INDIAN INSTITUTE OF TECHNOLOGY JAMMU
JAGTI, NH-44, NAGROTA-181221

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizationalobjects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organsiation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1.   Organisation and Function

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	**INDIAN INSTITUTE OF TECHNOLOGY JAMMU** **Jagti, NH-44, Nagrota-181221**
		(ii) Head of the organization	**Prof (Dr.) Manoj Singh Gaur, Director**
		(iii) Vision, Mission and Key objectives	**Vision** To create tomorrow's world through technological interventions which are humanistic, creative and futuristic. **Mission** Learn, Engage, Invent, Create Impact **Key Objectives** (a) The processes of IIT Jammu shall reflect the development of humanistic technology driven by the design thought. Hands-on educational systems shall be enriched through research and practicum. (b) To promote state-of-the-art research in thematic areas, sustainability at the state-of-the-art infrastructure will be demonstrated.
		(iv) Function and duties	https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf
		(v) Organization Chart	Available on the institute website https://www.iitjammu.ac.in/organizational-chart
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Written at the end of document

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	Powers and duties of Chairman of the Board of Governors, Director contained in the First Statutes of the institute: https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf
		(ii) Power and duties of other employees	https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf
		(iii) Rules/ orders under which powers and duty are derived and	https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf
		(iv) Exercised	Yes
		(v) Work allocation	https://iitjammu.ac.in/homepage/IIT%20ACT/First%20Statutes-913-977%20-%20IIT%20JAMMU.pdf
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Decision making including channels of supervision and accountability as per the rules of the Government of India or approved by Ministry of Education (MoE), Govt. of India/BoGs
		(ii) Final decision making authority	The institute follows the **Process of Decision Making** as per Act and Statutes. The decisions are at different levels mainly at BoG/ Senate, Director/ HoD and, in some cases it is at the ministry (MoE). **Final Decision-Making Bodies:** Policy matters are decided at the level of BoG, Senate, other statutory committees and Ministry of Education (MoE) as per Rules.
		(iii) Related provisions, acts, rules etc.	
		(iv) Time limit for taking a decisions, if any	**Time limit** for taking decisions varies as per project/ programme. The routine correspondence, etc. received from different departments are of time bound nature and disposed of within the given time limit by the institute. Likewise, the time limit for dispose of RTI letters and appeals is as per RTI Act, 2005.
		(v) Channel of supervision and accountability	As per allocation of Work (BoG to Director to HoD to Faculty and staff). In addition, the Organizational Chart at Manual 1 shows the Channel of Supervision & Accountability. In Academic Department, each department is headed by HoD, who supervises the work of the staff of their departments and reports to the Director of the institute. In Establishment and Accounts Section, Assistant Registrar supervise the work of the staff of their sections and reports to the Registrar/ Director (as the case may be).
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	IIT Jammu being Institute of National Importance, offers degree in Bachelors, Masters, Ph.D.
		(ii) Norms/ standards for functions/ service delivery	As per norms laid by the MoE is followed by the institute while executing various activities/ programmes i.e. proposal received from the faculty, departments and students asking for permission for financial assistance/sanction under various schemes, etc. are submitted to the Director for administrative approval and decisions/ sanctions/ approvals are implemented.
		(iii) Process by which these services can be accessed	Detail on Academic Function list https://www.iitjammu.ac.in/academics/function-list https://www.iitjammu.ac.in/academics/academics-rules-and-regulations https://www.iitjammu.ac.in/ug-admissions https://www.iitjammu.ac.in/pg-admissions https://www.iitjammu.ac.in/phd https://www.iitjammu.ac.in/academics/academics-specialisation-and-courses https://www.iitjammu.ac.in/pmrf
		(iv) Time-limit for achieving the targets	The routine Correspondence, etc. received from different departments are of time bound nature and disposed of within the given time limit by the institute. The time limit for conduct of Short Term Training Programmes and ME/Ph.D. programmes

