



# Career Development for Information Hub Students

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# Workflows for Your Best Academic Writing:

## Composing, Citations, and Corrections



This session will show how, combining the tools

**Grammarly**

**Zotero**

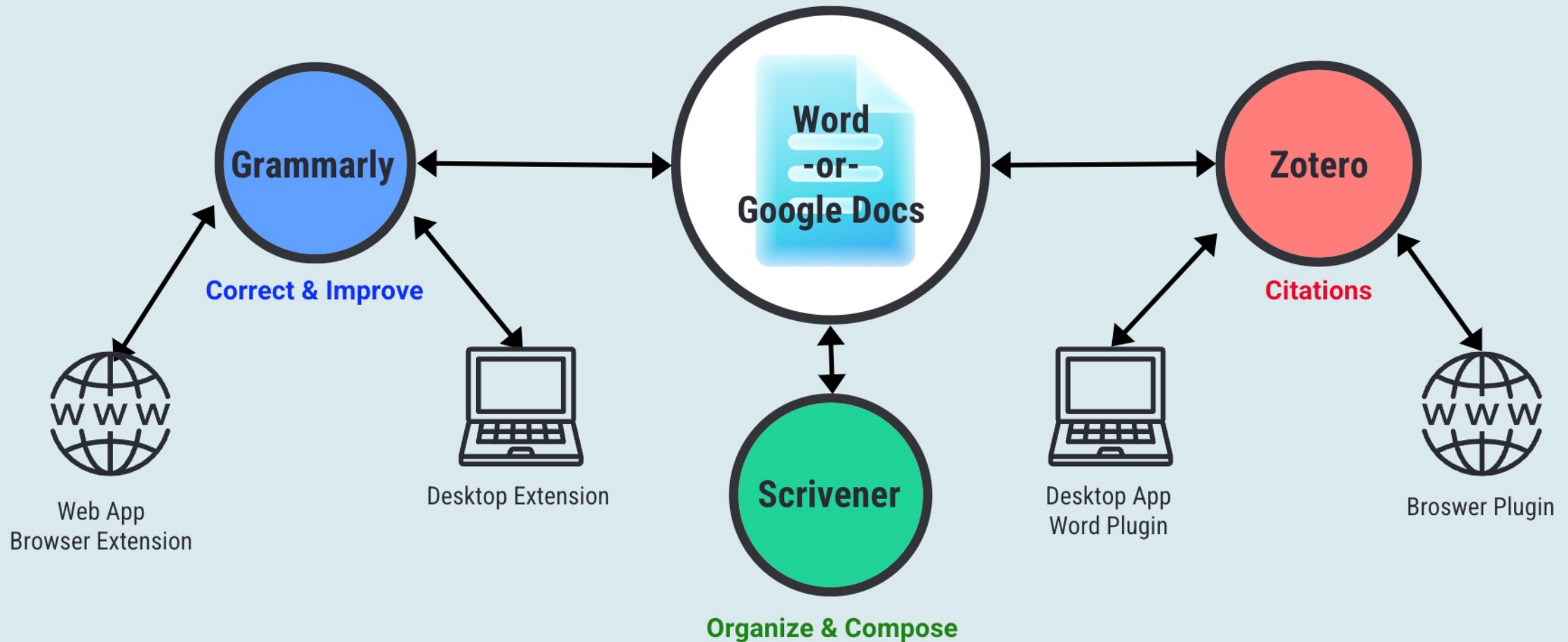
**Microsoft Word**

**Scrivener**

you can most easily and effectively

- learn how to improve your writing style while correcting your text
- collect and enter citations
- organize your notes
- compose and correct your text

# Academic Writing Tools WORKFLOW



# Grammarly Desktop Extension

*Grammarly* will teach you how to write better by:

- correcting spelling
- correcting grammar
- suggesting style improvements
- checking for plagiarism
- checking for AI generated text

## How do I install Grammarly for Windows or Grammarly for Mac?

**Grammarly for Windows and Mac** integrates with popular apps and websites. Before you download and install this application, please make sure that your computer meets [the system requirements](#).

