

### **Team member (re)introductions**

(Re)Introduce the team and (re)state roles and responsibilities (if they have changed or stayed the same)

Our capstone project is an SOS emergency system.

We are team(Bugs)

- Li Pan: Software Developer
- Abdelrahman Rabaa: Software Architect
- Renz Arram Rivero: Technical Lead

### **Brief project blurb**

Briefly restate what your team is doing, the business needs and/or the opportunity/innovation that your team's project idea will introduce into the world

### **Project activity dates(Li)**

Dec.6 - Feb.1, 2021

### **Project activity(All)**

State all project activity for the specified dates (the hills, valleys, and/or change of direction). Ensure team members individually speak to their contributions over the stated dates. What did everyone do to contribute to where the project is at?

Note: I want to hear (and hopefully see in the video) team members in the video (this is about professionalism here folks)

Li:

Rabaa:

Renz:

### **Status description (Li)**

As a team, provide an overview of the project's current status (green=good, yellow=slightly off track, red=off track). If the status is yellow or red, indicate:

- The reason(s) that the status is yellow or red

- The planned action(s) that will bring the project back to a green status.

Our project's current status is Green.

#### **Project issues (Rabaa)**

List any issues from the Issue Log that are significant and should be shared with the audience of this report. If any related work has been done or decisions have been made, a summary should be provided. Ensure to address any comments that came up in the previous scrum/meeting time.

Currently, we have no project issues.

#### **Project changes (Rabaa)**

List any project changes that were approved since the last vlog, team/instructor scrum, or project bazaar day

Or project changes.

Documentation overview and/or project demo

Outline key research and analysis from initial project planning work. Demo what ya got working as-is if applicable.

#### **Next up (Renz)**

Discuss your team's plan for the next several weeks with respect to software design and development activities. Discuss the overall team plan but also (again), team members must individually speak to their contributions that are planned by the next meeting (regardless if it is a project bazaar day, vlog, or team/instructor scrum)

#### **Team reflection (Li)**

Discuss:

- Does the team feel "on track"? (reiterate the above color status)

- What progress does the team particularly feel good (great) about?
- What barriers (if any) does the team feel is a current impediment to success?
- What help (if any) does the team require to move positively forward?