			are detailed under the tab Students and available at: https://www.iitjammu.ac.in/calendar-schedule-time-table
		(v) Process of redress of grievances	The ICC is responsible for receiving grievance/ complaints of sexual harassment and conducting inquiries into them. It acts as an internal mechanism for redressal and plays a vital role in sensitizing employees about their rights and educating them about the prevention of sexual harassment. The ICC's duties extend beyond addressing complaints; it also plays a proactive role in promoting awareness, preventing sexual harassment, and creating a work culture that is respectful and free from harassment. Details of Internal Complaint Committee is available at: https://www.iitjammu.ac.in/internal-complaint-committee. Details of Anti Ragging is available at: https://www.iitjammu.ac.in/anti-ragging Detail of Equal Opportunity Cell: https://www.iitjammu.ac.in/equal-opportunity-cell
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction. (ii) List of Rules, regulations, instructions manualsand records. (iii) Acts/ Rules manuals etc.	Act and First Statutes, Fundamental Rules, Supplementary Rules, Service Rules, General Financial Rules, Purchase Manual as per Government of India, Recruitment Rules & Quarters Allotment Rules and other CCS rules for administrative matter and as per decision/ amendment by BoG/ Senate.
		(iv) Transfer policy and transfer orders	Transfer of employees is done as per requirement. The IIT Jammu is a Central Autonomous Body under the Department of Higher Education, Ministry of Education, Govt. of India. There is no provision for transfer from one Autonomous Body to other Autonomous Body. As such, there is no transfer policy for Employees of the Institute. However, internal transfers of the employees of Institute have been made from time to time for internal management. The Competent Authority (CA) constitutes committees consisting of administrative & academic authorities, on whose recommendations and acceptance by the CA, the decision for handling of additional charge to employees are taken in addition to their existing duties. On transfer of a staff from one section to another, he/she has to handover the charge to another person and take charge of his/her respective section. In case of additional charge is assigned to an employee, he/she has to perform additional duties of additional charge assigned in addition to his/her existing duties. Transfer Orders are circulated internally.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents	Service Register, Pay Ledger, Confidential Reports, Cash Book, Annual Reports, Agenda/ Minutes of BoGs Meetings, Agenda/Minutes of Senate Meetings, Consumable & Non-consumable Stock Registers, Inward & Dispatch Register, Attendance Register, Hostel/Guest House Room occupancy, Journal of Engineering & Technology Education, Newsletter, etc
		(ii) Custodian of documents/categories	Registrar Office for Administrative matters. As the custodian of all academic affairs of the Institute, the Senate is empowered to sanction academic programs and courses, approve their contents and any changes thereof, and oversee their conduct.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section	(i) Name of Boards, Council, Committee etc. (ii) Composition (iii) Dates from which constituted	• Members of the Board of Governors of the institute uploaded on the institute website: https://www.iitjammu.ac.in/board-of-governors • Members of the Finance Committee of the institute uploaded on the institute website: https://www.iitjammu.ac.in/finance-committee

		(iv) Term/ Tenure	• Members of the Senate of the institute uploaded on the institute website: https://www.iitjammu.ac.in/member-senate-academic-council • Members of the Internal Complaints Committee of the institute uploaded on the institute website: https://www.iitjammu.ac.in/internal-complaint-committee • Members of the Anti-Ragging Committee of the institute uploaded on the institute website: https://www.iitjammu.ac.in/anti-ragging • Members of the Equal Opportunity Cell of the institute uploaded on the institute website: https://www.iitjammu.ac.in/equal-opportunity-cell
	4(1)(b)(viii)]	(v) Powers and functions	
		(vi) Whether their meetings are open to the public?	No
		(vii) Whether the minutes of the meetings are open to the public?	No
		(viii) Place where the minutes if open to the public are available?	No
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	Profile of employees of the institute uploaded on institute website https://www.iitjammu.ac.in/faculty https://www.iitjammu.ac.in/staff-page
		(ii) Telephone , fax and email ID	A Communication Directory Welcome Contacts of the institute along with their phone numbers and email-id uploaded on institute website https://www.iitjammu.ac.in/welcome-contacts
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	Profile of employees of the institute uploaded on institute website https://www.iitjammu.ac.in/faculty https://www.iitjammu.ac.in/staff-page
		(ii) System of compensation as provided in its regulations	As per Govt of India rules, in vogue.
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	FAA: Dr. RTD Prabhakaran CPIO: Dr. Shivanth Mazumder
		(ii) Address, telephone numbers and email ID of each designated official.	cpio@iitjammu.ac.in faa@iitjammu.ac.in
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	NIL
		(ii) Finalised for Minor penalty or major penalty proceedings	NIL
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	The institute has arranged short term training programmes and expert sessions (online mode).
		(ii) Efforts to encourage public authority to participate in these programmes	Employees and students are encouraged to participate in the programmes
		(iii) Training of CPIO/APIO	Short term training of CPIO has been done
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Document under process
1.13	Transfer policy and transfer orders [F No. 1/6/2011-IR dt 15.4.2013]		Transfer of employees is done as per requirement. The IIT Jammu is a Central Autonomous Body under the Department of Higher Education, Ministry of Education, Govt. of India. There is no provision for transfer from one Autonomous Body to other Autonomous Body. As such, there is no transfer policy for Employees of the Institute. However, internal transfers of the employees

			of Institute have been made from time to time for internal management. The Competent Authority (CA) constitutes committees consisting of administrative & academic authorities, on whose recommendations and acceptance by the CA, the decision for handling of additional charge to employees are taken in addition to their existing duties. On transfer of a staff from one section to another, he/she has to handover the charge to another person and take charge of his/her respective section. In case of additional charge is assigned to an employee, he/she has to perform additional duties of additional charge assigned in addition to his/her existing duties. Transfer Orders are circulated internally.

