

West Gippsland Healthcare Group

100 POINT CHECKLIST FOR IDENTIFICATION DOCUMENTS

A minimum of 100 points of identification must be provided for employment at WGHG. Use this as a checklist when preparing your identification documents.

Identification Documents - 100 Point Checklist

Tick if included

You must supply at least ONE Primary document Foreign documents must be accompanied by an official translation		Required on document N = Name, P = photo A = Address, S = Signature	Points Worth	Points gained
Primary Documents				
<input type="checkbox"/>	Foreign Passport (current)	N – P	70	
<input type="checkbox"/>	Australian Passport (current or expired within last 2 years but not cancelled)	N – P	70	
<input type="checkbox"/>	Australian Citizenship Certificate	N	70	
<input type="checkbox"/>	Full Birth certificate (not birth certificate extract)	N	70	
<input type="checkbox"/>	Certificate of Identity issued by the Australian Government to refugees and non Australian citizens for entry to Australia	N	70	
<input type="checkbox"/>	Australian Driver Licence/Learner's Permit	N – A – P	40	
<input type="checkbox"/>	Current (Australian) Tertiary Student Identification Card	N – P	40	
<input type="checkbox"/>	Photo identification card issued for Australian regulatory purposes (e.g. Aviation/Maritime Security identification, security industry etc.)	N – P	40	
<input type="checkbox"/>	Government employee ID (Australian Federal/State/Territory)	N – P	40	
<input type="checkbox"/>	Defence Force Identity Card (with photo or signature)	N – P	40	
Secondary Documents				
<input type="checkbox"/>	Department of Veterans Affairs (DVA) card	N – A	40	
<input type="checkbox"/>	Centrelink card (with reference number)	N – A	40	
<input type="checkbox"/>	Birth Certificate Extract	N	25	
<input type="checkbox"/>	Birth card (NSW Births, Deaths, Marriages issue only)	N	25	
<input type="checkbox"/>	Medicare card	N	25	
<input type="checkbox"/>	Credit card or account card	N	25	
<input type="checkbox"/>	Australian Marriage certificate (Australian Registry issue only)	N – S	25	
<input type="checkbox"/>	Decree Nisi / Decree Absolute (Australian Registry issue only)	N – S	25	
<input type="checkbox"/>	Change of name certificate (Australian Registry issue only)	N – S	25	
<input type="checkbox"/>	Bank statement (showing transactions)	N – A	25	
<input type="checkbox"/>	Property lease agreement - current address	N – A	25	
<input type="checkbox"/>	Taxation assessment notice	N – A	25	
<input type="checkbox"/>	Australian Mortgage Documents - Current address	N – A	25	
<input type="checkbox"/>	Rating Authority - Current address eg Land Rates	N – A	25	
<input type="checkbox"/>	Utility Bill - electricity, gas, telephone - Current address (less than 12 months old)	N – A	20	
<input type="checkbox"/>	Reference from Indigenous Organisation	N – P	20	
<input type="checkbox"/>	Documents issued outside Australia (equivalent to Australian documents). Must have official translation attached	N – P	20	
Total points provided (minimum 100) :				