

# Meeting Minutes

Meeting ID #1

## Meeting Details

<b>Date</b>	16/08/2020
<b>Venue</b>	Microsoft teams
<b>Attendees</b>	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari
<b>Apologies</b>	

## Information / Decisions

<b>No.</b>	<b>Item</b>
1	Finish up sprint retro
2	Write contributions
3	Submit milestone 1

## Action Items

<b>No.</b>	<b>Item</b>	<b>Who</b>	<b>By</b>
1	Finish up sprint retro	Ashraf Miari	16/08/2020
2	Write contributions	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari	16/08/2020
3	Submit milestone 1	Siddhartha Raju Chandra Vani	16/08/2020