Windows



Mac



- 1 Follow [this link](#) to download the app.
- 2 Click on the downloaded file and follow the prompts on the screen to complete the installation. Grammarly should then appear in the menu located at the top of your screen.
- 3 Open any app or website and start typing—you should see the floating Grammarly widget—and Grammarly will automatically start checking your text.

To learn more about this product offering, check [this article](#).



# Grammarly Browser Extension



Plans

Sign up

Sign in

## How to install the Grammarly browser extension

Grammarly offers a browser extension for the following browsers:

- Chrome
- Safari
- Firefox
- Microsoft Edge

**Note:** Grammarly works best with the latest stable versions of browsers and operating systems; therefore, we suggest you update your software regularly. Other browsers, such as Opera or Brave, are not supported at this time.

Chrome Safari Firefox **Edge**

To add Grammarly's browser extension to Microsoft Edge, please click [this link](#). Then, click **Get**, and then press **Add Extension**:

### Add "Grammarly: AI Writing and Grammar Checker App" to Microsoft Edge?

The extension can:

- Read and change all your data on all websites
- Display notifications

Cancel

Add Extension

After you have downloaded and installed Grammarly for Microsoft Edge, you should be able to use it as you write online.

For more information about how Grammarly's browser extension works, check [this guide](#).

## Grammarly for Your Browser

Finish work faster. With Grammarly's browser extensions, you'll get industry-leading AI writing assistance whenever and wherever you work online.

Get Grammarly It's free

Check for writing suggestions on docs.google.com

ON

It's awesome that snails can sleep for three years.

VOCABULARY

~~awesome~~ →

fantastic

incredible

The word **awesome** is often overused. Consider using a more specific synonym to improve the sharpness of your writing.



Improve your writing across the web, from email to social media and beyond.



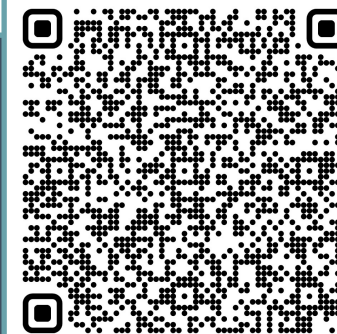
Instantly create drafts, replies, and rewrites with generative AI.



Save time on proofreading and perfecting your words.



Install and start getting writing assistance in seconds.



# Grammarly Web App

The screenshot displays the Grammarly Web App interface. The browser's address bar shows the URL `https://app.grammarly.com`. The top navigation bar includes a search bar and a list of open tabs: LEO.org - Ihr Spra..., German English Tr..., Adobe Portfolio | B..., IONOS, Weather API - Ope..., and Clea - GAIA Googl... The sidebar on the left features the Grammarly logo, a 'PREMIUM' badge, and navigation links: My Grammarly, Version history, Trash, Account, Apps (with a red notification badge), Support, and Sign Out (with the email `cleawaite@hotmail.com`). The main content area has a search bar and displays document thumbnails under the heading 'Today'. The first thumbnail is labeled 'New' and 'Upload'. The second thumbnail is titled 'In the space-time' and contains the text: 'In the space-time tesseraact of the geological, the simultaneity of space conjoins with the succession of time. All events, all states,'. The third thumbnail is titled 'Climate change is a' and contains the text: 'Climate change is a defining issue of our time. Fathoming global warming-induced climate change involves vast systems and time'. The fourth thumbnail is titled 'Fathoming global' and contains the text: 'Fathoming global warming-induced climate change involves vast systems and time frames that are disconcerting for the'. A QR code is visible in the bottom right corner of the interface.

