

# Curriculum Vitae

## Personal information

Name: Kurhanskyi Oleksandr

Date of birth: 05/02/1988

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Nationality: Ukrainian

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## Education

2005 – 2010 – Specialist degree in Electrical Engineering, Sumy State University

## Work experience

2021 – present – **Warehouse worker at "SELENA"**

- Organize and rotate the stock of products on warehouse shelves, in storage areas and around outdoor stock yards.
- Followed all safety regulations when moving through the warehouse by staying within marked pedestrian areas and communicating and listening to co-workers during shipment transport.

2021 - **Warehouse worker at "Amazon"**

- Check over warehouse inventory each day and communicate quality defects, quantity discrepancies and other problems to team foreman.
- Handled in a careful and safe manner; conscious of quality and eliminating damage.
- Reported any valuations to management immediately.

2012-2020 – SEO Analyst (search engine optimization) at "**Webizon**"

- Optimize keywords use and effectiveness.
- Troubleshoot poor rankings and develop improvement strategies.
- Prepare comprehensive strategy updates, reports and forecasts.
- Stayed up-to-date on evolving SEO trends, practices and guidelines.

#### 2010-2012 – Sales Manager at "**Store Style**"

- Answering requests from customers by email and via social networks in the Russian and Ukrainian languages.
- Provide information about special offers, loyalty program.
- Researching required information for customers using available resources.
- Deal with clients difficult questions.
- Selling products.

#### **Languages**

Russian – native

Ukrainian – native

English – intermediate level

Polish – intermediate level

#### **Computer skills**

MS Excel, MS Word, Windows, web-browsers

#### **Personal qualities**

- Communication skills and confidence in dealing with customers.
- Strong analytical and problem solving abilities
- Self-motivation to meet and exceed individual and team targets.
- Ability to learn new tools and programs.