

Self appraisal report for Year (2023-24)

Auditor Agency: Sunil Dutt(National Institute of Technical Teachers Training & Research (Ministry of Education, Govt. of India), Sector-26, Chandigarh 160 019 (India).)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: IIT Jammu

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	INDIAN INSTITUTE OF TECHNOLOGY JAMMU Jagti, NH-44, Nagrota-1812 21	Fully Met	1.28	https://www.iitjammu.ac.in/ ; https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	Prof (Dr.) Manoj Singh Gaur, Director	Fully Met	1.28	https://www.iitjammu.ac.in/director
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Vision To create	Fully Met	1.28	https://www.iitjammu.ac.in/vi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tomorrow's world through technological interventions which are humanistic, creative and futuristic. Mission Learn, Engage, Invent, Create Impact Key Objectives (a) The processes of IIT Jammu shall reflect the development of humanistic technology driven by the design thought. Hands-on educational systems shall be enriched through research and practicum. (b)			sionmission

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					To promote state-of-the-art research in thematic areas, sustainability at the state-of-the-art infrastructure will be demonstrated.			
1.1.4	Function and duties	Fully Met	1.28	1.28	https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf	Fully Met	1.28	https://www.iitjammu.ac.in/iit-act
1.1.5	Organization Chart	Fully Met	1.28	1.28	Available on the institute website https://www.iitjammu.ac.in/organizational-chart	Fully Met	1.28	https://www.iitjammu.ac.in/organizational-chart
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Written at the end of document	Fully Met	1.28	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audio

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								t%20exercise%20for%20the%20year%202023-24_English.pdf
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Powers and duties of Chairman of the Board of Governors, Director contained in the First Statutes of the institute: https://iitjammu.ac.in/homepage/IT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf	Fully Met	1.54	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/iit-act
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://iitjammu.ac.in/homepage/IT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf	Fully Met	1.54	Same as above
1.2.3	Rules/ orders under which powers and duty are	Fully Met	1.54	1.54	https://iitjammu.ac.in/homepage/IT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf	Fully Met	1.54	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	derived and				u.ac.in/homepage/IIT%20ACT/First% 20 Statutes-913-977%20-%20IIT%20JAMMU.pdf			above
1.2.4	Exercised	Fully Met	1.54	1.54	Yes	Fully Met	1.54	Same as above
1.2.5	Work allocation	Fully Met	1.54	1.54	https://iitjammu.ac.in/homepage/IIT%20ACT/First% 20 Statutes-913-977%20-%20IIT%20JAMMU.pdf	Fully Met	1.54	Same as above
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Decision making including channels of supervision and accountability as per the rules of the Government of India or approved by Ministry of Education	Fully Met	1.54	https://www.iitjammu.ac.in/rti; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf; https://www.iitjammu.ac.in/iit-act

