RAFILDA BACKUP TOOL

RaFilDa Soft. Inc.

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Contents

First Login

Web Client Default Login Credentials:

- **Username:** admin

- **Password:** admin

You will be prompted to create a login:
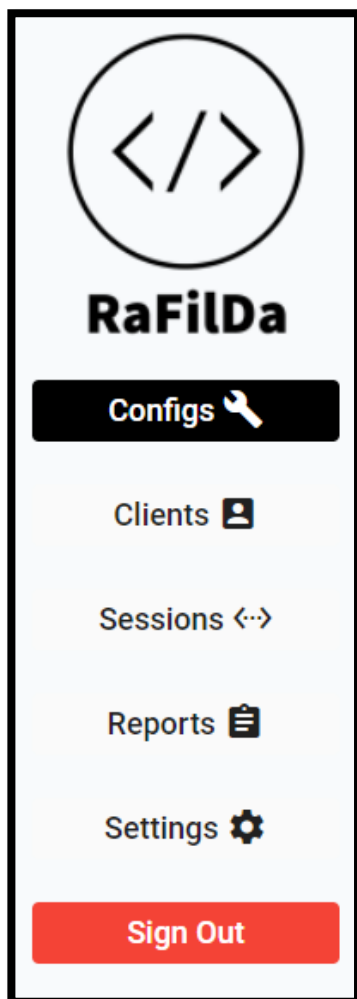

After adding an Administrator, you can freely use the Backup tool.

Web Client Navigation

Configs

View, manage, delete and create new configurations

Clients

Client management

Session

Manage client session tokens

Reports

View backup reports

Settings

Manage Users and Email settings

For a detailed view on each panel, refer to its chapter.

Configurations

Configurations define how and when backups happen and manage their sources and destinations.

Config Page Layout

Search Input

Searches configurations by name.

New Configuration

Opens a configuration creation popup.

Configuration Settings

Lets you change settings on already created configurations.

Creating a New Configuration

Name Input

Input for your custom configuration name.

Intensity Selection

Option defining which files will be backed up:

- **Full** – Every file in source folder(s) will be backed up to the destination folder(s)

- **Differential –** Checks for differences between the latest backup and backs up all new or changed files

- **Incremental –** Checks the latest backup and all the previous packages and backs up all newer files than those in the latest backup and packages.

Retention

A number defining how many backups will be kept, after which the oldest one is deleted.

Packages

A number defining how many packages will be in every backup. (Does not apply to full backup)

Backup Type

Choose to save data in either a raw plain text form or in a compressed .zip format.

Adding a Destination

You can add multiple destinations for one backup. You can remove them using the trash can icon. There are 3 destination options:

- **Local –** A folder on your local device. This option must include a full path to the folder, including the drive letter (e.g., "C:\") and the path must be divided using the backslash character.

- **FTP –** A folder on an FTP server. This option must include a valid destination path divided using the backslash character, an IP address, a login, and a password.

- **Remote** – A folder on a remote disk. The destination must again include a full path to the folder, including the drive letter, and the disk must be added as a remote folder on the device.

Adding a Source

To add a source, you must input the full source path, including the drive letter, to the input field right of the button. After adding sources this way, you can delete them using the trash can icon.
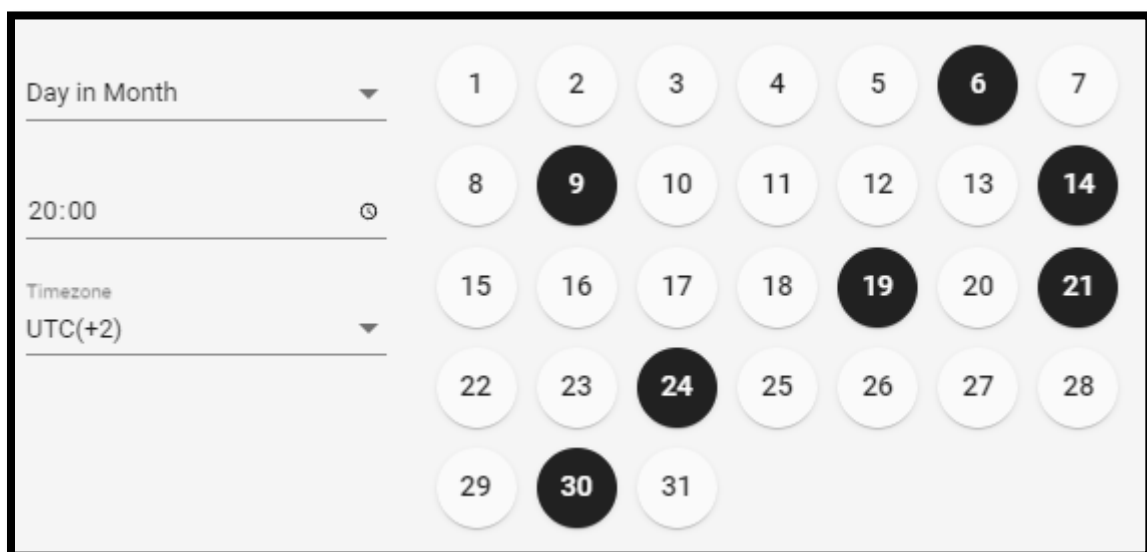
Saving and Deleting Configurations

