

One of your cheques has not been accepted by your bank due to mismatching of signature. Write a letter to a manager discuss your issue.

Dear Sir or Madam,

I am writing this epistle for a cheque amounting \$5000 which was not cleared due to my signature mismatch.

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I have a current account in your bank bearing number XY2001. I issued a cheque to my Associate ~~last~~ last week whose number was 0001224 but yesterday I got a call from him for the same being dishonoured. When I called the customer care service I got to know that my signature did not match with one in your records. I vividly ~~remember~~ remember when last month every ~~month~~ customer was called in your branch to verify his personal details under KYC scheme I also deposited all my documents again and checked my signature as well.

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Fortunately, I have a photocopy of the cheque in question which I am sending along this letter so that you can get it re-verified and clear the amount. It is very urgent matter for me as I am not in town so it would not be possible for me to visit you ~~and~~ and check the issue. As soon as I come back I would reach your office and again match ~~my~~ or update my signature. Please take cognizance on this matter and oblige.

Thanks:

Tim Bennett: