

Cole Manning

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EXPERIENCE

Computer Lab Assistant

Oct. 2019 – Present

Worcester Polytechnic Institute

Worcester, MA

- Set up new machines (imaging, installing drivers and requested software, physical setup)
- Assisted professors and grad students with machines and technical issues or questions
- Troubleshoot faulty computers and equipment
- Contacted users to schedule upgrades and install software

IT Assistant

Jun 2017 - Aug 2019

Francis W. Parker Charter Essential School

Devens, MA

- Provided general IT support and troubleshooting to teachers
- Maintenance tasks (running new Fiber/Ethernet cabling, replacing and re-imaging hard-drives)
- Troubleshoot faulty computers, printers, and miscellaneous technology

Library Page

Sept. 2015 – Aug 2019

Hazen Memorial Library

Shirley, MA

- Assisted patrons with library computers and any questions they had about library services
- Shelled books, weeded old books, pulled holds, library cleanup, and other such miscellaneous tasks

EDUCATION

Worcester Polytechnic Institute

Worcester, MA

Pursing Bachelor of Sciences in Computer Science

Class of 2023

- GPA of 3.60 (as of Sept. 2020)
- WPI/Clark Small Business Digitization Program Volunteer (June - Oct 2020)

Francis W. Parker Charter Essential School

Devens, MA

High School Diploma

Class of 2019

- Independent Senior Project on Web Application Development: rvrx.github.io/ParkerProjects
Project was written in HTML, CSS, SQL, and PHP (Slim and Twig frameworks)
- CyberPatriot Semi-Finalist 2018, 2019
- IT Student Worker (School Service)

TECHNICAL SKILLS

Languages: Java, C/C++, HTML/CSS, LaTeX, JavaScript

Software: Adobe Suite, MS Office 365, JetBrains IDEs, git/GitHub

Operating Systems: Windows, Mac OS, Linux