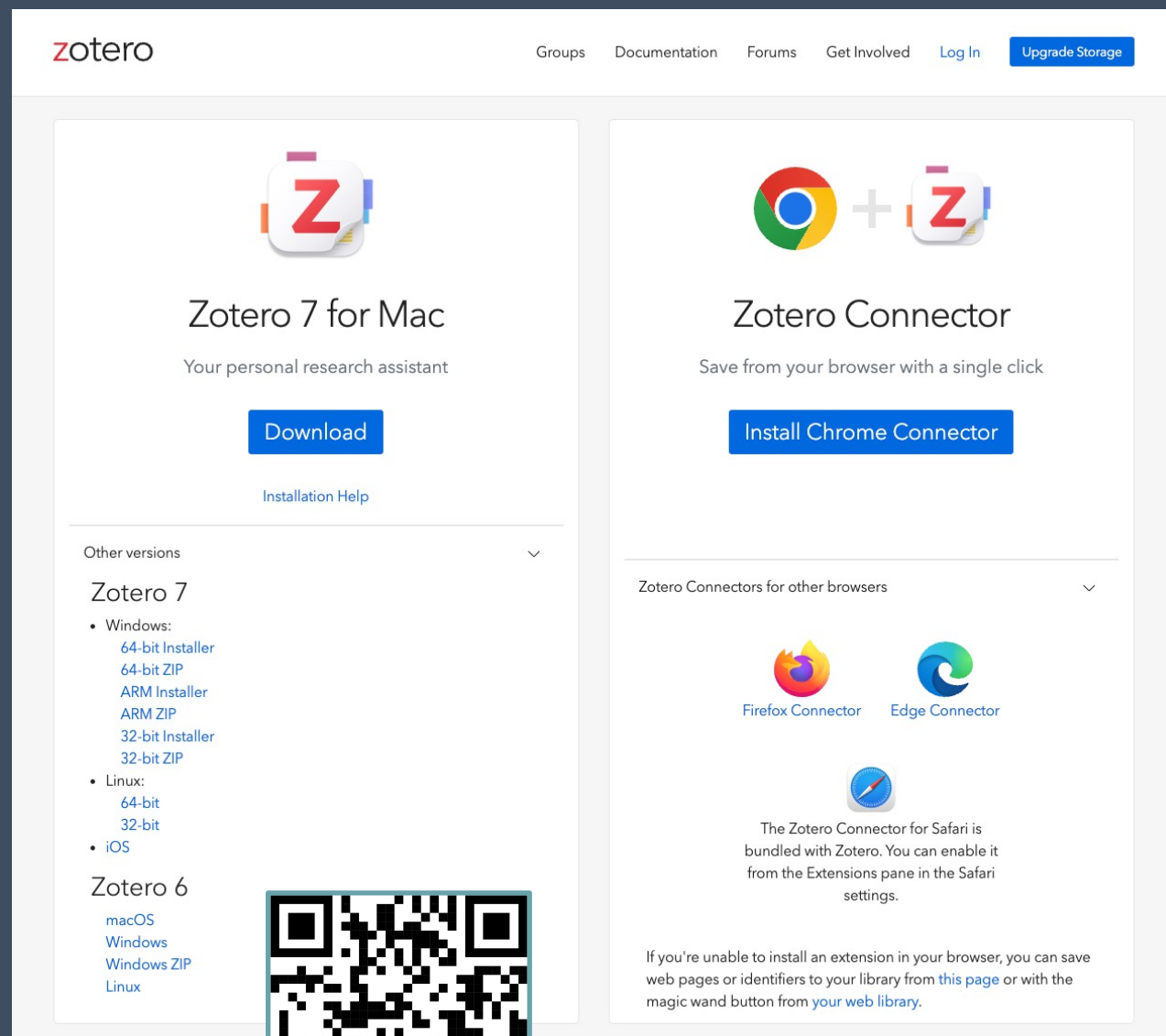
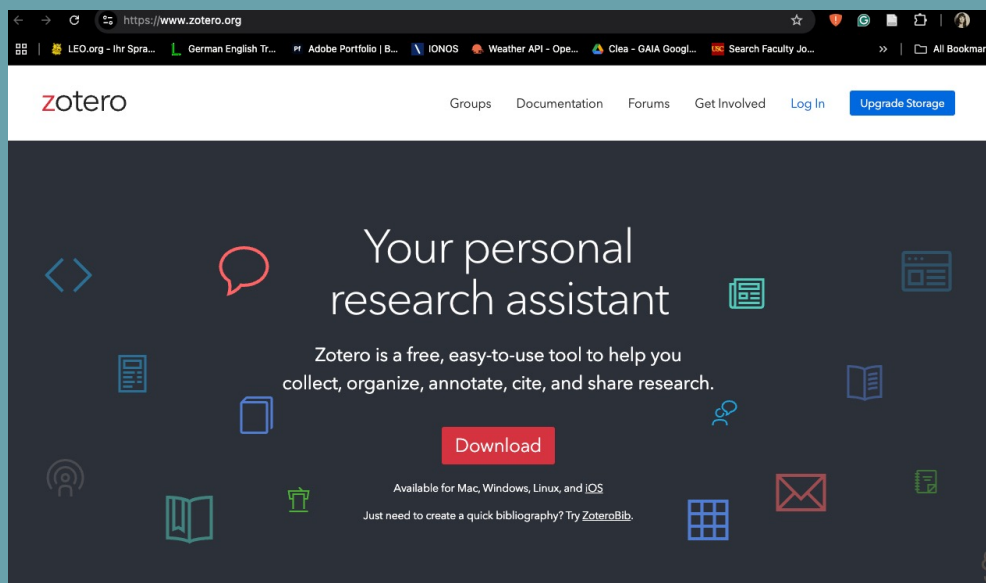


