

**Richardton-Taylor Public School District #34**

**Board Minutes**

Wednesday, January, 13<sup>th</sup> 2010

5:30 P.M. at

Richardton-Taylor High School

The meeting of the Richardton-Taylor School Board was called to order by President Jerome Messer on Wednesday, January 13, 2010 at 5:30 P.M. at the Richardton-Taylor High School.

Those in attendance: Jerome Messer, Jim Bobb, Judy Hoff, Lea Floberg, Superintendent Brent Bautz, Principals Janine Olson and Russ Ziegler, Business Manager Kim Dressler, Staff and Guests: Bridget Greff, Brian Filibeck, Jim Wolf.

**Additions to the agenda:**

Jim Bobb moved to approve the agenda with the following additions:

- 1) Bus Repairs- Old Business Transportation
- 2) Policies-New Business Policy

Judy Hoff seconded the motion. Motion carried. 4/0

**Guests:**

Jim Wolf of Jim's Repair presented information regarding repair of the current heating system in the Music Rooms at TRE & RTHS. He indicated there is a need to purchase a new motor for TRE, which could be difficult to find. Judy Hoff moved to approve the purchase of a motor using ARRA Funds. Seconded by Lea Floberg. Motion carried. 4/0

**Staff Presentations:**

Bridget Greff: Discussed her 7<sup>th</sup> grade English class, implementing the writing standards. She talked about the reading groups and novels the students have read. RTHS will hold a book fair on January 12-14. TRE had a book fair in the fall and received approximately \$1,000 back in profit. TRE will hold the BOGO (Buy One- Get One) fair in May. She gave an update on the cataloged library books using the Destiny program.

Brian Filibeck: state that all of the computers in the lab have been updated with the 2007 Office Programs. Freshman students are learning Word and PowerPoint, and sophomores are learning Excel and web design. There are 6 schools participating in the Sports Marketing Classes. Blackboard is working well for students doing independent study. Mr. Filibeck also discussed the past Volleyball season.

**AD Report:** None

**Board Minutes:** Motion to approve the minutes of the December 8, 2009 meeting by Jim Bobb, seconded by Lea Floberg. Motion carried. 4/0

Motion to approve the minutes of the Special Meeting on December 8, 2009 by Jim Bobb, seconded by Judy Hoff. Motion carried. 4/0

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**Bills:** Jim Bobb moved to approve the following list of bills. Judy Hoff seconded the motion. Motion carried. 4/0. The bill to Harlow's Bus Service will be held until the bus repair issues are resolved.

### GENERAL FUND

|       |                                  |          |
|-------|----------------------------------|----------|
| 71341 | ACT                              | 100.00   |
| 71342 | ADVANCED BUSINESS METHODS INC    | 737.78   |
| 71271 | AMAZON.COM                       | 502.84   |
| 71343 | ANDERSON, SUSAN                  | 70.00    |
| 71265 | BUTTERFIELD, WILLIAM             | 87.40    |
| 71344 | CHAMBERS, SHANNON                | 37.80    |
| 71267 | CITY OF RICHARDTON               | 817.70   |
| 71345 | CITY OF TAYLOR                   | 280.10   |
| 71346 | COMPUTER GUY, THE                | 1,970.63 |
| 71347 | CONNECTING POINT COMPUTER CENTER | 247.00   |
| 71348 | COUNTRY DRUG STORE               | 1.99     |
| 71349 | D & E SUPPLY                     | 2,967.82 |
| 71339 | DAKOTA COMMUNITY BANK            | 784.71   |
| 71350 | DAKOTA FARM EQUIPMENT            | 104.93   |
| 71351 | DAN'S SUPERMARKET                | 23.76    |
| 71352 | DEAN FOODS NORTH CENTRAL         | 889.46   |
| 71353 | DENNY'S ELECTRIC & MOTOR REP     | 937.98   |
| 71334 | DRESSLER, TY                     | 100.80   |
| 71354 | ELKIN, CONNIE                    | 37.80    |
| 71355 | FARMER'S UNION OIL-RICHARDTON    | 1,513.58 |
| 71356 | FOOD SERVICES OF AMERICA/MINOT   | 923.98   |
| 71357 | FOUR SEASONS TROPHIES            | 32.50    |
| 71358 | GAAB, RACHEL                     | 5.91     |
| 71333 | GJERMUNDSON, LYLE                | 182.52   |
| 71273 | INFORMATION TECH DEPT            | 712.00   |
| 71359 | INFORMATION TECH DEP             | 718.00   |
| 71360 | INTERSTATE BRANDS CORP.          | 122.36   |
| 71361 | JACOBSEN MUSIC                   | 15.00    |
| 71362 | JAYMAR BUSINESS FORMS            | 85.20    |
| 71363 | JIM'S REPAIR                     | 433.13   |
| 71364 | LENNY'S REPAIR                   | 200.00   |
| 71365 | MONTANA-DAKOTA UTILITIES CO      | 142.44   |
| 71270 | MONTANA-DAKOTA UTILITIES CO      | 4,905.35 |
| 71268 | ND ASSOC. SCHOOL ADMINISTRATORS  | 140.00   |
| 71366 | ND ASSOC. SCHOOL ADMINISTRATORS  | 120.00   |
| 71367 | ND COUNCIL OF ED LEADERS         | 50.00    |
| 71368 | ND DEPT OF PUBLIC INSTRUCTION    | 367.21   |
| 71369 | ND HIGH SCHOOL ACTIVITES ASSOC   | 50.00    |
| 71304 | ND COUNSELING ASSOC.             | 65.00    |
| 71370 | NEWBY'S ACE HARDWARE             | 179.03   |
| 71371 | NORTHWEST EVALUATION ASSOCIATION | 3,292.50 |
| 71372 | OLSON, JANINE                    | 34.20    |
| 71373 | PEPPER & SONS, J.W.              | 70.89    |
| 71374 | PLAYSCRIPTS INC.                 | 116.50   |
| 71375 | PROBUILD                         | 18.96    |
| 71376 | REBEL, BRENDA                    | 32.40    |
| 71377 | RICHARDTON MERCHANT              | 75.60    |
| 71378 | RESP                             | 160.00   |
| 71274 | R-T REVOLVING FUND               | 556.77   |
| 71379 | RUDY'S LOCK & KEY                | 5.60     |
| 71380 | RUNNINGS SUPPLY                  | 161.97   |
| 71278 | SAM'S CLUB DIRECT                | 96.39    |

