Documents needed for completing the NextGen BMI Intake Form
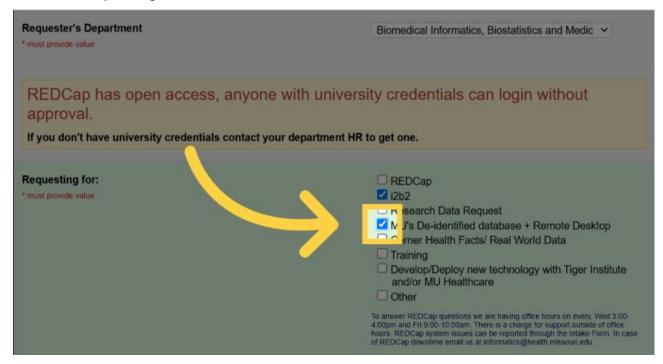
- The non-human-subject determination letter: NHS2125967_DeidDataforEducation.pdf
- Your CITI certificate on human subject research training (Biomedical/Social Behavioral)

Start NextGen BMI Intake Form

1. Go to https://showmeportal.missouri.edu/redcap/surveys/?s=MCY9TRFEFPWDJ3EF

2. Complete personal information and check "**i2b2**" and "**MU's De-identified database +Remote Desktop**" under the "**Requesting for"** field:
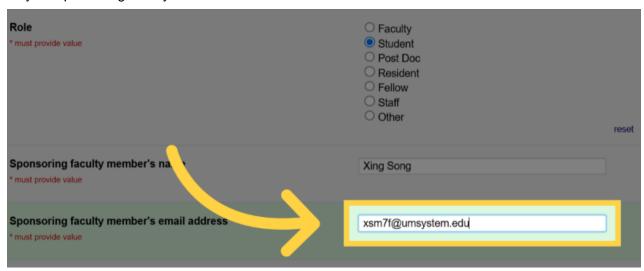

3. Select "i2b2 Access" under the **"Purpose of the i2b2 Request"** field:

4. Choose "**MUHC i2b2**" for **Type of i2b2**.

5. Choose your **Role** as "**Student**" and fill my name (**Xing Song**) and email address (**xsm7f@umsystem.edu**) as your sponsoring faculty:

6. Hit **Next Page** will prompt you to two subsequent forms for the two requested items:

   a. Intake form for "I2b2 Access"

   b. Intake form for "MU's De-identified Database through Remote Desktop"

Intake form for "I2b2 Access"

1. Choose "**Class Project**" under the field "**Purpose for i2b2 account**"

2. For the two i2b2 training questions, make the selections as below as we will be going through basic i2b2 training in class:

3. Read the **"Terms of Agreement"** and sign your full name at the bottom.

4. Hit **"Next Page"** will take you to the next form

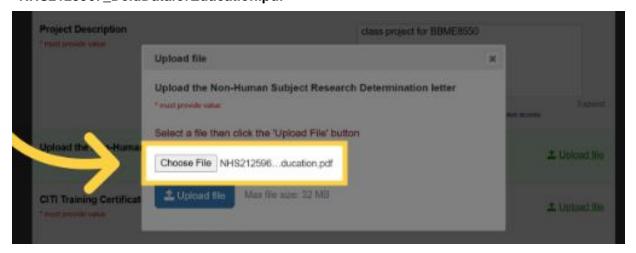**Intake form for "MU's De-identified Database through Remote Desktop"**

1. For "**Do you have a DeID snowflake account"**, most of you will choose "**No".** However, for those who already had an account, choose **"Yes"** and provide your account name (which should be the same as your pawprint)

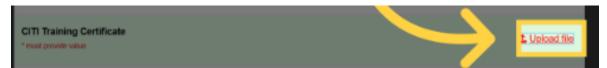2. Choose "**Academic Class**" as the Purpose of the Access

3. Copy the following paragraph for both the **"Project Title"** and **"Project Description"** field:

4. You will need to upload the Non-Human Subject Research Determination Letter as required. The letter can be found on Canvas under the same module of this instruction, named **"NHS2125967_DeidDataforEducation.pdf"**

5. You will then need to upload your CITI HSR training certificate

6. Read the **"Terms of Agreement"** and sign your full name at the bottom.

7. Hit **"Next Page"** will take you to the conclusion of all the forms