



Md Shadman Mahfuz Raafi

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ABOUT ME

I am eager to gain a deeper understanding of my field of study, to broaden my knowledge and skills. To dedicate myself in a dynamic challenging with all my services and skills.

EDUCATION AND TRAINING

Higher Secondary School Certificate

Chittagong University College [9/5/2018 – 10/4/2020]

Address: 2no gate, (FQHV+WG9), Chittagong University, CHATTOGRAM (Bangladesh)

LANGUAGE SKILLS

Mother tongue(s): **Bangla**

Other language(s):

Hindi, English

LISTENING B1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A2

DIGITAL SKILLS

java / c/c++ programming / Microsoft word, Microsoft office, java, Microsoft Excel, Microsoft word / Power BI, Excel, Power Point

HOBBIES AND INTERESTS

Travelling, Sports, Photography, Reading

I am passionate about various interests and hobbies that keep me engaged and entertained. Some of my favorites include reading books, especially classic literature and mystery novels, which feed my love for storytelling and imagination. I am also an avid traveler and enjoy exploring new cultures, cuisines and scenic locations. I am into fitness and lead an active lifestyle through running, yoga, and hiking. Additionally, I have a creative side and enjoy painting, drawing and photography as a form of self-expression. I also enjoy playing musical instruments, particularly the guitar and piano, which provide a calming and therapeutic outlet. Overall, my interests are a diverse mix of both active and passive activities that keep me curious, inspired and fulfilled.

MANAGEMENT AND LEADERSHIP SKILLS

College Program

As a participant in a college leadership program, I have honed my skills in communication, teamwork, and problem-solving. I have a proven track record of being able to work effectively with others, whether it's leading group projects or collaborating with classmates to find creative solutions to challenges. My strong interpersonal skills and ability to motivate others have allowed me to effectively guide teams towards achieving common goals.

Additionally, I have developed a keen understanding of organizational dynamics, allowing me to navigate complex situations and bring about positive change. Overall, I am a confident and capable leader who is committed to excellence and driven by a desire to make a difference in my community.

COMMUNICATION AND INTERPERSONAL SKILLS

Teamwork

My teamwork communication skills are strong and effective. I am able to collaborate and communicate effectively with team members, ensuring that all members are on the same page and have a clear understanding of the project's goals and tasks. I am a good listener and am able to provide constructive feedback to my colleagues, while also being open to receiving feedback in return. My verbal and written communication skills are excellent, allowing me to articulate my thoughts and ideas clearly and effectively. I also have experience using various collaboration tools such as email, instant messaging, and project management software, to keep the team organized and informed. Overall, I am confident in my ability to contribute to a positive and productive team dynamic through my exceptional communication skills.