

COLE MANNING

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EXPERIENCE

OCT 2019 – PRESENT

COMPUTER LAB ASSISTANT, WORCESTER POLYTECHNIC INSTITUTE

Mainly tasked with setting up and troubleshooting newly purchased laptops and PCs (imaging, adding to domain, installing necessary drivers and software). Assisting professors and other employees with their machines and any technical issues or questions they might have about WPI equipment.

SEP 2015 – AUG 2019

LIBRARY PAGE, HAZEN MEMORIAL LIBRARY

Primarily tasked with book shelving, but also carried out general library duties, including assisting patrons with library computers and any questions they might have, library cleanup, weeding of old books, pulling holds, and other miscellaneous tasks.

JUN 2017 – AUG

SUMMER IT ASSISTANT, FRANCIS W. PARKER CHARTER ESSENTIAL SCHOOL

General IT support to teachers, and maintenance tasks including, running new Ethernet cable, replacing and re-imaging hard drives, and cleaning & troubleshooting of school computers, printers, and miscellaneous technology. This position was held full time during summer break, along with occasional weekdays during the school year for when the IT team needed a hand.

EDUCATION

CLASS OF 2023

COMPUTER SCIENCE, WORCESTER POLYTECHNIC INSTITUTE

Current GPA of 3.60. Expecting to Minor in Management Information Systems (MIS).

CLASS OF 2019

HIGH SCHOOL DIPLOMA, FRANCIS PARKER CHARTER ESSENTIAL SCHOOL

Independent Senior Project was done on Web Application Development. The project and its details can be found at rvrx.github.io/ParkerProjects. Project written in HTML, CSS, and PHP, making use of the Slim framework and Twig template engine.

Activities and Clubs: Competitor in the Air Force Association's CyberPatriot program, 2016 – 2019. Tech Maintenance Club 2016 – 2018. School Service for IT Team in senior year.

SKILLS

- Strong Knowledge of both Windows and Mac OS, and some Linux.
- Customer service experience.
- Experience with Adobe Suite and MS Office.