

Richardton-Taylor Public School District #34

Board Minutes

5:30 PM, Friday, January 14, 2011

Richardton-Taylor High School

The meeting of the Richardton-Taylor Public School District was called to order by President Jerome Messer at 5:30 p.m. on Friday, January 14, 2011 at the Richardton- Taylor High School.

Attending: Jerome Messer, Jim Bobb, Judy Hoff, Rhonda Bloom, Lea Floberg, Superintendent Brent Bautz, Principal Russ Ziegler, Staff Members Chelsea Christensen, Jenna Fischer, Barb Gress and Business Manager Kim Dressler.

Additions to the agenda:

- A) Family to Bus Contract- New Business Transportation
- B) NDSBA Negotiations Seminar- New Business Personnel
- C) Scoreboard and Shot Clock Bids- Activities Report
- D) Tax Law Changes- New Business Finance
- E) Elementary Science Supply Request- New Business Finance
- F) Appoint Board Representatives for Collaborative Bargaining- New Business Personnel
- G) Barb Gress- Staff Presentation

Jim Bobb moved to accept the agenda with the noted additions. Seconded by Judy Hoff. Motion carried 5/0.

Staff Presentations:

Chelsea Christensen stated she is participating in the state mentoring program and meets weekly as a mentor to Jenna Fischer. She is working with other TRE teachers to create a reading Café, similar to one observed at Heart River Elementary. Mrs. Christensen indicated she has 19 students and the promethean boards have been a great enhancement to learning activities.

Jenna Fischer discussed the reading curriculum. She stated that she has incorporated novel reading with the Basal series and had positive response from the students. She stated that she continues to use the Saxon Math series as it progresses students while reviewing concepts from previous lessons.

Barb Gress stated she is working to prepare students grades 6-12 for upcoming festivals. Band students have been active with pep band at home basketball games. Lindsey Kuntz will be on tour in July with the Northern Plains Ambassador Choir. The regional choral day will be held on April 14 at the Assumption Abbey. She will be looking for assistance to prepare lunch for approximately 500 participants. April 7 will be the elementary spring festival at TRE. The 4th graders are learning to play the recorder with the use of the promethean boards.

Activities Report: Scoreboard and Shot Clock Bids- Superintendent Bautz stated that Daktronics has submitted a bid for the scoreboard and shot clock with installation. Scoreboards similar to ours, have had incompatibility issues when adding the shot clock,

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therefore it is recommended that we purchase a new board. It is the intent to have the installation completed during the summer. Donations are being accepted for the project.

Board Minutes: Jim Bobb moved to approve the minutes of the Dec 2, 2010 regular board meeting. Seconded by Judy Hoff. Motion carried 5/0.

Jim Bobb moved to approve the minutes of the Dec 17, 2010 special board meeting. Seconded by Lea Floberg. Motion carried 5/0.

Bills:

Judy Hoff moved to approve the following list of bills. Rhonda Bloom seconded the motion. Motion carried 5/0.

GENERAL FUND

73340	ADVANCED BUSINESS METHODS INC	662.89
73341	AEC LLC	396.00
73342	AMAZON.COM	216.29
73343	AVI SYSTEMS, INC.	4,549.00
73344	BOHN, SCOTT	66.56
73299	BOHLMAN, DODI	87.50
73345	CAPITAL CITY RESTAURANT	71.85
73346	CHAMBERS, SHANNON	39.00
73347	CITY OF TAYLOR	333.70
73348	CLEAN SWEEP VACUUM CENTER	209.88
73349	COMPUTER GUY, THE	1,713.00
73350	CONSOLIDATED TELCOM	151.21
73339	DAKOTA COMMUNITY BANK	784.71
73351	DAKOTA FARM EQUIPMENT	28.71
73352	DAN'S SUPERMARKET	24.06
73353	DEAN FOODS NORTH CENTRAL	1,289.21
73354	DRAMATISTS PLAY SERVICE	35.00
73302	DRESSLER, TY	80.00
73355	EDuTECH	60.00
73356	ELKIN, CONNIE	36.00
73357	FARMER'S UNION OIL-RICHARDTON	1,550.84
73358	FOLLETT EDUCATIONAL SERVICES	13.97
73359	FOOD SERVICES OF AMERICA/MINOT	1,027.23
73303	GJERMUNDSON, LYLE	468.00
73360	GREFF, BRIDGET	311.00
73361	INFORMATION TECH DEPT	696.50
73362	INTERSTATE BRANDS CORP.	88.75
73363	JACOBSEN MUSIC	25.00
73364	JIM'S REPAIR	60.00
73365	LENNY'S REPAIR	844.00
73336	MOOREHEAD STATE UNIVERSITY	75.00
73366	MONTANA-DAKOTA UTILITIES CO	2,856.74
73301	ND COUNSELING ASSOC.	75.00
73367	ND COUNSELING ASSOC.	25.00
73368	ND DEPT OF PUBLIC INSTRUCTION	497.37
73369	NEWBY'S ACE HARDWARE	102.73
73370	PEPPER & SONS, J.W.	169.15
73371	POSTAGE-BY-PHONE	500.00
73372	POSTMASTER	185.00
73373	PRAXAIR DISTRIBUTION INC, 412-	67.34
73374	PREBLE MEDICAL SERVICES INC.	159.00
73375	QUALITY QUICK PRINT	139.00
73376	RESP	40.00
73377	RUNNINGS SUPPLY	92.38
73378	SOUTHWEST BUSINESS MACHINES	821.87

