

# Meeting Minutes

Meeting 3/08/2020

## Meeting Details

<b>Date</b>	31/08/2020
<b>Venue</b>	Microsoft teams
<b>Attendees</b>	Anson Guang Ping Go, Siddhartha Raju Chandra Vani, Hui Alvin Markus, Ashraf Miari, Amir Homayoon Ashrafzadeh
<b>Apologies</b>	N/A

## Information / Decisions

<b>No.</b>	<b>Item</b>
1	Fix click up and organise sprint planning better
2	Begin working on framework
3	Write sprint retro

## Action Items

<b>No.</b>	<b>Item</b>	<b>Who</b>	<b>By</b>
1	Fix click up and organise sprint planning better	Siddhartha Raju Chandra Vani	9/08/2020
2	Begin working on framework	Anson Guang Ping Go, Ashraf Miari	9/08/2020
3	Write sprint retro	Hui Alvin Markus	9/08/2020