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					(MoE), Govt. of India/BoGs			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	The institute follows the Process of Decision Making as per Act and Statutes. The decisions are at different levels mainly at BoG/ Senate, Director/ HoD and, in some cases it is at the ministry (MoE). Final Decision-Making Bodies: Policy matters are decided at the level of BoG, Senate, other statutory committees and Ministry of Education (MoE) as per Rules.	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Same as above	Fully Met	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Time limit for taking decisions varies as per project/ programme. The routine correspondence, etc. received from different departments are of time bound nature and disposed of within the given time limit by the institute. Likewise, the time limit for dispose of RTI letters and appeals is as per RTI Act, 2005.	Fully Met	1.54	Same as above
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	As per allocation of Work (BoG to Director to HoD to	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Faculty and staff). In addition, the Organizational Chart at Manual 1 shows the Channel of Supervision & Accountability. In Academic Department, each department is headed by HoD, who supervises the work of the staff of their departments and reports to the Director of the institute. In Establishment and Accounts Section, Assistant Registrar supervise the work of the staff of their			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					sections and reports to the Registrar/ Director (as the case may be).			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	IIT Jammu being Institute of National Importance, offers degree in Bachelors, Masters, Ph.D.	Fully Met	1.54	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/iit-act
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	As per norms laid by the MoE is followed by the institute while executing various activities/ programmes i.e. proposal	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					received from the faculty, departments and students asking for permission for financial assistance/sanction under various schemes, etc. are submitted to the Director for administrative approval and decisions/ sanctions/ approvals are implemented.			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Detail on Academic Function list https://www.iitjammu.ac.in/academics/function-list https://www.iitjammu.ac.in/academics/academicrules-and-regulations https://www.iitjammu.ac.in/academics/academicrules-and-regulations	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mmu.ac.in/ug-admissions https://www.iitjammu.ac.in/pg-admissions https://www.iitjammu.ac.in/phd https://www.iitjammu.ac.in/academics/academicsspecialisation-and-courses https://www.iitjammu.ac.in/pmrf			
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	The routine Correspondence, etc. received from different departments are of time bound nature and disposed of within the given time limit by the institute. The time limit for conduct of Short Term Training	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Programmes and ME/Ph.D. programmes are detailed under the tab Students and available at: https://www.iitjammu.ac.in/calendar-schedule-time-table			
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	The ICC is responsible for receiving grievance/ complaints of sexual harassment and conducting inquiries into them. It acts as an internal mechanism for redressal and plays a vital role in sensitizing employees about their rights and educating	Fully Met	1.54	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>them about the prevention of sexual harassment. The ICC's duties extend beyond addressing complaints; it also plays a proactive role in promoting awareness, preventing sexual harassment, and creating a work culture that is respectful and free from harassment. Details of Internal Complaint Committee is available at: https://www.iitjammu.ac.in/internalcomplaint-committee. Details of Anti</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Ragging is available at: https://www.iitjammu.ac.in/anti-ragging Detail of Equal Opportunity Cell: https://www.iitjammu.ac.in/equal-opportunity-cell			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Act and First Statutes, Fundamental Rules, Supplementary Rules, Service Rules, General Financial Rules, Purchase Manual as per Government of India, Recruitment Rules & Quarters Allotment Rules and	Fully Met	1.92	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/iit-act

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					other CCS rules for administrative matter and as per decision/ amendment by BoG/ Senate.			
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Same as above	Fully Met	1.92	Same as above
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Same as above	Fully Met	1.92	Same as above
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Transfer of employees is done as per requirement. The IIT Jammu is a Central Autonomous Body under the Department of Higher Education, Ministry of Education, Govt. of India. There is no provision for transfer from one	Partially Met	0.96	Same as above; IIT Jammu is advised to provide/upload internal transfer orders also

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Autonomous Body to other Autonomous Body. As such, there is no transfer policy for Employees of the Institute. However, internal transfers of the employees of Institute have been made from time to time for internal management. The Competent Authority (CA) constitutes committees consisting of administrative & academic authorities, on whose recommendations and			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					acceptance by the CA, the decision for handling of additional charge to employees are taken in addition to their existing duties. On transfer of a staff from one section to another, he/she has to handover the charge to another person and take charge of his/her respective section. In case of additional charge is assigned to an employee, he/she has to perform additional			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					duties of additional charge assigned in addition to his/her existing duties. Transfer Orders are circulated internally.			
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Service Register, Pay Ledger, Confidential Reports, Cash Book, Annual Reports, Agenda/ Minutes of BoGs Meetings, Agenda/Minutes of Senate Meetings, Consumable & Non-consumable Stock Registers,	Fully Met	3.85	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Inward & Dispatch Register, Attendance Register, Hostel/Guest House Room occupancy, Journal of Engineering & Technology Education, Newsletter, etc			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar Office for Administrative matters. As the custodian of all academic affairs of the Institute, the Senate is empowered to sanction academic programs and courses, approve their contents and any changes	Fully Met	3.85	Same as above

