

## **School District 3 and 5-Year Planning Documents**

North Dakota Century Code 15.1-07-2 requires districts to engage in a long-term planning process during each even-numbered year. NDSBA has posted forms on this Website to help you organize data for your planning process. Sample worksheets are also provided to assist in the goal-setting portion of your planning.

### **15.1-07-26. School district demographics – Long-term planning process**

1. Between January first and June thirtieth of every even – numbered year, the board of each school district shall invite the public to participate in a planning process addressing the effects that demographics might have on the district in the ensuing three-year and five-year periods, and specifically addressing potential effects on:
  - a. Academic and extracurricular programs;
  - b. Instructional and administrative staffing;
  - c. Facility needs and utilization; and
  - d. District tax levies.
2. At the conclusion of the planning process, the board shall prepare a report, publish a notice in the official newspaper of the district indicating that the report is available, and make the report available upon request.

## **SCHOOL DISTRICT LONG-TERM DEMOGRAPHICS PLAN**

NDCC §15.1-07-26

We, the School Board and superintendent/business manager of the Richardton-Taylor Public School District have completed the data gathering that was outlined in NDCC 15.1-07-26 and provided the information at public information presentations for our patrons and sought their responses regarding our future course of action. Those responses and alternatives are also reported as part of our completed plan.

\_\_\_\_\_  
Signature of School Dist. Supt/  
Business Manager

\_\_\_\_\_  
Signature of School Board President

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**School District Long-Term  
Demographics Plan  
NDCC §15.1-07-26**

**Description of High School Programs and Services**

Required Units		CONTENT AREA	No. of Units Currently Offered	SERVICES	Currently Offered? (Yes/No)
High school courses ( <i>must be offered</i> over 4- yr period) NDCC 15.121-02	2008-09 (students <i>must take</i> to graduate) NDCC 15.1-21-02.2				
4	4	English language arts	7	Special Education	Y
4	2	Mathematics		Counseling	Y
4	2	Science	6.5	Library/Media	Y
4	3	Social studies (may incl ½ unit of ND Studies and ½ unit of multicultural studies)	5	Art (Specialist)	Y
½ unit ND Studies must be offered every 2 yrs				Music (Specialist)	Y
				Physical Education (Specialist)	Y
				Computer (Specialist)	Y
				Adult Education	N
½ PE	1	Physical education (may incl ½ unit of health)	2.5	Chemical Dependency Counseling	N
½ Health				Social Worker	N
2 of same language	1	Foreign or native language	3	Gifted and Talented Program	N
2 (one must be music)		Fine Arts (music and art)	3.5	Athletics - How many? <u>  9  </u>	Y
2 CTE courses		Career and Technical Education (See Note 1 below)	6.5	Clubs – How many? <u>  2  </u>	Y
				Co-curricular Activities – How many? <u>  4  </u>	Y
				Distance Education	N

<sup>1</sup> CTE course areas include: Agriculture, Business and Office Technology, Career Development, Diversified Occupations, Family and Consumer Sciences, Health Occupations, Information Technology, Marketing Education, Technology Education, Commercial Art, Auto Collision Technology, Automotive Technology, Automotive General Service Technology, Parts Merchandising and Management, Diesel Technology, Photography, Construction Technology, Facilities Maintenance, Heating, Ventilating and Air Conditioning, Sheet Metal Technology, Residential Plumbing, Electrical Technology, Drafting Technology, Television Production, Electronic Technology, Graphic Communications, Machine Tooling Technology, Welding Technology, Recreational Small Engine, Technology, Aviation Technology

<sup>2</sup> The number of units required for high school graduation is 21 credits for students graduating in 2007-08; 22 credits for students graduating in 2009-10; and 24 credits for students graduating in 2011-2012.

## Graduation Requirements

Courses required for graduation are now stated in North Dakota Century Code. Both the 2007-08 Interim Education Committee and Commission on Education Improvement are studying the desirability and feasibility of increasing required units--at least in math and science. The prospect of increased graduation course requirements should be part of your discussions.

Graduation requirements are found in NDCC 15.1-21-02.1 and 02.2.