2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met-Not applicable will be treated asfully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	Rs. 403.81 crores
		(ii) Budget for each agency and plan & programmes	0920 (Support to IIT)
		(iii) Proposed expenditures	457.52 crores
		(iv) Revised budget for each agency, if any	617.70 crores
		(v) Report on disbursements made and placewhere the related reports are available	PFMS
2.2	Foreign and domestic tours (F. No. 1/8/2012-IR dt. 11.9.2012)	(i) Budget	No separate budget is allotted for Foreign and domestic tours
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as theheads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	a) Nagpur, Mumbai, Delhi, Kishtwar, Srinagar, Bangaluru, Shimla, Udhampur and Doda b) Period of visit ranges from 1 to 5 days c) One person d) Expenditure as per Institute rules
		(iii) Information related to procurements a) Notice/tender enquires, and corrigendaif any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded–in any such combination of the above-and d) The rate /rates and the total amount at which such procurement or workscontract is to be executed.	Notice/tender enquires, and corrigendum if any thereon, details of the bids awarded comprising the names of the suppliers of goods/ services being procured, the works contracts concluded – in any such combination of the above-and, the rate/ rates and the total amount at which such procurement or works contract is to be executed, is open to public on GeM and CPPP portal The tender information is available under the link, 'Tenders' on the institute website: https://www.iitjammu.ac.in/tender/active and https://www.iitjammu.ac.in/tender/archive
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	
		(ii) Objective of the programme	
		(iii) Procedure to avail benefits	
		(iv) Duration of the programme/ scheme	NOT APPLICABLE
		(v) Physical and financial targets of the programme	
		(vi) Nature/ scale of subsidy /amount allotted	

		(vii) Eligibility criteria for grant of subsidy	NOT APPLICABLE
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	NOT APPLICABLE
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority a) For each concessions, permit or authorization granted Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions / permits of authorizations	NOT APPLICABLE
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points(Fully met/ partially met/ not met-Not applicablewill be treated as fully met/ partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011- IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	
		(ii) Arrangements for consultation with or representation by a) Members of the public in policy formulation/ policy implementation b) Day & time allotted for visitors c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	
		Public- private partnerships (PPP) (i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	
		(iii) Concession agreements.	
		(iv) Operation and maintenance manuals	
		(v) Other documents generated as part of the implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	NOT APPLICABLE
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	
		(ii) Outline the Public consultation process	
		(iii) Outline the arrangement for consultation before formulation of policy	

3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Yes Details available on https://www.iitjammu.ac.in/rti
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format (ii) Printed format	Yes, it is available with CPIO
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost (ii) At a reasonable cost of the medium	Yes, All material available free of cost on Institute website. List of information available at reasonable cost. All the information accessible (except exempted material under provision of RTI) as per RTI Act 2005, can be accessible from CPIO Office as per the provisions of RTI Act and its rules.

4.   E. Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/not met- Not applicable will be treated as fully met/ partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	Yes, it is available
		(ii) Vernacular/ Local Language	
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	15.09.2023
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Details available on https://www.iitjammu.ac.in/rti Further, record is maintained in RTI Office, North Side, IIT Jammu, Jagti
		(ii) Name/ title of the document/record/ other information	
		(iii) Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	Detail regarding RTI is available on https://www.iitjammu.ac.in/rti Detail regarding Library is available on https://www.iitjammu.ac.in/library https://www.iitjammu.ac.in/library/services Detail regarding Brochures is available on https://www.iitjammu.ac.in/brochures Detail regarding MoUs is available on https://www.iitjammu.ac.in/mous Working hours: Monday to Friday 9:00am to 5:30pm In addition, e-journals/e-books are available for 24 x 7 days.
		(ii) Details of information made available	
		(iii) Working hours of the facility	
		(iv) Contact person & contact details (Phone,fax, email)	
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism	**Detail of Internal Complaint Committee is available at**: https://www.iitjammu.ac.in/internal-complaint-committee. **Detail of Anti Ragging is available at**: https://www.iitjammu.ac.in/anti-ragging
		(ii) Details of applications received under RTI and information provided	Details available on https://www.iitjammu.ac.in/rti
		(iii) List of completed schemes/ projects/ Programmes	Details available on https://www.iitjammu.ac.in/social-outreach
		(iv) List of schemes/ projects/ programme underway	
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	
		(vi) Annual Report	Details available on https://www.iitjammu.ac.in/annual-report
		(vii) Frequently Asked Question (FAQs)	Details available on https://www.iitjammu.ac.in/faq-main-website

