

Richardton-Taylor Public School District #34

School Board Meeting Minutes

Thursday, Dec. 2, 2010

5:30 P.M. at

Taylor-Richardton Elementary

Acting Chairman, Judy Hoff called the meeting to order on Thursday, December 2, 2010 at 5:30 p.m. at Taylor-Richardton Elementary in the absence of the president and vice president.

Present: Rhonda Bloom, Judy Hoff, Lea Floberg, Janine Olson, Superintendent Brent Bautz, Kayla Zent, Brian Filibeck, Bridget Greff, Gae Zentner and Business Manager, Kim Dressler. Jerome Messer and Jim Bobb arrived at 6:00 p.m.

Additions to the agenda

- A) Rescind policy BCBB- Old Business Policy
- B) RUFit Grant up-date- Old Business Finance
- C) Student Fee Policy FBA- New Business Policy
- D) Mrs.Zentner- Staff Presentation

Rhonda Bloom moved to approve the agenda with the additions, seconded by Lea Floberg. Motion carried 3/0.

Staff Presentations

Kayla Zent discussed math courses she is teaching this year, and stated she is teaching two sections of Pre-calculus for dual credit. She indicated that she uses the promethean board on a daily basis in each class, and that it is an excellent tool for math.

Brian Filibeck stated he has worked with Mr. Ziegler and Mr. Bohn to rename the CTE course codes to better fit the ND State Scholarship requirements. He is teaching several dual credit classes and ITV classes. He has 71 students through ITV, and 21 of them are enrolled through Tegrity, which requires additional time to monitoring. He also highlighted the Volleyball season. Chairman Hoff, congratulated Mr. Filibeck being named district and regional Coach of the Year.

Bridget Greff highlighted the ND Library Association Conference in Grand Forks. In the 7th grade English class, she is working on grammar application as it applies to the school goals and core standards. She noted that all of the fiction books will be cataloged at the end of the school year at RTHS. A book fair will be held in February at RTHS. TRE 5/6 grade students are working on the digital citizenship safety. Mrs. Greff is coaching JH Girls Basketball, and the season is going very well despite only having 9 participants.

Gae Zentner stated she is a member of the ELA common core standards team (English Language Arts). She indicated that the ELA standards will be implemented beginning fall 2011. Mrs. Zentner highlighted the One-Act Play season. The team recently took 6th place at the state competition in Grand Forks.

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Jim Bobb and Jerome Messer entered the meeting at this time. Jerome Messer resumed duties as the chairman.

Activities Report

Superintendent Bautz stated that the Coach Education Committee has passed the recommendation that requires all coaches to secure a coaching permit beginning July 2012. Coaches will be required to complete coursework to obtain permit. Permits will be valid for 5 years and will be at the expense of the school district.

Other Activities: Currently there are no wrestling participants from RTHS. Hebron has 8 students. It has been requested that practice be moved to Hebron for the remainder of the high school season.

Girls Basketball has 13 girls participating, 6 are freshman. April Berger and Bryan Floberg have been hired for Head and Assistant Coaches. Boys Basketball has 16 participants. Rob Bartz and Garret Zent are Head and Assistant Coaches. No coaches have been hired for JH Boys Basketball which begins December 15.

Board Minutes: Minutes of the November 10, 2010 meeting were reviewed. Jim Bobb moved to approve the minutes with the correction "north wall of the west wing" under Old Business, Building and Maintenance. Seconded by Judy Hoff. Motion carried 5/0.

Bills: Board member reviewed the following bills. Jim Bobb moved to approve the bills. Seconded by Lea Floberg. Motion carried 5/0.

