

PROJECT NAME**Meeting Minutes****Admin Tasks****Meeting No: <3>****MEETING DETAILS**

DATE:	31/08/2020
VENUE:	Online
ATTENDEES:	Giorady, Thanh, Gihan, Nicholas
APOLOGIES:	
COPY TO:	

INFORMATION / DECISIONS

No	ITEM
1	Schema Normalisation redo - No Need for Created at and Updated At
2	Schema - Splitting Address into Number, Name and Postcode
3	Schema - Splitting name into First and Last
4	Schema - Assume employees work 9-5, 1hr booking, 8 slots
5	Schema - Working day- Day 1 - 7
6	Schema - Booking table - Revision needed
7	DB delayed - Splitting US into front end and back end
8	

ACTION ITEMS

No.	ITEM	WHO	BY
1.1	Schema Revision		
1.2			
1.3			
1.4			
1.5			
1.6			
1.7			
1.8			
1.9			
1.10			