

# Meeting Minutes

Weekly Meeting with 6.TUES-18.30-3/Mr Mohammad Ali

Meeting No: 4

## Meeting Details

|            |   |
|------------|---|
| Date:      | 15/08/2020  |
| Venue:     | Microsoft Teams   |
| Attendees: | Oscar Ling<br>Indirakshi Sreeram<br>Andhika Rakha<br>Yuepeng Du |
| Apologies: | N/A   |

## Information / Decisions

| No. | Item   |
|-----|--|
| 1   | Discussing list of items to upload for Milestone 1 according to submission details |
| 2   | Finished up Retro as a group plus peer assessment                                  |
| 3   | Discussed architecture work and how to modify certain parts of code                |

## Action Items

| No. | Item   | Who                          | By         |
|-----|--|------------------------------|------------|
| 1   | 1. Get existing documents together.<br>2. Look over acceptance tests and product backlog | Oscar Ling                   | 16/08/2020 |
| 2   | 1. Finish acceptance tests for 9,10,11,12,13,14,15<br>2. Add product backlog to clickup  | Indirakshi Sreeram           | 16/08/2020 |
| 3   | 1. Architecture/ design description/ modification of code.<br>2. Unit testing            | Andhika Rakha and Yuepeng Du | 16/08/2020 |