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								mmu.ac.in/iit-act
1.7.2	Composition	Fully Met	0.96	0.96	Same as above	Fully Met	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Same as above	Partially Met	0.48	Same as above; IIT Jammu is advised to provide/upload complete detail
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	* Members of the Senate of the institute uploaded on the institute website: https://www.iitjammu.ac.in/member-senateacademic-council * Members of the Internal Complaints Committee of the institute uploaded on the institute website: https://www.iitjammu.ac.in/internal-complaintco	Fully Met	0.96	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>mmittee *</p> <p>Members of the Anti-Ragging Committee of the institute uploaded on the institute website: https://www.iitjammu.ac.in/anti-ragging *</p> <p>Members of the Equal Opportunity Cell of the institute uploaded on the institute website: https://www.iitjammu.ac.in/equal-opportunity-cell</p>			
1.7.5	Powers and functions	Fully Met	0.96	0.96	Same as above	Fully Met	0.96	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%2

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								02023-24_English.pdf
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Fully Met	0.96	Now available at: https://www.iitjammu.ac.in/additional-information; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Fully Met	0.96	Same as above
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Fully Met	0.96	Same as above
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	Profile of employees of the institute uploaded on institute website https://www.iitjammu.ac.in/faculty https://www.iitjammu.ac.in/sta	Fully Met	3.85	https://www.iitjammu.ac.in/rti; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ff-page			02023-24_English.pdf
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	A Communication Directory Welcome Contacts of the institute along with their phone numbers and email-id uploaded on institute website https://www.iitjammu.ac.in/welcome-contacts	Fully Met	3.85	Same as above
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Profile of employees of the institute uploaded on institute website https://www.iitjammu.ac.in/faculty https://www.iitjammu.ac.in/staff-page	Partially Met	1.93	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; IIT Jammu is advised to pro

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								vide/upload complete detail
1.9.2	System of compensation as provided in its regulations	Partially Met	3.85	1.93	As per Govt of India rules, in vogue.	Fully Met	3.85	Now available at: https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	FAA: Dr. RTD Prabhakaran CPIO: Dr. Shivanth Mazumder	Fully Met	3.85	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	cpio@iitjammu.ac.in faa@iitjammu.ac.in	Fully Met	3.85	Same as above
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary	Not Applicable	0	0	empty	Fully Met	3.85	Now available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	action has been (i) Pending for Minor penalty or major penalty proceedings							at: https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Fully Met	3.85	Same as above
1.12	Programmes to advance understanding of RTI (Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	The institute has arranged short term training programmes and expert sessions (online mode).	Fully Met	1.92	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Employees and students are encouraged to participate in	Fully Met	1.92	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the programmes			
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Short term training of CPIO has been done	Partially Met	0.96	IIT Jammu is advised to provide/upload complete detail
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Document under process	Fully Met	1.92	Guidelines on RTI are updated and published on regular intervals; Last update is as on 07.05.2024
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Transfer of employees is done as per requirement. The IIT Jammu is a Central Autonomous Body under the Department of Higher Education, Ministry of Education, Govt. of India.	Partially Met	3.85	https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; IIT Jammu is advised to provide/upload internal

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					There is no provision for transfer from one Autonomous Body to other Autonomous Body. As such, there is no transfer policy for Employees of the Institute. However, internal transfers of the employees of Institute have been made from time to time for internal management. The Competent Authority (CA) constitutes committees consisting of administrative & academic			transfer orders also

