

Master Logistics Tally & 3PL Revenue Audit Card

Part 1: INBOUND

A. Shipment Data

Arrival Date/Time		Carrier	
Tracking Number/Seals:		PO Number	
Supplier/Vendor		Expected Quantity	

B. Freight Profile

SKU		Description	
Lot		Expiry	
Qty		UOM	

Weight (lbs)		EA Dimension (L×W×H)	
Pallet Dimension (L×W×H)		Pallet Weight (lbs)	
TiHi		Stack Height	
Pallet Count		Freight Class	
Special Handling		Temperature Requirement	
Hazmat Status		Location	
DO NOT STACK	<input type="checkbox"/>		

C. Inbound Accessorials

Worker Type	Qty/Hrs	Notes
<input type="checkbox"/> Unload		
<input type="checkbox"/> Labor		
<input type="checkbox"/> Materials		
<input type="checkbox"/> Admin		

Part 2: TRANSACTION LOG

Date	Trans Type	Ref #	Picked By	Qty out/in	New Balance

Part 3: OUTBOUND

A. Order Data

Order Number		Order Date	
Destination			

B. Retailer Compliance

Retailer		Packaging Standards Met	<input type="checkbox"/>
Documentation Complete	<input type="checkbox"/>	Retailer Compliance Met	<input type="checkbox"/>
Quantity Match	<input type="checkbox"/>	Pallet Quantity Match	<input type="checkbox"/>
Not Expired	<input type="checkbox"/>	No Damage	<input type="checkbox"/>

C. Outbound Accessorials

Worker Type	Qty/Hrs	Notes
<input type="checkbox"/> Load		
<input type="checkbox"/> Labor		
<input type="checkbox"/> Materials		
<input type="checkbox"/> Admin		

Part 4: FINAL RELEASE & BILLING LOCK

Final Release Statement

FINAL RELEASE STATEMENT: "I certify this shipment matches the manifest, meets consignee requirements, and all billable services are recorded."

QC Manager Sign: _____	Date: __/__/____
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Office Use Only - Revenue Lock

<input type="checkbox"/> All services posted to Invoice #_____
Biller Sign: _____ (STAMP "POSTED" HERE)