SEPT Assignment Sprint Retro Notes
Team: 2

Sprint: 1
Date: 8 September 2020

Attended: Shreya, Stephanie, Catherine, Jeremy, Anthony
Scrum Master: Stephanie
Product Owner: Shreya
Development team: Shreya, Stephanie, Catherine, Jeremy, Anthony

1. Things That Went Well

Things that went well during this sprint were our communication and meetings. We managed to consistently have frequent meetings most of which all members attended. We were also able to express ideas a little bit better and were receiving more input from team members. We all also managed to stay on top of our tasks, as we were able to complete almost all tasks assigned to us for the sprint, meaning we had divided up the tasks well. We also lal adhered to the git workflow when developing and merging our code.

2. Things That Could Have Gone Better

We could have better organisation of our Trello board by adding a section to store a list of completed tasks from the previous sprint. Although we had better communication compared to the previous sprint, we think that we still need to improve our communication not only among our team members but also with the client so we can know for sure what we need to do.

3. Things That Surprised Us

What surprised the team during this sprint was the difficulty of interacting with frameworks, in terms of the connection between the front end and back end, as this was something which took some time to implement. Another thing that surprised us was improperly marking the status of tasks on the Trello or Sprint backlog such as moving a task to done when it was not fully implemented, which is something to be careful about for the future sprints.

4. Lessons Learned

We have learned that we must get more clarification on requirements for the tasks and milestones before we started so that we know what exactly is required for each milestone and tasks at the beginning to avoid any confusions in the duration of the sprint.

5. Final Thoughts

Things that the team thinks can be kept, are the minimum amount of meetings that we have currently set. As having at least an additional two meetings, as well as the tutorial meeting, was found to be helpful, the team believes that keeping these times will continue to help use. We also believe that if necessary, we can also hold more meetings to discuss issues, get clarification, or just to have a general discussion on the project.

Things that need to be changed are that the team should try to get more clarification both on tasks created by the team and specifications made by the client. This could be changed as there were occasions where members were confused as to whether a task was assigned to them or not, or if a specific task was completed correctly. We also found that we were not doing everything we needed to when completing the previous sprint and should get these clarified with our client. The team also believes that we should be managing our Trello Board better, as we were informed by our client, Sachin, that we could improve on updating the tasks. Specifically, we should be moving previous sprints tasks into an 'achieve' column, so that there is no confusion as to what tasks belong to the current sprint or previous sprint.