

Meeting Minutes

Weekly Meeting with 6.TUES-18.30-3/Mr Mohammad Ali

Meeting No: 3

Meeting Details

Date:	11/08/2020
Venue:	Microsoft Teams
Attendees:	Oscar Ling Indirakshi Sreeram Andhika Rakha Yuepeng Du Mr Mohammad Ali
Apologies:	N/A

Information / Decisions

No.	Item
1	Went over clickup sprint 1 backlog . Modified it
2	Went over scrum backlog for sprint 1
3	Tutor checked clickup sprint 1 and went over what needs to be covered
4	Reviewed acceptance test for submission
7	Oscar to set up next meeting

Action Items

No.	Item	Who	By
1	1) User Stories criterion on sprint 1	Oscar Ling	15/08/2020
2	1) Transfer meeting minutes to template given 2) Transfer user stories onto sprint 1 3) Backlog planning	Indirakshi Sreeram	15/08/2020
3	Architecture/ design description. Continue working on code	Andhika Rakha and Yuepeng Du	15/08/2020