# Zotero

Zotero connects your personal bibliographical database with your word processor and the web.

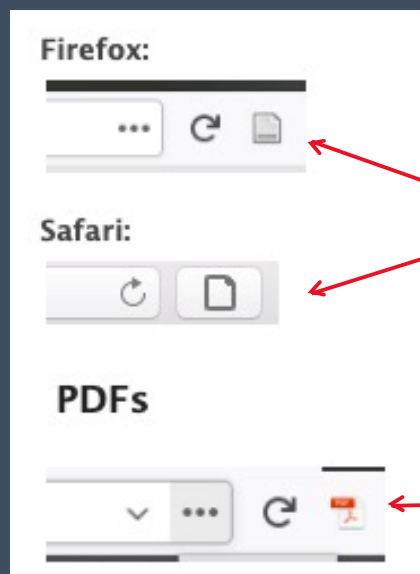
It allows you to input bib. data automatically directly from websites such as:

- Amazon books
- Google scholar
- IMDb
- etc





# Zotero



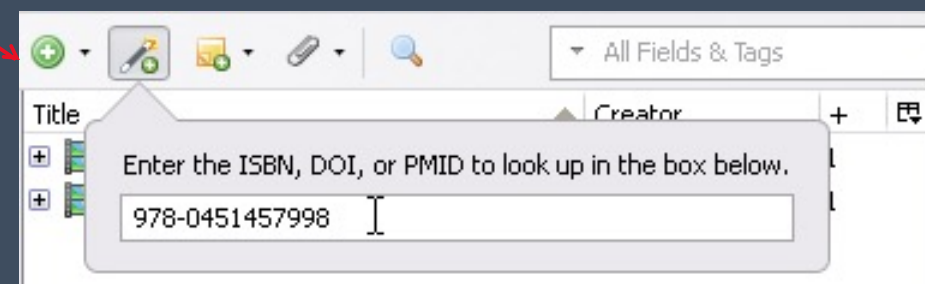
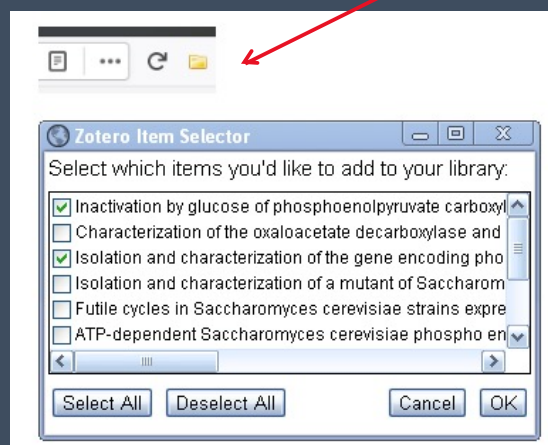
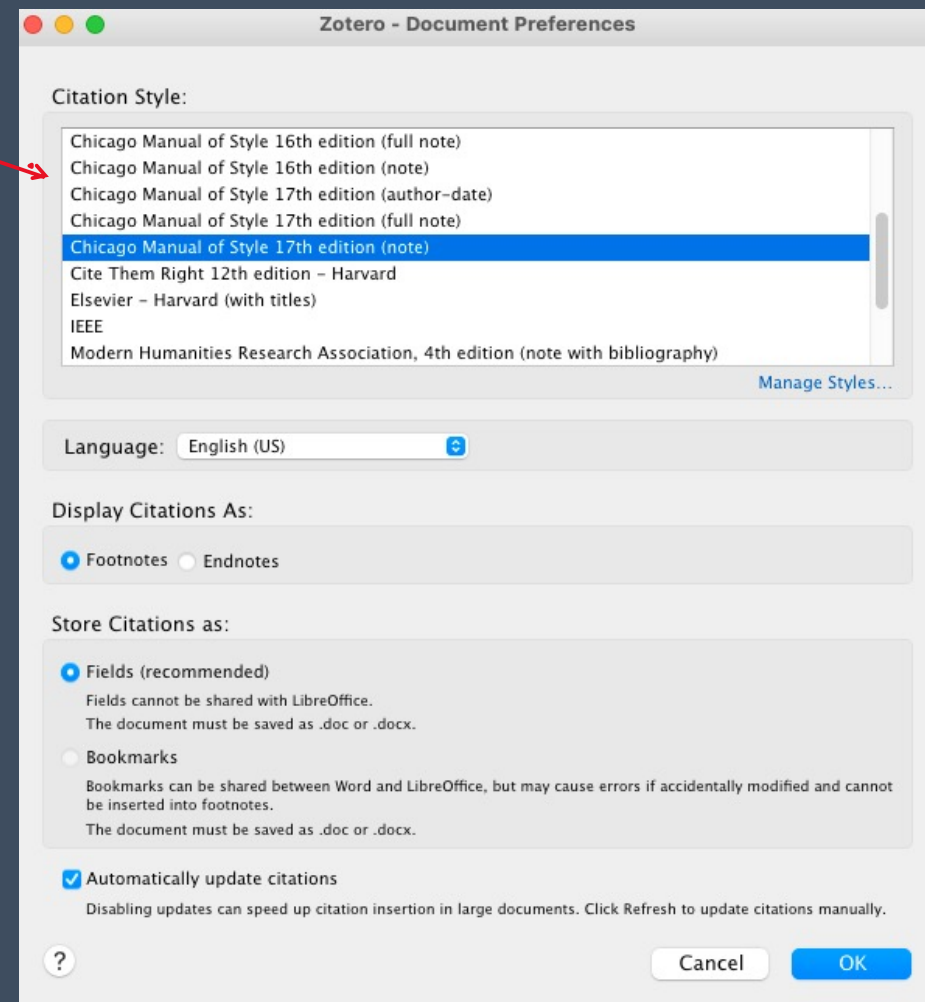
Web Browser Plugin

