

# Customer Paperwork



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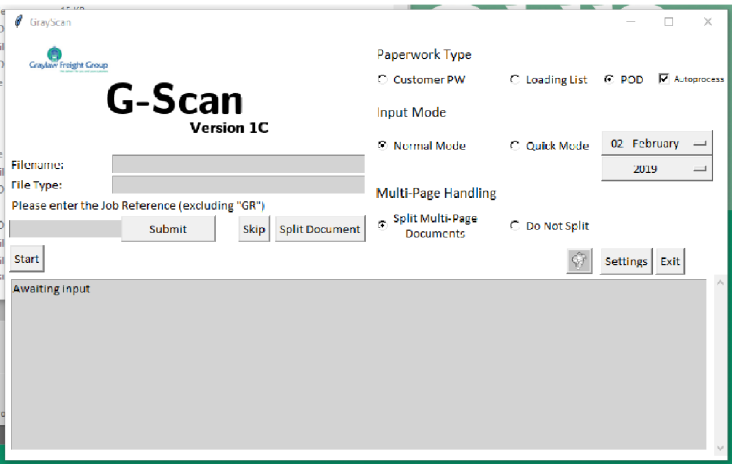
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## G-Scan Guide

### Overview

G-Scan is an application built to streamline the uploading of scanned paperwork into FCL.



It works by loading up PDF and image files from a specified folder and requesting the user to input a job reference from FCL. When entered it will upload the paperwork against the job's eDocs in FCL with any flags and identifiers that differentiates one type of paperwork from another.

Customer paperwork will be stamped with a barcode and GR reference that is inputted by the user into G-Scan, and PODs will automatically be scanned for a barcode reference and request the reference be inputted manually if not found.