GENERAL FUND

73166	ADVANCED BUSINESS METHODS INC	379.55
73167	ALLAN'S DECORATING CENTER	114.00
73131	AMAZON.COM	89.50
73271	AMAZON.COM	153.23
73216	BOHLMAN, DODI	25.00
73168	BOSCH LUMBER CO	266.40
73169	BROAD REACH	127.23
73135	CITY OF RICHARDTON	783.50
73170	CHAMBERS, SHANNON	39.00
73171	COMFORT INN SUITES	164.00
73172	COMPUTER GUY, THE	1,556.00
73173	D & E SUPPLY	643.71
73174	DAKOTA COMMUNITY BANK	784.71
73175	DAN'S SUPERMARKET	67.17
73176	DEAN FOODS NORTH CENTRAL	1,850.43
73177	DOHRMANN, CINDY	68.50
73178	DRESSLER, KIMBERLY	75.00
73179	DRESSLER, TY	144.00
73180	ELKIN, CONNIE	72.00
73181	EYE ON EDUCATION	74.90
73182	FILIBECK, BRIAN	30.97
73183	FLOBERG, LEA	75.00
73184	FOOD SERVICES OF AMERICA/MINOT	980.64
73185	FOUR SEASONS TROPHIES	545.65
73186	GJERMUNDSON, LYLE	249.60
73187	INTERSTATE BRANDS CORP.	189.27
73188	JACOBSEN MUSIC	40.00

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73189	JIM'S REPAIR	115.50
73190	KNOWBUDDY RESOURCES	182.70
73191	LENNY'S REPAIR	200.00
73192	LOOKOUT BOOKS	226.75
73193	MAKEMUSIC	176.00
73132	MDU	2,261.65
73194	NASSP	31.95
73195	NEWBY'S ACE HARDWARE	268.17
73196	OLSON, TRAVIS	542.50
73197	PITNEY BOWES	133.00
73198	POSTMASTER	100.00
73199	PROBUILD	15.99
73200	QUEEN CITY UPHOLSTERY	40.00
73006	REGION X MUSIC, SPEECH, DRAMA	25.00
73201	RUNNINGS SUPPLY	129.89
73133	SAMS CLUB	139.98
73165	SAMS CLUB	34.60
73202	SMART APPLE MEDIA	311.12
73203	SOFTWARE UNLIMITED	100.00
73204	SOUTHWEST BUSINESS MACHINES	493.96
73881	STAMP FULFILMENT CENTER	506.60
73205	STEINER, SHEILA	25.00
73222	SURVEY MONKEY. COM	200.00
73207	TAYLOR TOTS	480.00
73208	TODD'S AUTO	111.00
73209	TOSHIBA	248.75
73134	TOSHIBA	313.19
73217	TRE REVOLVING FUND	213.93
73210	US FOODSERVICE, GFG DIVISION	3,134.51
73211	VOEGELE, MARIANN	70.24
73212	VOGLE, MISTI	156.00
73213	WAL-MART	214.02
73214	WESTERN MICROSCOPE	1,195.00
73215	ZIMMERMAN, CHARLOTTE	115.00

Checking Account Total: 22,100.96

ACTIVITY FUND

6097	ANDERSON, KIM	92.00
6103	BAKER BOY SUPPLY	55.90
6104	BEULAH PUBLIC SCHOOL	62.50
6105	BIGGER FASTER STRONGER	15,000.00
6160	BISMARCK TRIBUNE	21.60
6107	BRAUN DISTRIBUTING INC.	63.36
6108	CLUB CHOICE FUNDRAISING	10,070.46
6109	COCA COLA BOTTLING CO.	889.20
6110	DAN'S SUPERMARKET	155.59
6091	FILIBECK, BRIAN	47.00
6111	FOOD SERVICES OF AMERICA/MINOT	49.75
6112	FOUR SEASONS TROPHIES	56.30
6113	GERRELLS AND CO. INCORP.	24.97
6093	GJERMUNDSON, KANE	40.00
6079	GJERMUNDSON, KANE	40.00
6088	GJERMUNDSON, KANE	55.00
6090	GJERMUNDSON, SADIE	47.00
6114	HAMBURGER MEATS	113.75
6115	HEBRON PUBLIC SCHOOL	175.00
6116	JACOBSEN MUSIC	40.00
6117	KILLDEER PUBLIC SCHOOL	332.78
6118	LOGO MAGIC	404.00
6081	OLSON, JOHNATHAN	7.00
6060	OLSON, JOHNATHAN	7.00
6119	ORIENTAL TRADING CO	182.88
6120	PEPSI-COLA BOTTLING CO.	451.61
6121	RICHARDTON HEALTH CENTER	201.00
6092	SAM'S CLUB	190.17
6102	SAM'S CLUB	843.66