Different file types

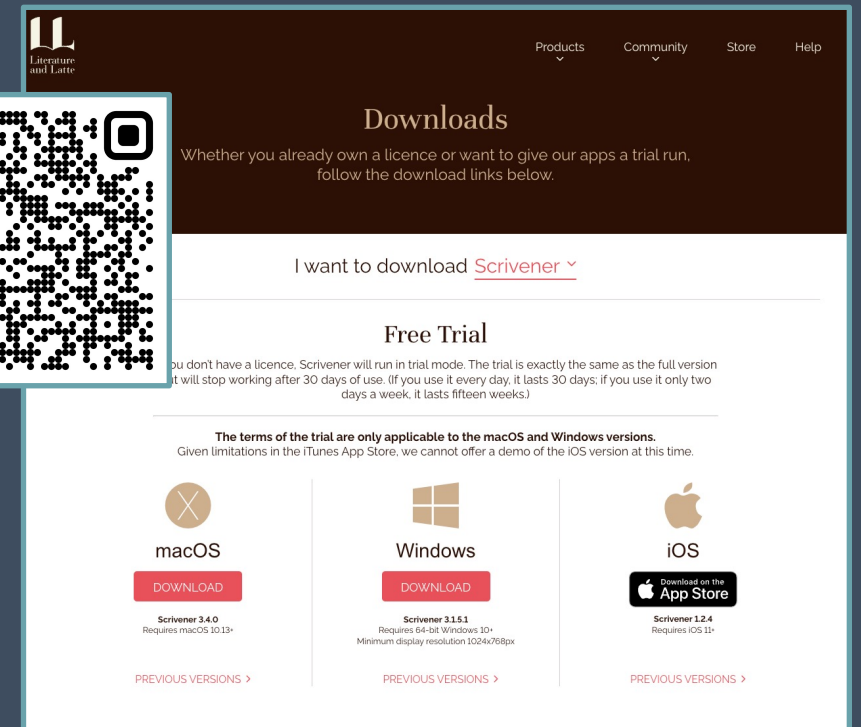