### HIGH SCHOOL GRADUATION REQUIREMENTS

English language arts	4 units
Math	2 units
Science	2 units
Social Studies	3 units (may include ½ unit ND studies & ½ unit multi-cultural studies)
Physical Education	1 unit (may include ½ unit of health)
Foreign/Native American language Fine arts CTE	1 unit
Electives (Unless specific course requirements are increased)	2007-08: 8 units 2009-10: 9 units 2010-11: 11 units
Number of units to graduate	Current: 21 2009-10: 22 2011-12: 24

**School District Long-Term  
Demographics Plan  
NDCC §15.1-07-26**

<b>HIGHLY QUALIFIED STAFF</b>	
Number of <b>teaching</b> positions currently held by individuals NOT meeting highly qualified requirements	0
Number of <b>aide</b> positions currently held by individuals NOT meeting highly qualified requirements	0

**STATE ASSESSMENT RESULTS**

	Previous Year		Current Year	
	Met	Not Met	Met	Not Met
District Adequate Yearly Progress	X			

**Subgroup Status on State Assessment**

Subgroup Category	Previous Year				Current Year			
	Reading		Math		Reading		Math	
	Met	Not Met	Met	Not Met	Met	Not Met	Met	Not Met
Students with disabilities		X	X					
Ethnicity groups	X		X					
Students with limited English proficiency	N/A		N/A					
Economically Disadvantaged	X		X					

### Fall Enrollment

Category	Current	1 Yr Proj.	3 Yr Proj.	5 Yr Proj.
Pre-K	16	14	11	9
Kindergarten	20	16	12	10
Grade One	15	20	14	11
Grade Two	16	15	16	12
Grade Three	19	16	20	14
Grade Four	14	19	15	16
Grade Five	16	14	16	20
Grade Six	26	16	19	15
Grade Seven	22	26	14	16
Grade Eight	16	22	16	19
Grade Nine	12	16	26	14
Grade Ten	16	12	22	16
Grade Eleven	24	16	16	26
Grade Twelve	24	24	12	22
K-6 Total	126	116	110	93
7-8 Total	38	48	30	35
9-12 Total	76	68	76	78
<b>K-12 Total</b>	<b>240</b>	<b>232</b>	<b>218</b>	<b>211</b>

### Enrollment History and Projections

	- 10 Years	- 5 Years	Present	% Change*	+ 3 Years	+ 5 Years	% Change **	Trend (+/-)
Pre K	16	17	16	0%	11	9	-43%	-
Kindergarten	21	26	20	-4%	12	10	-50%	-
1-6 Grade	110	107	106	-.3%	99	84	-20%	-
7-8 Grade	66	58	38	-42%	30	35	-7%	-
9-12 Grade	129	114	76	-41%	76	78	+2%	+
Total	342	322	256	-25%	218	211	-7%	-

\* Percentage of change from previous 10 years to present

\*\* Percentage of change from present to 5 year projection

### **General Fund Revenues, Expenditures, Balances**

Year	Revenues	Expenditures	Balances
2003 to 2004	\$2,674,360	\$2,324,883	\$382,874
2004 to 2005	\$2,430,085	\$2,146,051	\$390,575
2005 to 2006	\$2,440,998	\$2,492,631	\$338,942
2006 to 2007	\$2,474,049	\$2,564,217	\$248,773
2007 to 2008 Current	\$2,511,118 (est.)	\$2,569,535 (est.)	\$190,356 (est.)

### **Expenditures/Pupil**

Year	General Fund Budget	ADM	Expenditures/Pupil
2003 to 2004	\$1,792,732	290	\$6,182
2004 to 2005	\$1,858,738	282	\$6,591
2005 to 2006	\$1,963,361	279	\$7,037
2006 to 2007	\$2,041,237	245	\$8,332
2007 to 2008 Current	\$2,107,215 (est.)	240 (est.)	\$8,780 (est.)

### **Mill Levies**

Year	General Tuition	Building	Other	Total
2003 to 2004	185	10	5	200
2004 to 2005	185	10	5	200
2005 to 2006	185	10	5	200
2006 to 2007	185	10	5	200
2007 to 2008 Current	185	10	5	200

### Instructional Staff

	Current Staff	Projected	
		3 Yr. Projected	5 Yr. Projected
K	2	1	1
1-6	11.79	11.79	10
7-8	3.55	3.55	3.55
9-12	10.33	10.33	9

\*Note: By 2006 all teachers must be highly qualified.