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6084 SAMARTINS PURSE	289.00
6096 SKABO, LEE	117.00
6122 SUPERIOR CLEANERS	400.00
6098 TRE REVOLVING FUND	1,489.00
6126 TRE REVOLVING FUND	153.41
6123 UNIVERSAL ATHLETIC SERVICE	4,057.00
6124 VAL'S SANITATION	300.00
6125 WAL-MART	593.11
6080 ZIEGLER, RUSS	25.00
6094 ZIEGLER, RUSS	25.00
6089 ZIEGLER, RUSS	47.00
Checking Account Total: 37,215.00	

<u>BUILDING FUND</u>	
3541 CENTRAL MECHANICAL	2,016.50
3542 WAL-MART	40.00
Checking Account Total: \$2,056.50	

Financial Reports: Superintendent presented the November 2010 financial reports. Motion to approve the reports as presented by Jim Bobb, seconded by Lea Floberg. Motion carried 5/0.

Principal Reports

Elementary Principal, Janine Olson reported student enrollment at 134. She reported on PAWS activities and projects for the school including the addition of the building sign. Two high school students have volunteered to oversee an after school program for 4 elementary students. They will help the students with homework four nights per week. West Dakota Parent and Family Resource Center will be presenting a variety of programs during the 2nd semester. A science curriculum committee will be meeting in December. Mrs. Olson reviewed the NDMile School Improvement plan and the progress to date. The plan will be reviewed by the state. A schedule of upcoming meetings and trainings for staff were reviewed.

Secondary Principal, Russ Ziegler discussed the State Scholarship and our current grading system. He indicated that our system does not align with the state grading system and changes will need to be made for the next school year. He reviewed options for consideration and noted that we cannot change the grading system in mid year. The NWEA student reports have been sent to parents with an explanation of how to read them and the district expectations.

Old Business

Finance : RUFit Grant up-date: Superintendent Bautz presented a budget for the regional RUFit Grant. Curriculum use will begin the 2nd semester.

Building and Maintenance: RTHS building structural concern. Superintendent Bautz stated that Kolling Construction has looked at the high school building and taken photos. We are waiting for an opinion from an engineer and monitoring the problem on a regular basis.

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Personnel:

Superintendent Evaluation was completed based on the following criteria.

1. Knowledge of school law- acceptable. Jim Bobb moved to accept, seconded by Judy Hoff. Motion carried 5/0.
2. Keeping school board informed- acceptable. Judy Hoff moved to accept, seconded by Jim Bobb. Motion carried 5/0.
3. Working with principals to address issues of concern for the staff and students- acceptable. Rhonda Bloom moved to accept, seconded by Judy Hoff. Motion carried 5/0.
4. Communicates with the principals to insure educational process flows smoothly and staff morale remains high- acceptable. Judy Hoff moved to accept, seconded by Lea Floberg. Motion carried 5/0.
5. Paperwork completed on time and in an efficient manner- acceptable. Jim Bobb moved to accept, seconded by Judy Hoff. Motion carried 5/0.
6. Demonstrates understanding of financial management, working well with the budget- acceptable. Judy Hoff moved to accept, seconded by Jim Bobb. Motion carried 5/0.
7. Keeps public aware of activities and concerns through local resources- acceptable. Judy Hoff moved to accept, seconded by Rhonda Bloom. Motion carried 5/0.
8. Shows genuine concern for students and their families- acceptable. Jim Bobb moved to accept, seconded by Lea Floberg. Motion carried 5/0.
9. Shows support of programs sponsored by district- acceptable. Jim Bobb moved to accept, seconded by Judy Hoff. Motion carried 5/0.
10. Interest shown in community becoming involved- acceptable. Rhonda Bloom moved to accept, seconded by Lea Floberg. Motion carried 5/0.

Superintendent Bautz shared his goals and vision for the district.

Science Teacher Applicants: The position of science teacher will be open until December 17. A special board meeting will be held to discuss the review the applicants and make recommendation. The position will begin January 3, 2011.