Using the save button on the bottom right, you can save your new configuration or save changes to an already existing configuration you were editing. When editing, a delete button is available on the bottom left to remove the configuration.

Frequency Options

An option defining when the backup will start. Each option lets you set a time zone, and all options, except CRON, give you a time setting.

- **Daily** – Backs up every day at the same exact set time.

- **Weekdays** – Allows choosing specific days in a week to start the backup at, every day using the given time.

- **Day in Month** – Allows backing up during the set days (1-31), every day using the given time.

- **CRON** – Allows for your custom specific time setup. This option includes an information button, which redirects you to a CRON generator.
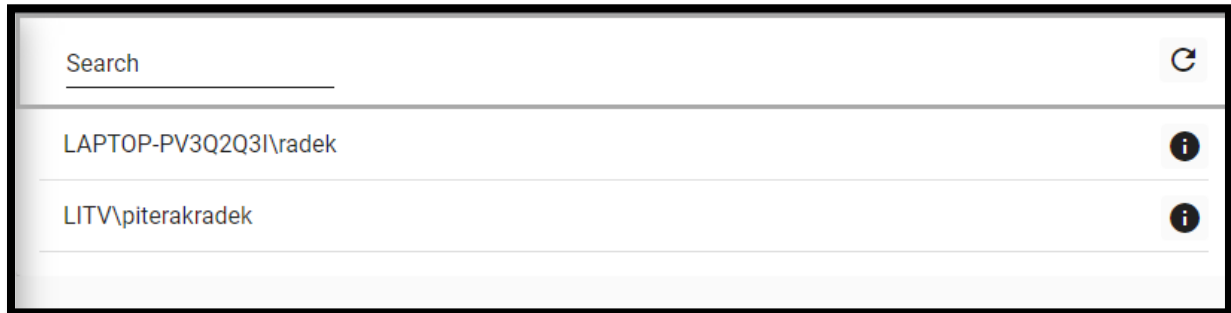
Clients

This tab is dedicated to managing all client devices connected to the backup tool.

Search Input

Lets you search clients by their name.

Refresh Button

Updates all clients and client information.

Information Button

Displays information about the client and allows for client management.

- **Name** – Displays the active host name, which the client device used while last connecting to the server.

- **Last Login** – Contains the most recent date and time the client device connected to the server.

- **IP Address –** Shows the IP address the client device was using the last time it connected to the server.

- **MAC –** Displays client devices MAC address.

- **Manage Configurations** – Lets you assign any created configurations to the selected client.

- **Ban User** – Removes the client from the backup tool. After banning, they can not connect to the server again.

Sessions

The sessions tab lets you manage all session tokens.
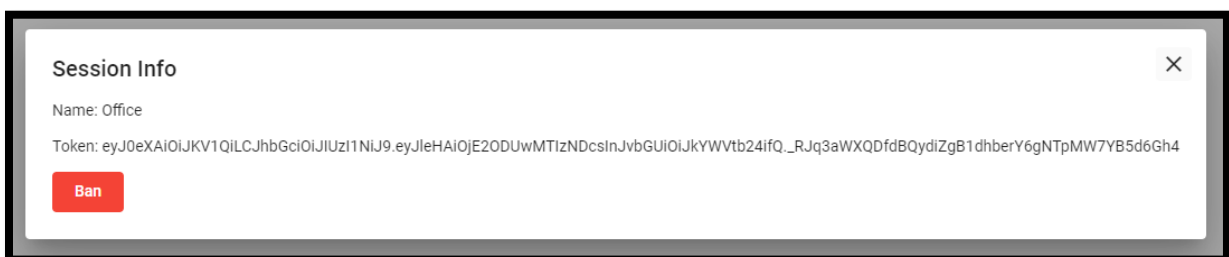

Search Input

Lets you filter session tokens by name.

Create button

Used to create new session tokens. You can enter a name and a number of days after when the token will expire. You can also make it unlimited. Once a token expires, it is no longer valid and you can delete it.

Information Button

Displays information about the session token. The token itself can be copied by clicking on it. This page also contains a ban button for removing the session. Any device using this banned session won't be accepted by the server.

Reports

This page is used to display all reports sent by clients after completed or failed backups.

