

Meeting Minutes

Weekly Meeting with team

Meeting No: 5

Meeting Details

Date:	09/09/2020
Venue:	Discord
Attendees:	Rylee, Josh, Kaye
Apologies:	N/A

Information / Decisions

No.	Item
1	Discuss with Sachin (Lab instructor) on what to do moving forward with smaller team
2	Decide on what user stories needs to be prioritized and implemented for sprint 2
3	Discuss progress from sprint 1 and what needs to be completed from that in sprint 2
4	Unsure whether deployment to AWS is required for Milestone 2

Action Items

No.	Item	Who	By
1	Select, prioritise, estimate and assign product backlog items for Sprint 2	All	09/09/2020
2	Conduct Sprint 1 retro	All	
3	Start assigned tasks for Sprint 2	All	
4	Clarify whether deployment to AWS is a required feature	Josh	