		(viii) Any other information such as a) Citizen's Charter	Formulation of Citizen Charter is in process.
		b) Result Framework Document (RFD)	The institute is in the process of developing RFD.
		c) Six monthly reports on the	The institute records performance in Annual Action Plan Meetings on the targets achieved through its programmes and activities.
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	Details available on https://www.iitjammu.ac.in/rti
		(ii) Details of appeals received and orders issued	Details available on https://www.iitjammu.ac.in/rti
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Details available on https://www.iitjammu.ac.in/rti

5.   Information as may be prescribed

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met-Not applicable will be treated asfully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016- IR dt. 17.8.2016, F No. 1/6/2011- IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	Current CPIO: Dr. Shivnath Mazumder Current FAA: Dr. RTD Prabhakaran Earlier CPIO: Dr. Ashok Bera Earlier FAA: Dr. Pankaj Chauhan
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	Not Applicable As this exercise is being done for the First time in respect of IIT Jammu
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Registrar (from the date of inception)
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	(a) Dean (Admin) - Chairman (b) FAA - Member (c) CPIO - Member (d) Liaison Officer of SC/ST - Member (e) Liaison Officer of OBC - Member (f) Liaison Officer of PwD - Member (g) One Ph.D scholar (only in certain cases) - Member
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	(a) Dean (Admin) - Chairman (b) FAA - Member (c) CPIO - Member (d) Registrar - Member Convener

6.   Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/ partially met/ not met- Not applicable will be treated as fully met/ partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Information can be sought as per RTI Act.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	STQC certificate has been obtained.

Name of Head of Departments:

Ser.	Name	Department
1	Dr. Yogesh Madhukarrao Nimdeo	HoD, Chemical Engg.
2	Dr. Shantanu Vijay Madge	HoD, Material Engg.
3	Dr. Kushmanda Saurav	HoD, Elect. Engg.
4	Dr. Nitin Joshi	HoD, Civil Engg.
5	Dr. Shiva S	HoD, Mech. Engg.
6	Dr. Vinit Jakhetiya	HoD, CS&E
7	Dr. Subhas Samanta	HoD, Chemistry
8	Dr. Rahul Raghunath Salunkhe	HoD, Physics
9	Dr. Rahul Dattatraya Kitture	HoD, Mathematics
10	Dr. Joby Varghese	HoD, H&SS

Name of Deans/Associate Deans/ Advisors/ Coordinators:

Table I: Deans, Associate Deans, Advisors and Coordinators

Ser.	Functional Domain	Name
1	**Director Office**	-
1.1	Associate Dean: Rankings, Accreditation, Brand Building	Dr. Navneet Kumar (Dr. Quleen Kaur Bijral, Dr. Arun Verma, Dr. Amitash Ojha, Dr. Nilesh Kumar, Communication Officer)
1.2	Associate Dean: Media, Website, and PR Cell	Dr. Arun K Verma (with Working Group)
1.3	Associate Dean: EGS, ID Management and Analytics	Dr. Ankit Kathuria
1.4	Advisor: Strategy, IDP and Incubation	Prof Manoj Aggarwal
1.5	Coordinator: Horticulture and External Development	Dr. Yogesh Nimdeo
2.	**Dean, Academic Affairs**	**Prof. Kannan Iyer**
2.1	Associate Dean: Under Graduate Programs	Dr. Prasant Singh
2.2	Associate Dean: Post Graduate Programs	Dr. Shanmugadas K P
2.3	Associate Dean: Research Programs	Dr. Badri Subudhi
2.4	Associate Dean: Interdisciplinary Programs	Dr. Surendra Beniwal
2.5	Associate Dean: Students Advising	Dr. Subhasis Bhattacharjee
2.6	Associate Dean: Policies and Learning Analytics	Dr. Sameer K Sarma Pachalla
2.7	Coordinator: JEE Office	Dr. Roshan Udaram Patil

