly per member
- Bookings' made webpage functioning
- Contact Homy to resolve difficult issues

## Do you have any roadblocks preventing you from doing your work?

- React tests either failing when should be passing, or unable to run

# Meeting Minutes

**Meeting No: 8**

## Meeting Details

**Date:** 16 September 2020

**Venue:** Microsoft Teams

**Attendees:** Ben, Benny, Darren, Yen, Mitchell

**Apologies:** N/A

## Information / Decisions

- Collaborated test cases
- Employee posting page functionality to be completed
- Spoke with product owner and complete sprint review
- Discussed next meeting date (18 September, 4.00 pm)

## Action Items

- Finalise tests for individual submission
- Implement listing of employees
- Merging branches

## What did I accomplish since last scrum?

- Written functioning tests
- Bookings made page functioning

## What will you do until the next scrum?

- Implement registered employees' information webpage

**Do you have any roadblocks preventing you from doing your work?**