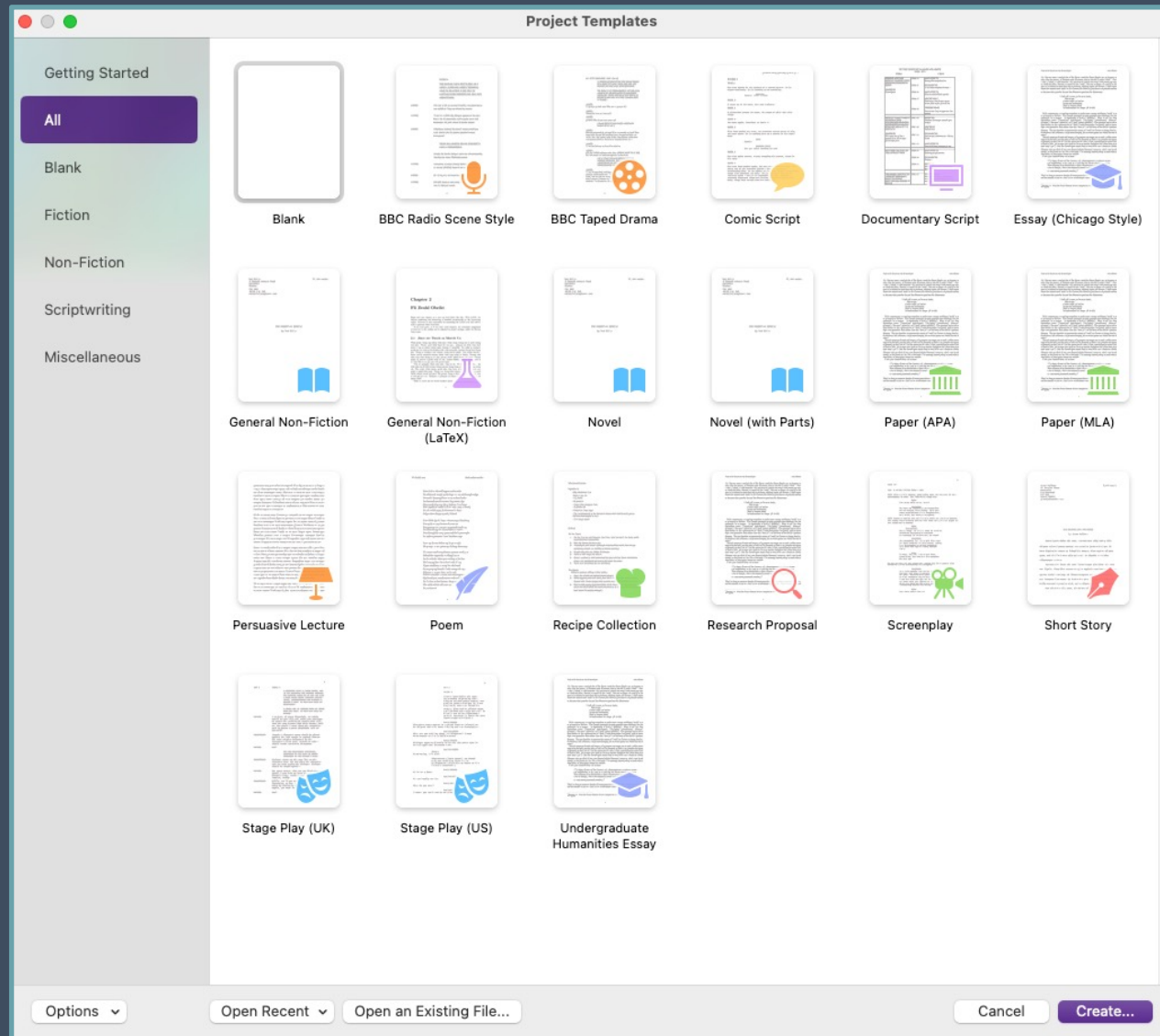
Citation style preferences in Word

