

## Iteration Meeting Agenda / Minutes

**TEAM NUMBER: \_\_\_\_\_ TEAM NAME: \_\_\_\_\_**

**LOCATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

| ATTENDANCE |                     |                |
|------------|---------------------|----------------|
| Present    | Regrets             | Status Report? |
|            |                     |                |
|            |                     |                |
|            |                     |                |
|            |                     |                |
|            |                     |                |
|            |                     |                |
|            | Team Status Report? |                |

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## DELIVERABLES

| Deliverable  | Submitted? |
|--|------------|
| Advisor Meeting Agenda / Minutes                         |            |
| Use Case Diagrams  |            |
| Use Case Descriptions with Activity Diagrams             |            |
| Analysis-Level (Domain) Class Diagram                    |            |
| System Sequence Diagrams                                 |            |
| Design-Level (Domain) Class Diagram                      |            |
| Design-Level Sequence Diagrams                           |            |
| Navigation Diagram(s)                                    |            |
| User Interface Prototype                                 |            |
| Report Designs   |            |
| Entity Relationship Diagram (ERD)                        |            |
| Data Dictionary with Field-Level Definitions or Glossary |            |
| Unit Test Plan and Results                               |            |
| Source Code  |            |
| Agile Backlog Report                                     |            |
| Agile Release Summary                                    |            |

## MINUTES / NOTES

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