2.8	Coordinator: JAM Office	Dr. Biswanath Chakraborty
2.9	Coordinator: GATE Office	Dr. Samrat Rao
3.	**Dean, Student Affairs**	**Prof. R. Uma Shankar**
3.1	Associate Dean: Hostel Affairs	Dr. Ravi K Arun
3.2	Associate Dean: Mess Management	Dr. Srishilan C
3.3	Associate Dean: Students Activities	Dr. Sartaj Ul Hasan
3.4	Associate Dean: Sports	Dr. Ankit Tyagi
3.5	Associate Dean: Students Wellness	Dr. Tanmay Sarkar
3.6	Coordinator: Ek Bharat Shreshth Bharat(EBSB)	Dr. Rajkumar V
4.	**Dean, Research & Consultancy**	**Prof. Suresh Devasahayam**
4.1	Associate Dean: Projects	Dr. Dharitri Rath
4.2	Associate Dean: Consultancy & Testing	Dr. Satya Shekhar
5.	**Dean, Faculty Affairs**	**Prof Prabhat Munshi**
5.1	Associate Dean, Faculty Selections	Dr Ajeet Kumar Sharma
5.2	Associate Dean, Faculty Relations and Peer Review	Dr Harish P
5.3	Coordinator: Faculty Onboarding and Hosting	Dr Samaresh Bera
6.	**Dean, Continuing Education Programs/Skills and Outreach**	**Prof. Rakesh Singhai**
6.1	Associate Dean, Outreach Programs Including UBA, DGR etc	Dr Riya Bhowmik
6.2	Associate Dean: Skill Development, FDP and STTP	Dr Vijay Kumar Pal
6.3	Associate Dean: Online Education and External Programs	Dr Amitash Ojha
7.	**Dean, Infrastructure, Planning & Management**	**Prof. Anurag Misra**
7.1	Associate Dean: Infrastructure Projects	Dr. Vinay Chembolu
7.2	Associate Dean: Quality Control	Dr. Rimen Jamatia
7,3	Associate Dean: E&M Infrastructure	Dr. Arun K Verma
7.4	Associate Dean: Waste Water and Solid Waste Management	Dr. Pratik Kumar

7.5	Advisor: Estate Management and Maintenance	Col P S Rathore
8.	**Dean, International Relations and MoUs**	**Prof. BIjoy H. Boruah**
8.1	Associate Dean (International Relations)	Dr. Vinay Sharma
9.	**Dean, Corporate Relations and Alumni Relations**	**Prof Prabhat Munshi**
9.1	Associate Dean (Alumni Relations)	Dr. Gaurav Varshney
9.2	Associate Dean(Corporate Relations)	Dr. Sudhakar Modem
9.3	Advisor (Resource Generation)	Prof Manoj Aggarwal
10.	**Dean, Strategy and Institute Development**	**Prof. Suresh Devasahayam**
10.1	Associate Dean (Research Strategy)	Dr. Mithu Baidya
10.2	Advisor (Academic Innovations)	To be notified by Dean(SID)
10.3	Advisors and Coordinators	To be notified by Dean(SID)
11.	**Dean, Administration, Operations, Budget, and Procurement**	**Prof. Vijayan K Pallippattu**
11.1	Associate Dean (Procurement)	Dr. Suman Sarkar
11.2	Associate Dean (Inventory Control)	Dr. Pankaj Chauhan
11.3	Associate Dean (Budget Planning and Implementation)	Dr. Biswanath Chakraborty
11.4	Associate Dean (Staff Recruitment, Onboarding and Training)	Dr. Pervaiz Fathima Khatoon M.
11.5	Coordinator: Grievance Cell	Dr. Anup Shukla

Table II: Different Operational Groups

Ser.	Domain	Name
1	Coordinator: I2EDC and Maker Space	Dr. Ankit Dubey
2	Institute Coordinator for I3C	Dr. Ashutosh Yadav
3	Associate Dean: C3I	Dr. Sanat Tiwari
4	Associate Dean: CDS	Dr. Ankit Dubey
5	Coordinator: Centre of Essential Skills (CeS)	Dr. Arnitash Ojha
6	Coordinator Convenor: ICC	Dr. Sukanya Mondal
7	Chief Vigilance Officer	Dr.Goutam Dutta
8	RTI (CPIO)	Dr. Shivnath Mazumdar
9	RTI(FAA)	Dr. Dural Prabhakaran R T
10	Coordinator: Saptrishi (OF)	Prof. Vijayen K Pallippattu
11	Coordinator: NCC	Dr. Sukanya Mandal
12	Coordinator: Central Workshop	Dr. Vijay K Pal