

Meeting Minutes

Meeting 9/08/2020

Meeting Details

Date	9/08/2020
Venue	Microsoft teams
Attendees	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari, Amir Homayoon Ashrafzadeh
Apologies	N/A

Information / Decisions

No.	Item
1	Adding names to user stories and writing acceptance tests
2	Re organise click up and add sub tasks to user stories
3	Write product backlog
4	Write sprint backlog

Action Items

No.	Item	Who	By
1	Adding names to user stories and writing acceptance tests	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari	14/08/2020
2	Re organise click up and add sub tasks to user stories	Siddhartha Raju Chandra Vani	14/08/2020
3	Write product backlog	Hui Alvin Markus	14/08/2020
4	Write sprint backlog	Hui Alvin Markus	14/08/2020