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|       |                              |          |
|-------|------------------------------|----------|
| 71381 | SOUTHWEST BUSINESS MACHINES  | 265.92   |
| 71382 | STEINER, SHEILA              | 22.50    |
| 71269 | SURVEY MONKEY. COM           | 200.00   |
| 71383 | TODD'S AUTO                  | 285.95   |
| 71340 | TOSHIBA                      | 53.35    |
| 71384 | TREIBER, LORRAINE            | 131.60   |
| 71385 | US FOODSERVICE, GFG DIVISION | 1,166.06 |
| 71388 | VOGLE, MISTI                 | 129.60   |
| 71275 | WAL-MART                     | 196.20   |
| 71338 | WAL-MART                     | 146.52   |
| 71266 | WEISENBERGER, SANDY          | 104.00   |
| 71386 | WEST RIVER STUDENT SERVICES  | 3,507.00 |
| 71387 | WHOLESALE SUPPLY CO.         | 384.74   |

General Fund **Total:** **\$32,878.93**

#### ACTIVITY FUND

|                             |                                |                   |
|-----------------------------|--------------------------------|-------------------|
| 5508                        | BISMARCK TRIBUNE               | 47.70             |
| 5490                        | BOHN, TYSON                    | 54.60             |
| 5509                        | BRAUN DISTRIBUTING INC.        | 696.98            |
| 5510                        | CLEAR CHANNEL RADIO            | 240.00            |
| 5511                        | COCA COLA BOTTLING CO.         | 744.83            |
| 5512                        | DAN'S SUPERMARKET              | 82.94             |
| 5513                        | DEAN FOODS NORTH CENTRAL       | 21.84             |
| 5514                        | DICKINSON PRESS & ADVERTIZER   | 128.20            |
| 5515                        | FOOD SERVICES OF AMERICA/MINOT | 210.87            |
| 5516                        | HAMBURGER MEATS                | 90.33             |
| 5517                        | NON STOP VOLLEYBALL            | 257.69            |
| 5518                        | PEPSI-COLA BOTTLING CO.        | 192.65            |
| 5519                        | RICHARDTON MERCHANT            | 56.00             |
| 5520                        | RT PSD NO.34, GENERAL FUND     | 11.23             |
| 5521                        | ROBERTS FLORAL                 | 32.00             |
| 5499                        | R-T REVOLVING FUND             | 2,522.99          |
| 5500                        | SAM'S CLUB DIRECT              | 716.55            |
| 5486                        | SILBERNAGLE, KURT              | 117.00            |
| 5488                        | TRE REVOLVING FUND             | 1,141.00          |
| 5487                        | UTTECH, ARWIN E.               | 117.00            |
| 5522                        | VAL'S SANITATION               | 200.00            |
| 5501                        | WAL-MART                       | 8.24              |
| 5491                        | ZIEGLER, RUSS                  | 54.60             |
| <b>Activity Fund Total:</b> |                                | <b>\$7,755.81</b> |

#### BUILDING FUND

|      |                              |           |
|------|------------------------------|-----------|
| 3519 | D & E SUPPLY                 | 515.00    |
| 3517 | HONEYWELL INTERNATIONAL INC. | 13,389.00 |
| 3518 | HONEYWELL INTERNATIONAL INC. | 15,128.00 |
| 3520 | STARK COUNTY AUDITOR         | 2,847.77  |

**Building Fund Total:** **\$31,879.77**

**Financial Report:** Superintendent Bautz reviewed the financial reports for the month ending December 2009. Motion to approve the reports as presented by Judy Hoff, and seconded by Lea Floberg. Motion carried. 4/0

#### Principal Reports

Elementary Principal, Janine Olson reported there are 123 students enrolled at TRE. Grades K-3 will take the second DIBELS test the week of January 18. Mrs. Olson reported that the Promethean Board training has been approved for credit through UND.

