

# **Tajinder's English Classes®**

## **Your Dream-Our Passion**

**Copyright Registration. No. L-58203/2014**

Write a letter to the warden of a college where you are going for a course. In your letter write

- Which course you are selected for?
- Your requirement for a special diet
- Any other information about accommodation

Dear Sir or Madam,

I am feeling so thankful in informing you that I have been selected for the Business Management course in your prestigious college and would start my classes in September this year. This was notified to me in the last email I got two days back and also my request to have a room in college Hall Of Residence has been approved since I don't have anywhere else to stay during my course.

The reason for writing this epistle is to inform you about some requirements for my meals since I am a diabetic so cannot take much intake of sugar. So, please let me know what is the provision to inform the person in charge or if you may share his details with me.

Apart from that I wanted to request about a requirement of Internet connectivity since on the website it is mentioned that the facility is free but only in the library thus, kindly revert if any Wi-Fi connection is there in the hostel rooms or what alternative options I may have even if I have to shell out some extra bucks even for my sugar free meal.

Looking forward to see you in person eagerly.

Regards

James Smith