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					authorities, on whose recommendations and acceptance by the CA, the decision for handling of additional charge to employees are taken in addition to their existing duties. On transfer of a staff from one section to another, he/she has to handover the charge to another person and take charge of his/her respective section. In case of additional charge is assigned to			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					an employee, he/she has to perform additional duties of additional charge assigned in addition to his/her existing duties. Transfer Orders are circulated internally.			
Total			89	88		100	92	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Rs. 458.30 crores	Fully Met	10.00	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	(a) OH-31: Rs. 28.50 Cr	Fully Met	10.00	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					(b) OH-35: Rs. 395.14 Cr (c) OH-36: Rs. 34.66 Cr			
2.1.3	Proposed expenditures	Fully Met	10	10.00	747.89 crores	Fully Met	10.00	Same as above
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	546.14 crores	Fully Met	10.00	Same as above
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	PFMS	Fully Met	10.00	Same as above; https://www.iitjammu.ac.in/annual-report
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Partially Met	16.67	8.34	No separate budget is allotted for Foreign and domestic tours	Fully Met	16.67	Now available at: https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Partially Met	16.67	8.34	(a) Banglore, Bhubaneshwar, Hyderabad, Ahmedabad, Delhi, IIT Mandi, Bhopal,	Partially Met	8.34	IIT Jammu is advised to provide/upload complete detail

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Jaipur, Srinagar, Birmingham , UK, Washington, DC, Mumbai, Chennai & Nagpur b) Period of visit ranges from 1 to 8 days c) One person d) Expenditure as per Institute rules			
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	Notice/tender enquires, and corrigendum if any thereon, details of the bids awarded comprising the names of the suppliers of goods/ services being procured, the works contracts concluded – in any such combination	Fully Met	16.67	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/tender/active

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					of the above- and, the rate/ rates and the total amount at which such procurement or works contract is to be executed, is open to public on GeM and CPPP portal The tender information is available under the link, 'Tenders' on the institute website: https://www.iitjammu.ac.in/tender/active and https://www.iitjammu.ac.in/tender/archive			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Jammu, it is NOT applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								above
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Jammu, it is NOT applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Jammu, it is NOT applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	0	0	empty	Fully Met	50.00	Now available at: https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
Total			100	83		150	142	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	NOT APPLICABLE	Fully Met	12.50	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/annual-report ; https://www.iitjammu.ac.in/tender/active ; https://w

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								www.iitjammu.ac.in/academics/function-list ; https://www.iitjammu.ac.in/iit-act ; https://www.iitjammu.ac.in/additional-information
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	NOT APPLICABLE	Fully Met	12.50	Same as above
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	As per IIT Jammu, it is NOT applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under	Not Applicable	0	0	empty	Not Applicable	0	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	NOT APPLICABLE	Partially Met	8.34	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/annual-report ; https://www.iitjammu.ac.in/additional-information
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Partially Met	8.34	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more	Not Applicable	0	0	empty	Partially Met	8.34	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	interactive- Outline the arrangement for consultation before formulation of policy							
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Yes Details available on https://www.iitjammu.ac.in/r/tihttps://www.iitjammu.ac.in/r/ti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf	Fully Met	50.00	https://www.iitjammu.ac.in/r/tihttps://www.iitjammu.ac.in/r/ti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Yes, it is available with CPIO	Fully Met	25.00	https://www.iitjammu.ac.in/r/ti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Same as above	Fully Met	25.00	Same as above
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Yes, All	Fully Met	25.00	https://www.iitjammu.ac.in/r/ti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					material available free of cost on Institute website. List of information available at reasonable cost. All the information accessible (except exempted material under provision of RTI) as per RTI Act 2005, can be accessible from CPIO Office as per the provisions of RTI Act and its rules.			ammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Same as above	Fully Met	25.00	Same as above
Total			192	192		225	200	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	Yes, it is available	Fully Met	14.29	https://www.iitjammu.ac.in/rti/Third%20part

