



**Roughrider Area Career & Technology Center  
Governing Board Meeting  
Wednesday, April 2, 2014; 5:00 p.m. MT  
Dickinson State University – Student Union – Room 112  
Minutes**

Members Present: Lynn Dvorak (New England); Joni Gjermundson (Richardton-Taylor); Bonnie Goldsberry (South Heart); Deb Wanner (Hebron); Sandy Gerving (Glen Ullin); Maurice Hardy (Beach), Jason Hanson by Telephone (Dickinson).

Guest: Tracie O'Donnell – Health Careers Instructor

**1) Welcome & Introductions**

Lynn Dvorak, Vice President for the RACTC welcomed board members and guests to the meeting.

**2) Additions & Approval of the Agenda**

Deb Wanner moved to approve the agenda. Seconded by Maurice Hardy. Motion Carried.

**3) Approval of March 5th, 2014, Minutes.**

Bonnie Goldsberry moved to approve the March 5, 2014, board meeting minutes. Seconded by Maurice Hardy. Motion Carried.

**4) Financial Report:**

Maurice Hardy moved to approve the financial report. Seconded by Jonie Gjermundson. Motion Carried.

**5) Unfinished Business**

a. Second Reading of Board Policy Updates

1. ABCA Copyrighted Material & Intellectual Property

Maurice Hardy moved to approve and adopt the Copyrighted Material & Intellectual Property Policy. Seconded by Jason Hanson. Motion Carried.

2. BCAA - Board Meeting Agenda & Pre-Meeting Preparation

Jason Hanson moved to approve and adopt the Board Meeting Agenda & Pre-Meeting Preparation Policy. Seconded by Jonie Gjermundson. Motion Carried.

3. BCBA - Public Participation at Board Meetings

Deb Wanner moved to approve and adopt the Public Participation at Board Meetings Policy. Seconded by Sandy Gerving. Motion Carried.

4. BDA – Procedure for Adopting Board Policy

Bonnie Goldsberry moved to approve and adopt the Procedure for Adopting Board Policy. Seconded by Jason Hanson. Motion Carried.

5. CABB - Hiring Administrative Staff

Sandy Gerving moved to approve and adopt the Hiring Administrative Staff Policy. Seconded by Bonnie Goldsberry. Motion Carried.

6. DBAA – Recruitment, Hiring & Background Checks for New Classified Personnel

Joni Gjermundson moved to approve and adopt the Recruitment, Hiring & Background Checks for New Classified Personnel Policy. Seconded by Maurice Hardy. Motion Carried.

7. DBAC - Recruitment, Hiring, & Background Checks for New Instructional Personnel

Maurice Hardy moved to approve and adopt the Recruitment, Hiring & Background Checks for New Instructional Personnel. Seconded by Deb Wanner. Motion Carried.

8. FFA-AR Alcohol & Other Drug Intervention Procedure

Jason Hanson moved to approve and adopt the Alcohol & Other Drug Intervention Procedure Policy. Seconded by Deb Wanner. Motion Carried.

9. FFI - Student Use of Electronic Devices

Bonnie Goldsberry moved to approve and adopt the Student Use of Electronic Devices. Seconded by Jonie Gjermundson. Motion Carried.

10. KACA Patron Complaints

Bonnie Gjermundson moved to approve and adopt the Patron Complaints Policy. Second Sandy Gerving. Motion Carried.

11. KACB – Complaints About Personnel

Joni Gjermundson moved to approve and adopt the Complaints About Personnel Policy. Seconded by Maurice Hardy. Motion Carried.

12. LBB – Relations with Department of Human Services

Lynn Dvorak moved to approve and adopt the Relations with Department of Human Services Policy. Seconded by Deb Wanner. Motion Carried.

**6) New Business**

a. Update on the Open Health Careers Position at DHS

Mr. Sebastian reported that there were no applicants for the Health Careers position at Dickinson High School. Suggested places to contact and post the opening included the ND Nurse Association, College of Nursing in Bismarck (NDSU), University of Mary, Dickinson State University, North Dakota State University, and University of North Dakota.

b. Pre-Registration Numbers

Mr. Sebastian reported that Scranton was the only school reporting student numbers. Principals were emailed requesting numbers. Principals noted it is a work-in-progress.

c. Skills USA update

Mr. Sebastian reported that students who are participating in the NDSkills event will be leaving from Dickinson High School at 5:00 a.m. Mountain Time. Schools include Beach, Dickinson, Glen Ullin, and Killdeer. Misty Dschaak, Tracie O'Donnell, and Larry Sebastian will also be in attendance.

- d. Director's report: Mr. Sebastian noted that Mrs. Dschaak would like to bring Elizabeth Oestreich, child injury prevention coordinator, as a speaker into her classroom.

- 8. Next meeting date, time & location:** The next Governing Board meeting is scheduled Wednesday, May 7<sup>th</sup>, 2014, at 5 p.m. (tentative) in Room 112 of the Student Union on the Dickinson State University Campus.
- 9.** Bonnie Goldsberry moved to adjourned the Meeting. Seconded by Joni Gjermundson. Motion Carried.