

JESÚS RABANAL ÁLVAREZ

LINGUISTICS
GRADUATE

ABOUT

I am a highly-motivated and resourceful linguistics graduate with experience in academia and proofreading. With a commitment to collaboration and a passion for tackling complex challenges, I thrive in team environments. My organizational skills and time management abilities ensure efficient and accurate work. I bring a keen attention to detail and a dedication to continuous learning.

SKILLS

- Advanced office software usage
- IT Knowledgeable

LANGUAGES

- Native Spanish
- C2 English
- A1 French

EDUCATION

BACHELOR'S DEGREE IN ENGLISH STUDIES

University of Granada – 2023

WORK HISTORY

RECEPCIONIST & IT TECHNICIAN

Rosa Comares & Rosa D'oro Hotels
Granada, Andalusia, Spain 2016 – 2021

- Worked in reception desk and managed the hotel's organization software.
- Answered and translated international communications within the hotel management.
- Attended requests from International clients, both in English and Spanish.

VOLUNTEER RESEARCH ASSISTANT

BilinguaLab 2022 – 2023 Granada,
Andalusia, Spain.

- Supported colleagues in the editing process of research articles.
- Helped automatizing collection of data from participants in various experiments.
- Proofread articles for colleagues.
- Actively participated in research projects.

INTERNSHIP IN THE UGR

Library ETSAG-UGR 2022 – 2023, Granada,
Andalusia, Spain.

- Assisted fellow students in the library.
- Worked with library managing software (Alma).



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