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73379	TODD'S AUTO	40.00
73337	TOSHIBA	505.00
73380	US FOODSERVICE, GFG DIVISION	716.00
73338	WALMART	160.95
73381	WEISENBERGER, SANDY	75.00
73382	WEST RIVER STUDENT SERVICES	3,764.50

General Fund Total:\$26,986.89

December Payroll \$199,045.62

Bus Payroll \$24,291.90

ACTIVITY FUND

6207	ACT	33.00
6186	BAKER BOY SUPPLY	111.80
6187	BIG SKY ATHLETE INC	29.97
6176	BOHN, TYSON	57.00
6130	BOHN, TYSON	32.00
6188	BRAUN DISTRIBUTING INC.	124.59
6189	COCA COLA BOTTLING CO.	1,367.08
6190	COUNTRY DRUG STORE	74.28
6191	CUSTOM DESIGN	2,625.00
6192	DAN'S SUPERMARKET	33.96
6193	DICKINSON PRESS & ADVERTIZER	27.00
6180	DRESSLER, ARIANNA	7.00
6132	DRESSLER, ARIANNA	7.00
6177	DRESSLER, BREEANA	7.00
6168	DRESSLER, BREEANA	7.00
6179	FILIBECK, BRIAN	57.00
6194	FOOD SERVICES OF AMERICA/MINOT	53.39
6195	FOUR SEASONS TROPHIES	139.40
6151	GJERMUNDSON, JORI	62.00
6152	GJERMUNDSON, KANE	108.00
6166	GJERMUNDSON, KANE	65.00
6175	GJERMUNDSON, KANE	65.00
6178	GJERMUNDSON, KANE	65.00
6131	GJERMUNDSON, KANE	40.00
6153	GJERMUNDSON, SADIE	20.00
6174	GLASSER, STEVE	117.00
6162	HUBER, TROY	117.00
6196	JACOBSEN MUSIC	220.79
6197	KDXN RADIO	40.00
6198	LIEN GAMES	36.01
6199	LOGO MAGIC	81.00
6134	MYRAN, GREG	107.00
6169	ND ROUGHRIDER NFL	2,000.00
6154	OLSON, HALLE	20.00
6155	OLSON, LOGAN	20.00
6200	ORIENTAL TRADING CO	123.96
6173	PENDER, BRAD	117.00
6201	PEPSI-COLA BOTTLING CO.	280.56
6156	REBEL, AMBER	20.00
6202	RICHARDTON MERCHANT	126.00
6203	RT GFUND	36.27
6170	SAM'S CLUB	234.71
6164	SANDMAN, MARK	117.00
6204	SCHOLASTIC	1,327.32
6157	STEINER, BRIANNA	20.00
6165	SUTER, LOGAN	92.00
6133	SUTER, LOGAN	117.00
6158	TALBERT, JESSICA	118.00
6205	UNIVERSAL ATHLETIC SERVICE	4,069.99
6206	UPBEAT	1,284.04
6161	UTTECH, ARWIN	117.00
6172	WALMART	112.50
6171	WALMART	95.14
6167	ZIEGLER, RUSS	57.00

Activity Fund Total:16442.76

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BUILDING FUND		
3544	CENTRAL MECHANICAL	550.00
3545	HONEYWELL INTERNATIONAL INC.	890.25
3546	STARK COUNTY AUDITOR	2,716.67
Building Fund Total: \$4,156.92		

Financial Report: Superintendent Bautz presented and reviewed the financial reports ending Dec 31, 2010. Jim Bobb moved to accept the reports as presented. Rhonda Bloom seconded the motion. Motion carried 5/0.

Principal Report: Secondary, Russ Ziegler stated he had recently testified on behalf of NDMile and professional development to the Senate Appropriations Committee. January 17 there will be a teacher in-service day. Buster Langowski from Beulah will present Capacity Building. The staff will also review the NWEA data and develop goals for the writing initiative.

Jim Bobb asked who is responsible for updating the web page and how often it is changed. It was noted that there have been issues with the TRE link to the district home page.

Old Business

Finance:

RUFit Grant up-date- Rhonda Herauf has been hired as the project coordinator. Yvonne Qujanio has been hired to complete the project data collection. Some equipment has arrived, and larger pieces are scheduled to arrive early February. A Regional Wellness committee has been organized for the grant. Each school will have representation from several areas. Our district representatives are: Brent Bautz, Administration; Rhonda Herauf, PE Instruction; MariAnn Voegel, Food Service.