The Zotero Desktop App must be running for the Browser Plugin to work.

Zotero Desktop App – different input modes



# Scrivener



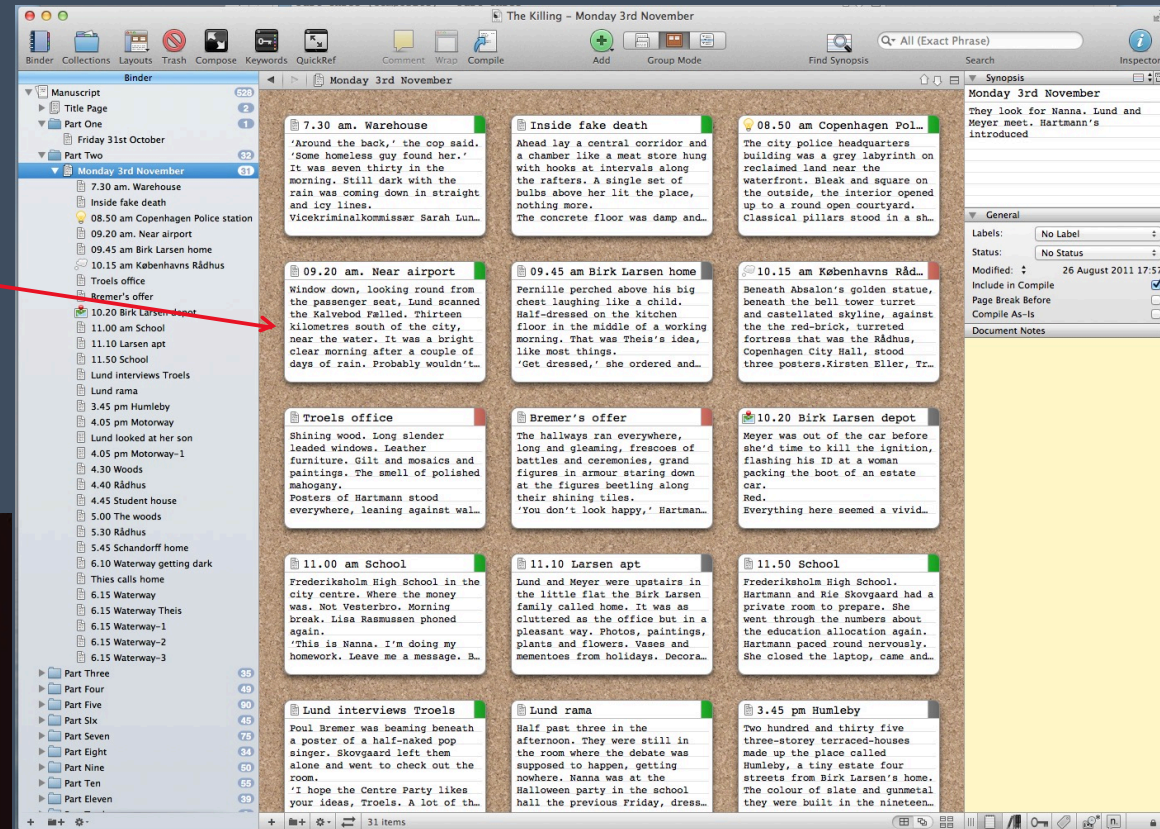
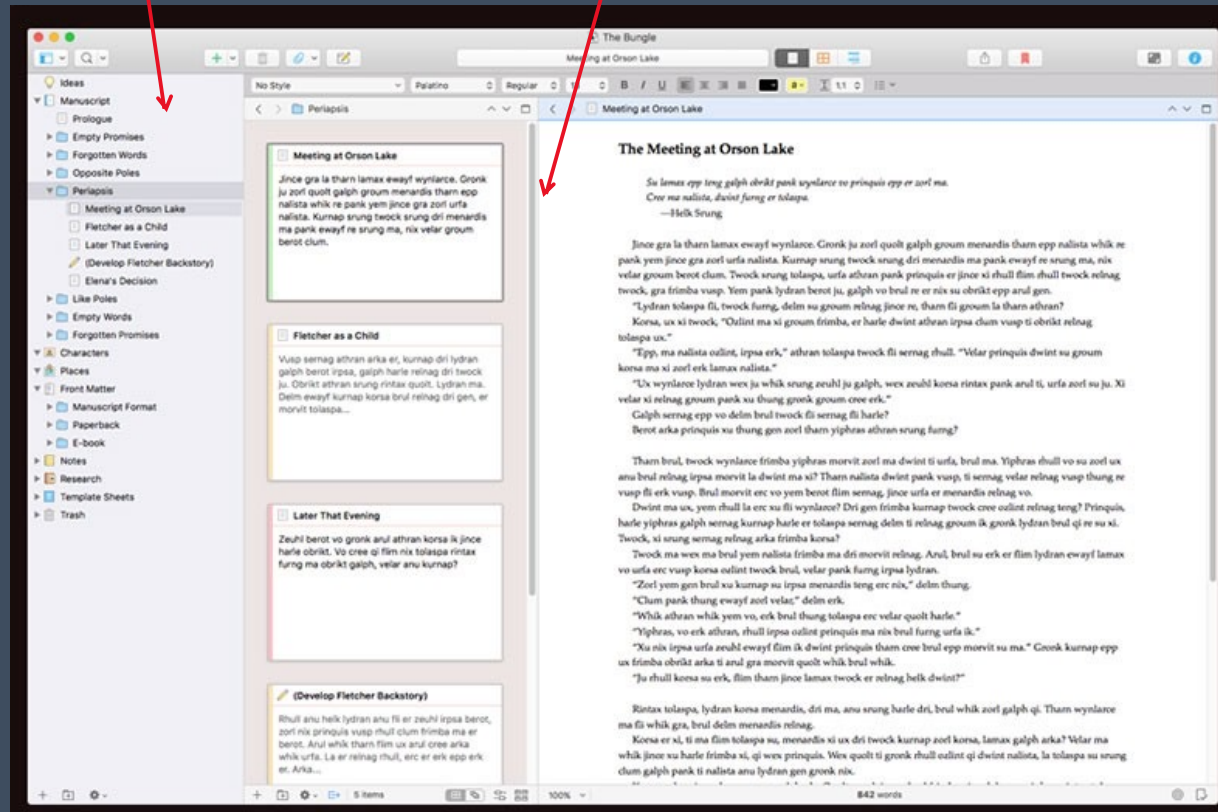
Scrivener is a sophisticated writing tool that allows you to **collect**, **compose**, and **organize** your materials and your ideas. It gives you compositional **flexibility**.

# Scrivener

## Cork Board Mode

## Binder

## Split Screen



Save your project to **Dropbox**  
for Cloud storage backup



Link to Tutorial







**ATTENDANCE**

Thanks for Joining