

## **21/9 Meeting Minutes**

**Attendees:** Shreya, Anthony, Jeremy, Stephanie, Catherine

**Absent:** None

**Date:** 21/09/20

### **Agenda Items**

1. Ensure testing documentation is completed and Trello/sprint backlog is updated
2. Perform contribution weighting and sprint retro
3. Complete burndown chart for sprint 2
4. Submit Milestone 2

### **Discussion Summary**

- Jeremy and Catherine to complete test documentation
- Shreya to email Sachin regarding deploying to AWS issues tonight after the meeting
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