### Administrative Staff

	Current Staff	Projected	
		3 Yr. Projected Projected	5 Yr. Projected
K-6	70%	100%	100%
7-8	50%	50%	50%
9-12	50%	50%	50%
Superintendent	100%	100%	100%

### Courses/Services Receiving Through REA

\*See attached document.

### Courses/Services Potentially Accessible Through REA



## Overview of Facilities

Facility	Grade Level	Capacity	% of Capacity
Taylor-Richardton Elementary	K-6	240	(126) 53%
<ul style="list-style-type: none"> <li>• Energy efficiency</li> <li>• Remodel two elementary classrooms</li> <li>• Replace carpet in 1<sup>st</sup> grade room</li> </ul>	7-12	300	(114) 38%
Richardton-Taylor High School			
<ul style="list-style-type: none"> <li>• Energy efficiency</li> <li>• Resurface parking lot</li> </ul>			

**Facility Upgrades Needed** (please list): e.g. Fire code, ADA compliance, energy efficiency, air quality, facility security, technology upgrades, etc.

## **Anticipated Effects of Demographic Changes On the Following**

### **Academic and extracurricular programs:**

- P-Career Initiative
- Maintain and improve high quality academic and extracurricular activities.
- Maintain and upgrade technology

### **Instructional and administrative staffing:**

- Maintain and improve high quality instructional and administrative staffing.

### **Facility needs and utilization:**

- Improve energy efficiency of both facilities.
- Remodel two elementary classrooms
- Resurface HS parking lot

### **District tax levies:**

- Continue to levy 200 mills.
  - General Fund 185
  - Building Fund 10
  - Tech. Fund 5

### **Student Achievement:**

- Provide students who are experiencing difficulty in learning with additional time and support for learning in a timely, directive, and systematic way.
- Provide opportunities for students who are excelling in learning to accelerate.
- Meet AYP

<b>Category:</b> Academic and Extra-Curricular
<b>Trend:</b> P-Career and Distance Learning
<b>District Goal:</b> Provide students with career and technical education through distance learning
<b>Objective:</b> Increase career and tech course offerings

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"> <li>Purchase ITV Lab</li> <li>Increase career and tech courses based on student interest</li> <li>Participation in P-Career Initiative</li> </ul>	<ul style="list-style-type: none"> <li>School Board, Administration</li> <li>School Board, Administration, RACTC, 9-12 student body</li> <li>School Board, Administration, Teachers, RESP, DSU</li> </ul>	<ul style="list-style-type: none"> <li>2008-2009</li> <li>2008-2009 to 2009-2010</li> <li>2008 2010</li> </ul>	<ul style="list-style-type: none"> <li>Lab operational</li> <li>Courses offered Student participation</li> <li>Teacher participation, implementation of new initiatives</li> </ul>

<b>Category:</b> Academic and Extra-Curricular
<b>Trend:</b>
<b>District Goal:</b> Maintain and improve high quality academic programs
<b>Objective:</b> Enhance curriculum and instruction through the use of technology

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"> <li>Continue to utilize Renaissance Learning, NWEA, and Destiny programs</li> <li>Provide professional development</li> <li>Continue to apply for grants to improve technology</li> </ul>	<ul style="list-style-type: none"> <li>School Board, Administration, and teachers</li> <li>Administration, teachers</li> <li>Administration, teachers</li> </ul>	<ul style="list-style-type: none"> <li>2008-20010</li> <li>2008-2010</li> <li>2008-20010</li> </ul>	<ul style="list-style-type: none"> <li>Teacher and student utilization,</li> <li>Professional development offered</li> <li>Grants awarded</li> </ul>

<b>Category:</b> Academic and Extra-Curricular
<b>Trend:</b>
<b>District Goal:</b> Maintain and improve high quality extra-curricular programs
<b>Objective:</b> Maintain and improve high quality extra-curricular programs

