

PROJECT NAME**Meeting Minutes****Admin Tasks****Meeting No: <1>****MEETING DETAILS**

DATE:	07/09/2020
VENUE:	Online
ATTENDEES:	Giorady, Thanh, Gihan,Nicholas
APOLOGIES:	
COPY TO:	

INFORMATION / DECISIONS

No	ITEM
.	
1	Meeting
2	Circle CI approved
3	
4	
5	
6	
7	
8	

ACTION ITEMS

No.	ITEM	Who	By
1.1	Continue as planned		
1.2	Double checking planning and retros		
1.3	Spark stuff - Is it mandatory		
1.4			
1.5			
1.6			
1.7			
1.8			
1.9			
1.10			