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Mrs. Olson stated the accreditation report had some deficiencies and needed to be corrected in order to be in compliance. February is Reading Month. This year's theme is Winter Olympics. The Spelling Bee will be held Feb 10 at Trinity. West Dakota Parent & Family Resource Center will be presenting Slick Tracy and Gearing Up for Kindergarten Programs.

Secondary Principal, Russ Ziegler reviewed the upcoming semester test schedule. He reviewed the class offerings through RACTC for the 2010-2011 school year. Mr. Ziegler and Mr. Bohn are working on the class schedule for next year, and would like to have one period designated to study hall. All students would then have study hall the same time each day. Mr. Rohwedder and Mrs. Stromborg are participating in the TRAC program, which is an engineering program through ND DOT. Mr. Ziegler also indicated that he has been participating in the ETS training for the Heating/Cooling system at RTHS.

**Old Business**

*Transportation:*

Raider Bus Repairs: Judy Hoff reported on the findings with Performance Truck Center. Mr. Bautz and Mr. Ziegler discussed issues with the Raider bus and 'yellow' bus. Both busses will be taken to Harlow's Bus Service to complete the repairs. We will have a bus on loan until the school busses are fixed.

**New Business**

*Curriculum/Technology:* Mr. Bautz stated there will be an upcoming Technology Committee meeting for the purpose of establishing a 3-year Technology Budget for the state E-Rate Grant.

Mr. Bautz shared a letter from the 6<sup>th</sup> Graders, thanking the school board for the promethean boards.

*Building and Maintenance:* ESG Up-date: Mr. Bautz reviewed the update to the TRE Title room. He stated there will be a final inspection/close out meeting in March.

Mr. Bautz stated that a 10" Scrubber has been purchased from D & E for cleaning of the bleachers at RTHS.

*Personnel:* Committee Report: Committee members reviewed time card issues and ND DOL work conditions. A memo was issued to all hourly employees. The use of purchase orders was also discussed. It was also determined that the school pickup be moved back to RTHS for accessibility reasons.

Jim Bobb moved to approve Tammy Koppinger as part-time cleaner at TRE. Seconded by Lea Floberg. Motion carried. 4/0

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Mr. Bautz stated he will be attending the NDASA Winter Conference in Bismarck, January 24-26. It was noted that there is a NDHSAA class system proposal on the agenda.

There will be a School Board Negotiations Seminar Feb. 4-6 in Bismarck.

*Policy:* Board members discussed the two storm days and options to make them up. Mr. Bautz reported that Wednesday, Jan. 6 is a grace day for the district because of the number of minutes per day that students attend school. He stated that our first scheduled storm day is Monday, March 22, and recommended using that day as the make up day.

Mr. Bautz reviewed the list of policies that are in need of revisions due to changes in the law. He stated that the board will be reviewing a new section at upcoming meetings.

Philosophy of Public Schools (AAA): Jim Bobb moved to approve the 1<sup>st</sup> reading of policy AAA. Seconded by Judy. Motion carried 4/0

District Goals & Objectives (AAB): Jim Bobb moved to approve the 1<sup>st</sup> reading of policy AAB, seconded by Lea Floberg. Motion carried. 4/0

English Language Learners (GABAA): Judy Hoff moved to approve the 1<sup>st</sup> reading of policy GABAA. Seconded by Lea Floberg. Motion carried. 4/0

Education of Homeless (FDB): Motion to approve the 1<sup>st</sup> reading of policy FDB made by Judy Hoff, and seconded by Lea Floberg. Motion carried. 4/0

Migrant Students (FDC): Judy Hoff moved to approve the 1<sup>st</sup> reading of policy FDC, seconded by Jim Bobb. Motion carried. 4/0

Wellness (ABCC): Jim Bobb moved to reaffirm policy with new descriptor code ABCC. Seconded by Judy Hoff. Motion carried. 4/0

School District Legal (ABA): Jim Bobb moved to rescind policy ABA. Seconded by Lea Floberg. Motion carried. 4/0

*RACTC Report:* Lea Floberg stated the meeting has been postponed until January 20, due to the inclement weather.

*RESP Report:* Judy Hoff stated that RACTC has become a co-op partner. The Textbook inventory is due in January. A list of professional development days for 2010-2011 was

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reviewed. Mrs. Hoff stated that school accountability reports are due at the end of the year. DSU will be offering STEM career prep classes for teachers.

**Other**

NSLP Statistics: Mr. Bautz reviewed school data from the National School Lunch Program.

The Richardton-Taylor School Board extended a thank you to the Stark County Road Crew for their efforts and assistance during recent snow storms.

The next meeting is tentatively scheduled for February 10 at TRE, 5:30 p.m.

With no other business, President Messer declared the meeting adjourned at 8:15 p.m.

Submitted by:

Kim Dressler  
Business Manager

Jerome Messer  
President