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								y%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Fully Met	14.29	Now available at: https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_Hindi.pdf
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	15.09.2023	Fully Met	28.57	07.05.2024
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Details available on https://www.iitjammu.ac.in/rti Further, record is maintained in RTI Office, North Side, IIT Jammu, Jagti	Fully Met	9.52	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	Same as	Fully Met	9.52	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				above			above
4.3.3	Location where available	Fully Met	9.52	9.52	Same as above	Fully Met	9.52	Same as above
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Detail regarding RTI is available on https://www.iitjammu.ac.in/rti Detail regarding Library is available on https://www.iitjammu.ac.in/library https://www.iitjammu.ac.in/library/services Detail regarding Brochures is available on https://www.iitjammu.ac.in/brochures Detail regarding MoUs is available on https://www.iitjammu.ac.in/mous Working hours:	Fully Met	7.14	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Monday to Friday 9:00am to 5:30pm In addition, e-journals/e-books are available for 24 x 7 days.			
4.4.2	Details of information made available	Fully Met	7.14	7.14	Same as above	Fully Met	7.14	Same as above
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Same as above	Fully Met	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Same as above	Fully Met	7.14	Same as above
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Detail of Internal Complaint Committee is available at: https://www.iitjammu.ac.in/internal-complaint-committee . Detail of Anti Ragging is available at: https://www.iitjammu.ac.in/anti-ragging	Fully Met	3.57	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Details available on ht	Fully Met	3.57	https://www.iitjammu.ac.in/rti

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					https://www.iitjammu.ac.in/rti			
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Details available on https://www.iitjammu.ac.in/social-outreach	Partially Met	1.79	IIT Jammu is advised to provide/upload complete detail
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	Same as above	Partially Met	1.79	Same as above
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Partially Met	1.79	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; IIT Jammu is advised to provide/upload complete detail
4.5.6	Annual Report	Fully Met	3.57	3.57	Details available on https://www.iitjammu.ac.in/annual-report	Fully Met	3.57	https://www.iitjammu.ac.in/annual-report
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	Details available on https://www.iitj	Fully Met	3.57	https://www.iitjammu.ac.in/faq-main-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mmu.ac.in/faq-main-website			website; It is advised to provide FAQs in respect of RTI also
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Partially Met	1.79	IIT Jammu is advised to provide/upload complete detail
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Details available on https://www.iitjammu.ac.in/rti	Fully Met	14.29	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf ; https://www.iitjammu.ac.in/rti
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Same as above	Fully Met	14.29	Same as above
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Same as above	Fully Met	28.57	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								%20for%20the%20year%202023-24_English.pdf; https://www.iitjammu.ac.in/additional-information
Total			179	179		200	193	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Current CPIO: Dr. Shivnath Mazumder Current FAA: Dr. RTD Prabhakaran Earlier CPIO: Dr. Ashok Bera Earlier FAA: Dr. Pankaj Chauhan	Fully Met	20.00	https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	Fully Met	20.00	22.09.2023: https://www.iitjammu.ac.in/rti/TP_AuditedReport_IIT_Jammu_2022-23.pdf
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of	Fully Met	20	20.00	Registrar (from the date	Fully Met	20.00	https://www.iitjammu.ac.in/rti

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	appointment , (b) Name & Designation of the officers				of inception)			/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	(a) Dean (Admin) - Chairman (b) FAA - Member (c) CPIO - Member (d) Liaison Officer of SC/ST - Member (e) Liaison Officer of OBC - Member (f) Liaison Officer of PwD - Member (g) One Ph.D scholar (only in certain cases) - Member	Fully Met	20.00	Same as above
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b)	Fully Met	20	20.00	(a) Dean (Admin) - Chairman (b)	Fully Met	20.00	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Name & Designation of the Officers				FAA - Member (c) CPIO - Member (d) Registrar - Member Convener			
Total			80	80		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Information can be sought as per RTI Act.	Fully Met	25.00	https://www.iitjammu.ac.in/ ; https://www.iitjammu.ac.in/rti ; https://www.iitjammu.ac.in/rti/Third%20party%20transparency%20audit%20exercise%20for%20the%20year%202023-24_English.pdf
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	STQC certificate has been obtained.	Partially Met	6.25	It does not indicate date of issue & validity; https://www.iitjammu

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								.ac.in/rti/CERT-IN%20Certificate.pdf: It is advised to get STQC certificate renewed
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Partially Met	6.25	Same as above
Total			38	38		50	38	
Grand Total			677	659		825	764	