Search Input

Lets you search reports by name or by MAC address.

Error Only Slider

This slider can be used to display only error reports.

Backup Type

A drop-down menu used to filter a specific backup type only.

Refresh Button

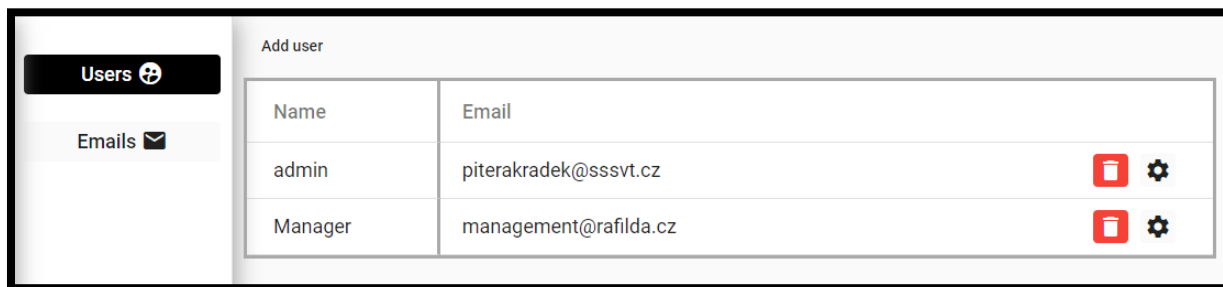Used to refresh all report logs and update to the most recent information.

Arrow Button
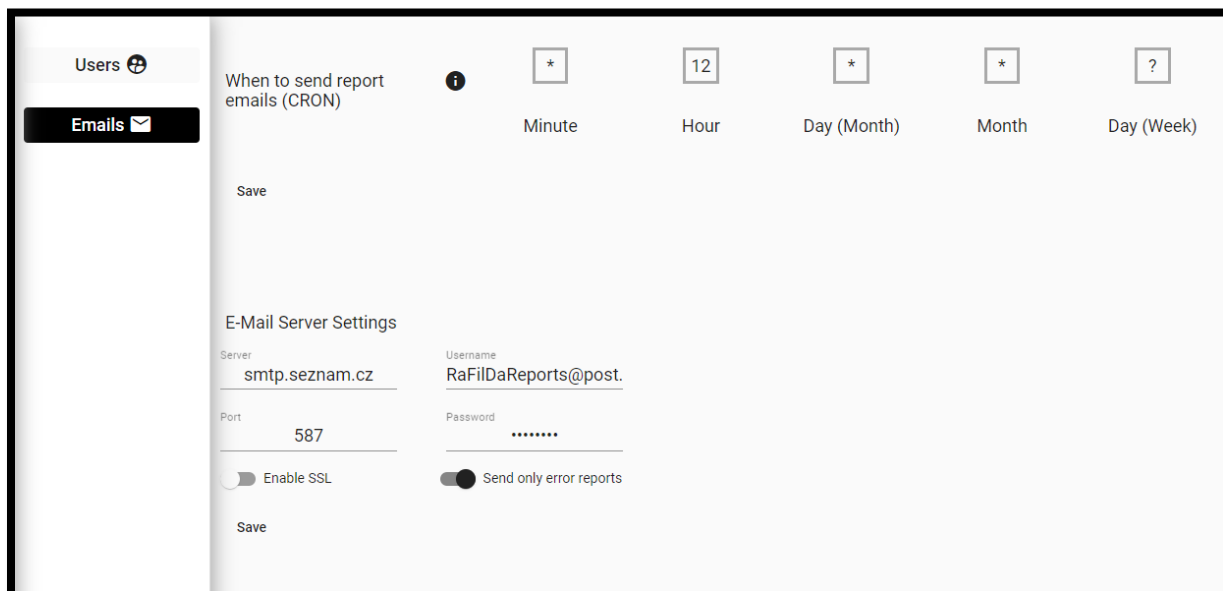
Shows the complete report message.

Settings

Users

User settings let you add new users and delete old ones using the trash can button. You can also edit existing users by clicking on the settings button.

Emails

A page for configuring an email server to send reports from.

- **CRON Timer** – Lets you configure a CRON based timer, which dictates when will report emails be sent to all users. Use the information icon for a CRON generator.

- **E-Mail Server Settings**

  - **Server** – Defines what SMTP server should be used.

  - **Port** – Defines a port, which will be open to send report emails.

  - **Username and password** – Credentials for the email sending account.

  - **Enable SSL** – Defines if the email server uses SSL.

  - **Send only error reports** – Defines whether the email should include all reports or only error reports.

Sign Out
Disconnects you from the web client and ends your session.

Sun/Moon Icon
Used to toggle between light mode and dark mode.

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