

# Meeting Minutes

Meeting 31/07/2020

## Meeting Details

<b>Date</b>	31/07/2020
<b>Venue</b>	Microsoft teams
<b>Attendees</b>	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari
<b>Apologies</b>	N/A

## Information / Decisions

<b>No.</b>	<b>Item</b>
1	Assigned user stories, 2 per team member
2	Discussed creating github and click up
3	Begin working on front end for admin

## Action Items

<b>No.</b>	<b>Item</b>	<b>Who</b>	<b>By</b>
1	Assigned user stories, 2 per team member	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari	3/08/2020
2	Create github	Ashraf Miari	3/08/2020
3	Begin working on front end for admin	Siddhartha Raju Chandra Vani	3/08/2020
4	Create click up	Siddhartha Raju Chandra Vani	3/08/2020