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"><li>Continue to work with area districts through sports co-ops</li><li>Evaluation of activity coaching staff</li></ul>	<ul style="list-style-type: none"><li>School Board, Administration, Coaches</li><li>Athletic Director, participants, and parents</li></ul>	<ul style="list-style-type: none"><li>2008-2010</li><li>2008-2009</li></ul>	<ul style="list-style-type: none"><li>New co-ops and/or continued co-ops</li><li>Implementation of evaluation program</li><li></li></ul>

<b>Category:</b> Instructional and Administrative Staff
<b>Trend:</b> Teacher shortages in core areas
<b>Goal Statement:</b> Maintain highly qualified teaching and administrative staff
<b>Objective:</b> Maintain highly qualified teaching and administrative staff

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"> <li>• Provide a competitive salary schedule and benefits</li> <li>• Hire full time special education teacher for elementary</li> <li>• Increase paraprofessional staff for interventions</li> <li>• Continues to provide professional development through RESP and WRSS</li> </ul>	<ul style="list-style-type: none"> <li>• School Board</li> <li>• School Board, Administration,</li> <li>• School Board, Administration</li> <li>• School Board, Administration,</li> </ul>	<ul style="list-style-type: none"> <li>• 2008-20010</li> <li>• 2008-2009</li> <li>• 2008-2009</li> <li>• 2008-2010</li> </ul>	<ul style="list-style-type: none"> <li>• Increase in base and/or benefits</li> <li>• New hire</li> <li>• 4 paras at TRE</li> <li>• 2 paras at HS</li> <li>• Professional development provided</li> </ul>

<b>Category:</b> Facility Needs and Utilization
<b>Trend:</b> Increased energy costs
<b>Goal Statement:</b> Operate facilities as efficiently and effectively as possible
<b>Objective:</b> Operate facilities as efficiently and effectively as possible

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"> <li>Improve energy efficiency of both facilities</li> <li>Remodel two elementary classrooms</li> <li>Resurface HS parking lot</li> </ul>	<ul style="list-style-type: none"> <li>School Board, Administration, Maintenance Staff</li> <li>School Board, Administration, Maintenance Staff</li> <li>School Board, Administration, Maintenance Staff</li> </ul>	<ul style="list-style-type: none"> <li>2008-2010</li> <li>2008-2010</li> <li>2008-2009</li> </ul>	<ul style="list-style-type: none"> <li>Decrease in energy use and expenditures</li> <li>Completion of project</li> <li>Completion of project</li> </ul>

<b>Category:</b> District Tax Levies
<b>Trend:</b> Continued decrease in state and federal funding
<b>Goal Statement:</b> Continue to levy 200 mills
<b>Objective:</b> Increase state and federal funding

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"><li>• Work with NDCEL, NDSBA, and NDSOS to increase transportation aid and reinstate teacher compensation in funding formula</li></ul>	<ul style="list-style-type: none"><li>• School Board, Administration</li></ul>	<ul style="list-style-type: none"><li>• 2008-2009</li></ul>	<ul style="list-style-type: none"><li>• Increase in state aid for transportation and teacher compensation</li></ul>



<b>Category:</b> Student Achievement
<b>Trend:</b> Increased demands of high stakes testing
<b>Goal Statement:</b> Increase student achievement and proficiency
<b>Objective:</b> Meet AYP

Strategies and Action Steps	Responsibility	Timeline	Evidence of Effectiveness
<ul style="list-style-type: none"> <li>Focus on essential learning outcomes</li> <li>Provide students who are experiencing difficulty in learning with additional time and support for learning in a timely, directive, and systematic way.</li> <li>Provide opportunities for students who are excelling in learning to accelerate.</li> </ul>	<ul style="list-style-type: none"> <li>Administration, Teachers</li> <li>Administration, Teachers</li> <li>Administration, Teachers</li> </ul>	<ul style="list-style-type: none"> <li>2008-2009</li> <li>2008-2009</li> <li>2008-2009</li> </ul>	<ul style="list-style-type: none"> <li>Identification of essential learning outcomes and use of formative assessments</li> <li>Data showing student growth</li> <li>Opportunities provided</li> </ul>