Policy:

Motion to approve the 2nd reading of policy AACA, Section 504 Dispute Resolution policy made by Jim Bobb. Seconded by Lea Floberg. Motion carried 5/0

Judy Hoff moved to approve the 2nd reading amendment of policy AAC, Nondiscrimination & Anti-Harassment. Seconded by Rhonda Bloom. Motion carried 5/0.

Motion to approve the 2nd reading amendment of policy ABBE, Displays of Religious Objects or Documents by Lea Floberg. Seconded by Judy Hoff. Motion carried 5/0.

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Jim Bobb moved to approve the 2nd reading of policy BDD, Compensation and Expenses for Board Members. Seconded by Judy Hoff. Motion carried 5/0.

Jim Bobb moved to rescind policy BCBB, Compensation of Board Members. Seconded by Lea Floberg. Motion carried 5/0.

New Business

Finance

Funding for Career Development Program: Superintendent Bautz stated that because we are no longer part of the Southwest Guidance Consortium we were able to apply for state funding for the counselor position. We recently received notice of program funding for 35% of the counselor position.

New Federal Regulations: Mr. Bautz informed board members of new federal regulations passed in the health care reform bill: 1099 data vendor data collection, medical flex contribution deduction, reporting of health benefits on the W2, etc. Members discussed these changes how they may impact the work flow.

Taxable Valuation: Superintendent Bautz presented a graph detailing the history of district taxable valuation.

Transportation: Route 3: It was noted that route three has had additions to the route.

Curriculum/ Technology: Accounting software upgrade: Superintendent Bautz presented information regarding web based software to be used primarily for requisition purposes. The current software will be upgraded by the parent company in January 2012 and RT may be a test school. Judy moved to purchase the web module for the school accounting system, Rhonda Bloom seconded the motion. Motion carried 5/0.

Building and Maintenance

Quote for Stage Curtains: Gae Zentner stated that the stage curtains are in need of replacement, as it is thought these are the original stage curtains. Several businesses provided samples and quotes for new curtains. Beaudoin Interiors plans to use the present rigging system. At this time it is thought to conduct several fundraising efforts to defray the cost. No quote was accepted at this time.

Quote for HS sound system: Superintendent Bautz stated that the sound quality in the gym is also very poor. It times you cannot hear the speaker or announcer. Quotes were obtained from various businesses. It was suggested that we try to stay with one company for speakers/ bell system/ PA, etc. No action was taken at this time.

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Quote for HS bell system: Superintendent Bautz reported that the bell system has become non-functional. This is also the original system, and we can no longer obtain parts to fix the system. At this time we are looking obtaining quotes with various options.

Policy

Judy Hoff moved to approve the 1st reading amendment to policy DBAA, Recruitment, Hiring, & Background Checks. Seconded by Lea Floberg. Motion carried 5/0.

1st Reading of policy DBBA, Drug and Alcohol Testing for Employees was reviewed. Motion to approve by Judy Hoff. Seconded by Lea Floberg. Motion carried 5/0.

Jim Bobb moved to approve the 1st reading of policy DEAA, Drug and Alcohol Free Workplace. Seconded by Judy Hoff. Motion carried 5/0.

Rhonda Bloom moved to approve the 1st reading of policy DHBA, Professional Development Plan. Seconded by Judy Hoff. Motion carried 5/0.

The 1st reading of policy DI, Personnel Records was reviewed and motion to approve made by Jim Bobb. Seconded by Rhonda Bloom. Motion carried 5/0. It was suggested that a log of reviewers be kept for each file.

Motion to reaffirm policy FBDB, Open Enrollment with new descriptor code FAAA by Judy Hoff. Seconded by Lea Floberg. Motion carried 5/0

Members reviewed recommended policy FBA, Student Fees and current policy in student handbook. It was suggested that we use have a hardship form for students.

RACTC Report: Lea Floberg reported that she has been appointed to the Health Advisory Committee. The committee is focusing on opportunities available for students to enhance their skills and become more involved.

RESP Report: Nothing to report. January 17 is the regional teacher in-service day.

The next regular meeting is scheduled for January 14 at RTHS, 5:30 p.m. A special board meeting will be held on Friday, December 17 at 5:30 at RTHS.

President Messer adjourned the meeting at 9:15 p.m.

Submitted by:

Kim Dressler
Business Manager

Jerome Messer
President