

**PROJECT NAME****Meeting Minutes****Admin Tasks****Meeting No: <1>****MEETING DETAILS**

<b>DATE:</b>	29/09/20
<b>VENUE:</b>	Online
<b>ATTENDEES:</b>	Giorady,Nicholas, Gihan,Thanh
<b>APOLOGIES:</b>	
<b>COPY TO:</b>	

**INFORMATION / DECISIONS**

No	ITEM
.	
1	- Sprint planning
2	- Standup meeting for Tutorial
3	- Enhancement feature relegated till next week
4	-
5	
6	
7	
8	

**ACTION ITEMS**

No.	ITEM	Who	By
1.1	- Sprint 5 commenced		
1.2	- Deployment through pipelines?		
1.3			
1.4			
1.5			
1.6			
1.7			
1.8			
1.9			
1.10			