Meeting Minutes

Meeting No: 1

Meeting Details

Date: 17 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Delegated milestone 2 submission tasks to members
- Discussed next meeting date (19 September, 1.00 pm)

Action Items

- Make booking page and functionality

What did I accomplish since last scrum?

- First Scrum of sprint

What will you do until the next scrum?

- Add create booking page to front end
- Update documents for sprint 3 review and retrospective

Do you have any roadblocks preventing you from doing your work?

Meeting Minutes

Meeting No: 2

Meeting Details

Date: 19 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Shared work completed
- Delegated tasks
- Discussed next meeting date (20 September, 1.00 pm)

Action Items

- Posting booking, user, employee and business details to front end webpages
- Database setup
- Employee signup

What did I accomplish since last scrum?

- Documents updated

What will you do until the next scrum?

- Complete posting of details

Do you have any roadblocks preventing you from doing your work?

- Employee signup error occurring

Meeting Minutes

Meeting No: 3

Meeting Details

Date: 20 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Completed posting functionality
- Discussed next meeting date (21 September, 9.00 pm)

Action Items

- Database setup
- Employee signup fix

What did I accomplish since last scrum?

- Posting of all users, employees, bookings and businesses finished

What will you do until the next scrum?

- Resolve Employee signup error

Do you have any roadblocks preventing you from doing your work?

Meeting Minutes

Meeting No: 4

Meeting Details

Date: 21 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Collaborated on documents update
- Discussed next meeting date (22 September, 6.30 pm)

Action Items

- Database setup
- Employee signup error

What did I accomplish since last scrum?

- Documents updated
- Employee signup progress made

What will you do until the next scrum?

- Resolve Employee signup
- Make progress on database

Do you have any roadblocks preventing you from doing your work?

Meeting Minutes

Meeting No: 5

Meeting Details

Date: 22 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Employee signup resolved and fully functioning
- Discussed next meeting date (23 September, 4.30 pm)

Action Items

- Database setup
- Login functionality end to end

What did I accomplish since last scrum?

- Documents updated

What will you do until the next scrum?

- Begin login functionality

Do you have any roadblocks preventing you from doing your work?

Meeting Minutes

Meeting No: 6

Meeting Details

Date: 23 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Delegated tasks to each member
- Refactored code variables as a team
- Discussed next meeting date (26 September, 2.30 pm)

Action Items

- N/A

What did I accomplish since last scrum?

- Login template added to front end
- Initial post methods added to back end

What will you do until the next scrum?

- Work on database
- Work on login

Do you have any roadblocks preventing you from doing your work?

Meeting Minutes

Meeting No: 7

Meeting Details

Date: 26 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Updated members on progress
- Group coding session
- Discussed next meeting date (28 September, 5.30 pm)

Action Items

- Login functionality

What did I accomplish since last scrum?

- Login check added to front end, not fully functioning
- Back end completed for user

What will you do until the next scrum?

- Work on login front end
- Back end login for employee

Do you have any roadblocks preventing you from doing your work?

- Trouble understanding on how to implement the frontend for certain functionality

Meeting Minutes

Meeting No: 8

Meeting Details

Date: 28 September 2020

Venue: Microsoft Teams

Attendees: Ben, Benny, Darren, Yen, Mitchell

Apologies: N/A

Information / Decisions

- Updated members on progress (backend database primarily)
- Group coding session
- Combined code for functional login functionality
- Discussed next meeting date (29 September, 5.30 pm)

Action Items

- N/A

What did I accomplish since last scrum?

- Login fully functional

What will you do until the next scrum?

- Update Trello board
- Update documents

Do you have any roadblocks preventing you from doing your work?

- N/A