GPT Infrastructure Grant: Superintendent Bautz noted that reimbursement and reporting requirements for the infrastructure grant vary between counties. Dunn County has already made payment. Jim Bobb moved to apply \$10,000 from Dunn County and any reimbursed repair bills from Stark County toward the current bus loan. Judy Hoff seconded the motion. Motion carried 5/0.

Curriculum/Technology: Accounting software upgrade has been delayed as the present server is not large enough to host the upgrade. Mr. Aluisse is looking at other hosting options. The present server is getting old and may need to be replaced in the future.

Building and Maintenance: Mr. Ziegler gave a demo of the master clock system and bells. All clocks are atomic and the system appears to be working well.

Policy:

Rhonda Bloom moved to approve the 2nd reading to amend policy DBAA, Recruitment, Hiring, & Background Checks. Seconded by Judy Hoff. Motion carried. 5/0.

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Motion to approve the 2nd reading of policy DBBA, Drug and Alcohol Testing for Employees, by Judy Hoff. Seconded by Lea Floberg. Motion carried 5/0.

Motion to approve the 2nd reading of policy DEAA, Drug and Alcohol Free Workplace by Jim Bobb. Rhonda Bloom seconded the motion. Motion carried 5/0.

Judy Hoff moved to approve the 2nd reading of policy DHBA, Professional Development Plan. Lea Floberg seconded the motion. Motion carried 5/0.

Judy Hoff moved to approve the 2nd reading of policy DI, Personnel Records. Seconded by Lea Floberg. Motion carried 5/0.

New Business

Finance:

Lea Floberg moved to approve the tuition agreement request of the Desirae Anderson family from Richardton-Taylor to Dickinson Public Schools. Seconded by Judy Hoff. Motion carried 5/0.

Tax Law Changes: Superintendent Bautz reviewed new tax law changes.

Elementary Science Supply Request: The science department at RTHS and TRE have established a curriculum team in order to develop an seamless transition from elementary to high school. It was noted that much of the equipment at the elementary is outdated and is in need of replacement in order to accomplish the school wide goals by the end of 2011 term. A list of requested items was reviewed by members. Jim Bobb moved to approve up to \$750.00 for the equipment and request the remainder of the expenses to be paid by PAWS. Seconded by Judy Hoff. Motion carried 5/0.

Transportation: Family to Bus Contract-The Ty Dressler family has moved from Route 15 to Route 11 and no longer is in need of the family transportation contract beginning December 15, 2010.

Curriculum/ Technology: Global Connect Instant Alert System- Superintendent Bautz stated that several schools have purchased the global connect system for the purpose of informing families of any schedule changes or closings. We recently began a 6-month trial of the program.

Personnel:

Jim Bobb moved to accept the Notice of Recognition for Collaborative Bargaining from the RTEA. Seconded by Judy Hoff. Motion carried 5/0. Judy Hoff moved to appoint Jim Bobb and Jerome Messer as representatives from the school board for Collaborative Bargaining. Seconded by Rhonda Bloom. Motion carried 4 in favor/1 opposed-Bobb.

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NDSBA Negotiations Seminar will be held in Bismarck February 3-5 in Bismarck. Mrs. Dressler and Mr. Bautz will attend the seminar.

Policy:

Jim Bobb moved to rescind policy DAB, DABBA, DABBA-R, DAE, and DAEB

Seconded by Judy Hoff. Motion carried 5/0.

Motion to approve regulation DBAA-AR, Background Check Screening Procedure, by Judy Hoff, seconded by Rhonda Bloom. Motion carried 5/0.

Exhibit DBAA-E, U.S. Office of Personnel Management Adjudication System, was reviewed by members and will be filed with policy DBAA.

Member reviewed exhibit DBBA-E, Drug and Alcohol Testing for Employees. The exhibit will be filed with policy DBBA.

Motion to approve regulation DEAA-AR, Procedure if Harmful Chemical Use is Suspected by Judy Hoff. Lea Floberg seconded the motion. Motion carried 5/0.

Exhibit DEAA-E, Record of Observable Behavior, was reviewed and will be filed with policy DEAA.

Judy Hoff moved to approve procedure DI-BR, Personnel Records Review procedure. Seconded by Lea Floberg. Motion carried 5/0.

RACTC Report: Lea Floberg reported that they have applied for a virtual center grant for equipment. Mr. Lewton has secured a grant for a welding academy to be held in June at Bismarck State College. The academy is open to students ages 16-19.

RESP Report: Judy Hoff reported that Dickinson Catholic Schools is withdrawing from RESP. Fees for services between RESP and Dickinson Public School were renewed. Dickinson Catholic School will be hosting the RUFit training for participating schools.

Next meeting will be held on Tuesday, February 8, 2011 at TRE, 5:30 p.m.

President Messer adjourned the meeting at 8:15 p.m.

Submitted by:

Kim Dressler
Business Manager

Jerome Messer
President