



Institute FAQs

1. How can an institute register on the portal?

A. Click “Institute Registration” and fill in details like DISE code, affiliation certificates, and contact info.

2. What documents are required for institute registration?

A. Establishment certificate, affiliation certificate, and basic contact details are mandatory.

3. Who approves institute registration?

A. The State Nodal Officer verifies and forwards it to the Ministry for final approval.

4. Can an institute edit its registration form after submission?

A. No, edits are not allowed post-submission. Ensure all details are correct before submitting.

5. What is the DISE code?

A. It's a unique code assigned to each institute by the government for identification.

6. How does the institute verify student applications?

A. After login, click “Fetch Forms” to view student applications and verify details and marks.

7. What is the Affiliated Certificate and how is it uploaded?

A. It is the certificate given to the institutions when they are affiliated with the government universities and it must be uploaded during verification.

8. Can an institute reject a student application?

A. Yes, if details are invalid or the student is not enrolled, the institute can reject the application.

9. What happens after institute verification?

A. Verified applications are forwarded to the State Nodal Officer for further review.

10. How does the institute receive login credentials?

A. After Ministry approval, login credentials are activated and shared with the institute.

